

BRIHANMUMBAI MUNICIPAL CORPORATION

(Hydraulic Engineer's Department)

Draft Quotation



Name of Work:-

Supply of food-grade synthetic oil for the scrapper motor at Stage-III Settling Plant, Panjrapur.

Tender ID:-

2025_MCGM_1245066_1

Website:

<https://mahatenders.gov.in>
<http://portal.mcgm.gov.in/tenders>

Office of the:

Executive Engineer (M & E) Panjrapur ,
Administrative Building,1st Floor,
Water Treatment Plant,Panjrapur, Post : Vadpa, Taluka
:Bhiwandi, District :Thane, Pin Code No.421302 Phone
No. 02522-309028/05
Email:- eenepjppc.he@mcgm.gov.in

Prepared by

Checked by

Verified by

Approved by

Sd/-

Sd/-

Sd/-

Sd/-

SE (STM) Panj.

AE (STM) Panj.

EE (M&E) Panj

Dy.HE (PPC)

BRIHANMUMBAI MUNICIPAL CORPORATION

No. Dy.H.E. / 4928/ P.P.C. dated 12.11.2025

E-QUOTATION NOTICE

Name of Work:- Supply of food-grade synthetic oil for the scrapper motor at Stage-III Settling Plant, Panjrapur.

The BRIHANMUMBAI MUNICIPAL CORPORATION (BMC) invites e-QUOTATION on "Item rate" basis in Packet 'A', and 'B' system for the aforementioned work from the quotationer which are reputed, multidisciplinary engineering organizations i.e. eminent firm, Proprietary/ Partnership Firms/ Private Limited Companies/ Public Limited Companies/ Companies.

Quotationing Process will comprise of TWO stages.

The application form can be downloaded from e-procurement system of Government of Maharashtra (Mahatenders) (<https://mahatenders.gov.in>). The applicants not registered with BMC are mandated to get registered (Vendor Registration) with BMC for e-tendering process & also with Mahatenders & obtain login credentials to participate in the online quotationing process. (The application form for BMC vendor registration can be downloaded from BMC's portal (<http://portal.mcgm.gov.in>) on payment of Rs.1000+18% GST.

i) To download the application form, for those applicants not having vendor registration, vendor registration at the office of Chief Account (CPD), Byculla Bakariadda, Mumbai **(Note- Online vendor registration is available on BMC's portal <http://portal.mcgm.gov.in>)**

ii) Followed by Mahatenders login ID and password to be obtained from Mahatender portal <https://mahatenders.gov.in>

iii) For e-Tendering registration, enrollment for digital signature certificates and user manual, please refer to respective links provided in 'Tenders' tab. Vendors can get digital signature from any one of the Certifying Authorities (CA's) licensed by controller of certifying authorities namely, Safes crypt, IDRBT, National informatics center, TCS, CUSTOMS, MTNL, GNFC and e- Mudhra CA.

<u>Tender ID</u>	Name and location of work	Contract period	Estimated Cost of Project
2025_MCGM_1 245066_1	Supply of food-grade synthetic oil for the scrapper motor at Stage-III Settling Plant, Panjrapur.	04 Months (Including Monsoon)	Not Applicable being item rate quotation

While submitting duly filled tender document on mahatender, quotationer needs to pay total EMD amounting to Rs.**4,300/-** online through <https://mahatenders.gov.in>. EMD is refundable in accordance to the relevant clause of quotation document, except in the case of the selected quotationer who's quotation Security/EMD shall be retained. The quotationers will have to provide Earnest Money Deposit through the payment gateways while submitting the quotations. The quotation shall be summarily rejected if it is not accompanied by the Earnest Money Deposit. The quotation is available on e-Procurement System of Government of Maharashtra (Mahatenders) (<https://mahatenders.gov.in>) as mentioned in the Header Data of the quotation.

As per TWO Packet systems, the document for Packet A & B is to be uploaded by the quotationer in vendors' document online in **Packet A (fee and pre qualification cover) & Packet B (Finance cover)**. Packet A & B shall be opened on dates as mentioned in header data. All the responsive and eligible quotationers if they so wish can be present at the time of opening of quotations, in the office of Dy. Hydraulic Engineer (Pise-Panjrapur Complex). The Packet B shall be opened if quotations submission in Packet A satisfies/includes all the requirements and same are found acceptable to the Authority.

The Municipal Commissioner reserves the right to reject all or any of the e-tender(s) without assigning any reasons at any stage.

The dates and time for submission and opening the quotations are as shown in the Header Data. If there are any changes in the dates the same will be displayed on e-procurement system of Government of Maharashtra (Mahatenders) (<https://mahatenders.gov.in>).

The Applicants interested for the above referred works may contact the Executive Engineer (M & E) Panjrapur at the following address on any working day during office hours.

Office of:	Executive Engineer (M & E) Panjrapur Administrative Building, 1st Floor, Water Treatment Plant, Panjrapur, Post : Vadpa, Taluka :Bhiwandi, District:Thane, Pin Code No.421302 Phone No. 02522-309005/28 <i>Email :- eemnepjppc.he@mcgm.gov.in</i>
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The applicants may wish to visit the site under reference located at Panjrapur, Post: Vadapa, Tal: Bhiwandi, Dist: Thane and can collect the information of the present status from the department who have invited the quotations.

BMC reserves the rights to accept any of the application or reject any or all the application received for above works, without assigning any reasons thereof. The information regarding above subject matter is available on e-procurement system of Government of Maharashtra (Mahatenders) (<https://mahatenders.gov.in>).

Quotationers are also advised to refer “quotationers Manual Kit” available at <https://mahatenders.gov.in/nicgep/app?page=quotationersManualKit&service=page> for further details about the e-tendering process. For any help, in the e-quotation process, can be availed by dialing help-desk number 022- 22046934/22837339 from 11.30 AM to 5.00 PM on all working days . Email: supporteproc@nic.in

SPECIAL NOTE : quotationers ARE REQUESTED TO GO THROUGH THE e-TENDER GUIDELINES ON NIC PORTAL (<https://mahatenders.gov.in>). For registration, enrollment for digital signature certificate & user manual, please refer to respective links provided in e-tendering tab. The vendors can get digital signature from any one of the Certifying Authorities (CA's) licensed by the Controller of Certifying Authorities namely Safes crypt, IDRBT, National Informatics Centre, TCS, Customs, MTNL, GNFC and e-Mudhra.

Sd/-

Executive Engineer (M&E) Panjrapur

HEADER DATA

Quotation Document No.	2025_MCGM_1245066_1	
Name of Organization	BRIHANMUMBAI MUNICIPAL CORPORATION	
Subject	Supply of food-grade synthetic oil for the scrapper motor at Stage-III Settling Plant, Panjrapur.	
Tender Fee	Rs.428.34/- (363+18% GST) (to be paid online on Mahatender portal)	
Bid Security Deposit/ EMD	Rs.4,300/-	
Date of issue and sale of quotation	15.11.2025	from 13:00 Hrs
Last date & time for sale of quotation	25.11.2025	upto 12:00 Hrs
Submission of Packet A, & Finance Packet B(Online) & (Receipt of Bid Security deposit)	25.11.2025	upto 16:00 Hrs
Pre-Bid Meeting	Not Applicable.	
Opening of Packet A	26.11.2025	after 16:10Hrs
Opening of Finance Packet B	28.11.2025	after 15:00 Hrs
Address for communication	Executive Engineer (M & E) Panjrapur Administrative Building, 1st Floor, Water Treatment Plant, Panjrapur, Post : Vadpa, Taluka :Bhiwandi, District:Thane, Pin Code No.421302 Phone No. 02522-309005/28 <i>Email :- eemnepjppc.he@mcgm.gov.in</i>	
Venue for opening of bid	Online in Dy.HE (PPC) 's office.	

This quotation document is not transferable.

The BMC reserves the rights to accept any of the application or reject any or all the application received for above subject without assigning any reason thereof.

Sd/-

Executive Engineer (M&E) Panjrapur

BRIHANMUMBAI MUNICIPAL CORPORATION
(Hydraulic Engineer's Department, O.C. Div.)
Quotation Document

1	e-quotations are invited for “Supply of food-grade synthetic oil for the scrapper motor at Stage-III Settling Plant, Panjrapur” as per attached terms and conditions, specifications and schedule of quantity etc.
2	The e-quotation shall be submitted as per Header data for the “Supply of food-grade synthetic oil for the scrapper motor at Stage-III Settling Plant, Panjrapur” The Packet A and Packet B Quotations will be opened as per Header data mentioned in E-quotation notice.
3	While submitting duly filled quotation document on mahatender, quotationer needs to pay total EMD amounting to Rs.4,300/- online through https://mahatenders.gov.in . EMD is refundable in accordance to the relevant clause of quotation document, except in the case of the selected quotationer who's quotation Security/EMD shall be retained. The quotationers will have to submit receipt of Earnest Money Deposit through the payment gateways while submitting the quotations. The quotation shall be summarily rejected if it is not accompanied by the Earnest Money Deposit receipt. The tender is available on e-Procurement System of Government of Maharashtra (Mahatenders) https://mahatenders.gov.in as mentioned in the Header Data of the quotation.
4	Post Qualifying Criteria (Eligibility): (Non Curable document) The quotationer should specifically note the following post qualifying criteria towards their eligibility. A) Technical:- The quotationer(s) should have satisfactorily executed the work of similar nature in BMC / Semi Govt. /Govt. & Public Sector Organizations during last seven (7) years ending last day of month previous to the one in which bids are invited as a prime quotationer (or as nominated sub-quotationer, where the subcontract had involved similar nature of work as described in the scope of works in this bid document, provided further that all other qualification criteria are satisfied). a) Three similar completed works of similar nature each costing minimum of Rs.63,000/each or b) Two similar completed works of similar nature each costing minimum of Rs.73,500 /- each or c) One completed work of similar nature of minimum of Rs.1,05,000/-

	The value of executed works shall be brought to current costing level by enhancing the actual value of work at compound rate of 10 % per annum; calculated from the date of completion to last date of receipt of applications for quotations. Quotationer shall upload documentary evidence for eligibility along with the quotation.
	B) Financial:- (Non Curable document) The average annual turnover of the quotationer shall be Rs.63,000/ during the last three financial year i.e. 2022-2023, 2023-2024, 2024-2025. It must be certified by CA upload with quotation documents. The value of executed works shall be brought to current costing level by enhancing the actual value of work at compound rate of 10 % per annum; calculated from the date of completion to last date of receipt of applications for tenders. Quotationer shall upload documentary evidence for eligibility along with the quotation.
	C) Similar Experience:- (Non Curable document) For assessing the technical capacity of Regular, Routine & Maintenance works; The quotationer shall have the experience of similar work means 'Supply of Lubricant oil or Any supply/work carried out in BMC department/ Government/ Semi Government / Public Sector Organizations.' Necessary documentary proof (PO and completion certificate) shall be submitted along with (To be submitted with Technical Packet-A) the quotation, otherwise the quotation will be treated as non-responsive.
5	Validity of the quotation shall remain firm and valid at least for <u>120 days</u> from the date of its submission.
6	Period of delivery of articles/completion of work shall be specifically stated but shall not be more than Four Months from the date of receipt of work order. The quotation shall include free delivery at site, i.e. up to site at Panjrapur Plant.
7	TERMS OF PAYMENT As per the Municipal procedure, the payment for work done will be made within 30 days from the receipt of the correct bill subject to verification as per normal rules. In case of supply of any articles, the payment will be made within 30 days from the receipt of the bill subject to satisfactory test of the articles including its installation, if any

8	GUARANTEE The successful quotationer shall give a guarantee on Rs. 100/- Stamp paper in the prescribed form for 12 calendar months from the date of supply / commissioning or completion of the work after any manufacturing defects or faulty workmanship. If any defect is noticed within the guarantee period and intimated to the contractors, they will rectify the same free of cost.
9	GUIDELINES to Quotationers
	a) The Successful quotationer shall not withdraw his offer within the validity period. If he does so, the Earnest money deposit paid will be absolutely forfeited to the Corporation.
	b) Quotationer shall filled online BOQ properly in case any query he shall contact to the concerns section.
	c) The quotationer shall upload all the pages of the documents and on every relevant information / certificates / literature etc., enclosed in packet 'A' & offer price in packet 'B'. The mandatory documents prescribed in notice shall be filled in completely otherwise there will be out rightly rejected.
	d) The rates quoted shall be firm and no variation will be allowed on any account.
	e) Submission of Quotation - The quotationer shall invariably submit this quotation document together with the specification, schedule of quantity duly filled in and signed online in packet A and rates in packet B. Any irregularity in this respect may render the quotation liable for rejection.
	f) The Municipal Commissioner does not bind himself to accept the lowest or any quotation.
	g) The contractor shall pay the contract deposit equal to 2% (Two) percent of the contract sum in the form of Demand Draft (DD), if the contract cost exceeds Rs. 50,000/-, and this deposit shall be retained as a performance security, which will be refunded after Guarantee Period.
	h) The requisite legal and stationery charges for preparation of the contract agreement shall be payable by the successful quotationer & shall submit receipt within 30 days from the date of issue of letter of acceptance as per legal circular no.26206 dated 31.08.2023 valid upto 31.03.2024. The requisite legal and stationery charges for the preparation of the contact at

		Rs are shown below or <u>as per applicable circular in force.</u>						
		<table><tr><th><u>Contract value in Rs.</u></th><th><u>Legal charges & Stationary charges in Rs. Upto 31.03.2024</u></th></tr><tr><td>From Rs.10,000/- to Rs. 50,000/-</td><td>Nil</td></tr><tr><td>From Rs.50,001/- to Rs. 1,00,00,000/-</td><td>0.10% of contract cost, round to the next 100 + 18 % GST (minimum 1000/- & maximum 10000/- + 18 % GST)</td></tr></table>	<u>Contract value in Rs.</u>	<u>Legal charges & Stationary charges in Rs. Upto 31.03.2024</u>	From Rs.10,000/- to Rs. 50,000/-	Nil	From Rs.50,001/- to Rs. 1,00,00,000/-	0.10% of contract cost, round to the next 100 + 18 % GST (minimum 1000/- & maximum 10000/- + 18 % GST)
<u>Contract value in Rs.</u>	<u>Legal charges & Stationary charges in Rs. Upto 31.03.2024</u>							
From Rs.10,000/- to Rs. 50,000/-	Nil							
From Rs.50,001/- to Rs. 1,00,00,000/-	0.10% of contract cost, round to the next 100 + 18 % GST (minimum 1000/- & maximum 10000/- + 18 % GST)							
i)	Contract Execution :- The successful quotationer shall enter into written contract with Municipal commissioner in the Municipal prescribed form. Successful quotationer shall submit the duly filled contract agreement form on Rs 500/- stamp paper within 30 days from the date of issue of letter of acceptance. All required documents for execution of the contract shall be submitted within 30 days from the date of issue of letter of acceptance. If the documents are not submitted within the stipulated time, a <u>penalty of Rs.100/- per day</u> will be applicable to the contractor. All contract documents need to be duly affixed with stamp duty properly signed, along with evidence/proof of payment of security/contract deposit.							

10 Penalty:-

If the Contractor fails to complete the works and clear the site on or before the Contract or extended date(s) / period(s) of completion, he shall, without prejudice to any other right or remedy of Municipal Corporation on account of such breach, pay as agreed compensation, amount calculated as stipulated below (or such smaller amount as may be fixed by the Engineer) on the contract value of the whole work or on the contract value of the time or group of items of work for which separate period of completion are given in the contract and of which completion is delayed for every week that the whole of the work of item or group of items of work concerned remains uncompleted, even though the contract as a whole be completed by the contract or the extended date of completion. For this purpose the term 'Contract Value' shall be the value of the work at Contract Rates as ordered including the value of all deviations ordered:

- Completion period for projects (originally stipulated or as extended) not exceeding 6 months : **to the extent of maximum 1 percent per week.**
- Completion period for projects (originally stipulated or as extended) exceeding 6 months and not exceeding 2 years: **to the extent of maximum ½ percent per week.**
- Completion period for projects (originally stipulated or as extended) exceeding 2 years : **to the extent of maximum ¼ percent per week.** When the delay is not a full week or in multiple of a week but involves a fraction of a week the compensation payable for that fraction shall be proportional to the number of days involved.
 - i) Completion period (as originally stipulated or as extended) not exceeding 6 months: **10 percent.**
 - ii) Completion period (as originally stipulated or as extended) exceeding 6 months and not exceeding 2 years : **7½ percent.**
 - iii) Completion period (as originally stipulated or as extended) exceeding 2 years : **5 percent.**

The amount of compensation may be adjusted set off against any sum payable to the contractor under this or any other contract with the Municipal Corporation.

b) Penalty for inferior supply from defaulting contractors or suppliers:-

In case of the contractor at any time during the continuance of these present, supply of the material mentioned in Schedule is rejected because of inferior quality, the Commissioner reserves the right to levy penalty for such inferior supply from contract not exceeding 20% of the cost of supplied material.

11	Taxes The quotationer shall quote inclusive of all taxes other than GST (Excluding GST), Levies, Duties, Cess etc as applicable at the time of bid submission. GST as applicable shall be paid separately on submission of bills/invoice. Input Tax Credit of GST as available with the bidder will not be claimed separately by BMC. However, while quoting the rates benefit of Input Tax Credit or Exemptions shall be passed on to the BMC by way of equivalent reduction in quoted price. “Chapter XXI- Miscellaneous, section 171(1) of GST Act, 2017 governs the `Anti Profiteering Measures` (APM)As per the provision of this section,`Any reduction in rate of tax on any supply of goods or services or the benefit of input tax credit shall be passed on tothe recipient by way of commensurate reduction in prices.`Accordingly, the contractor should pass on the complete benefit accruing to him on account of reduced tax rate or additional input tax credit to BMC. Further, all the provisions of GST Act will be applicable to the quotationer. If contract cost exceeds 2,50,000.00 (Excluding GST), 2% GST TDS (1% CGST + 1% SGST or 2% IGST) will be deducted at source as per circular CA(Treasury) /Cash / City/ 20 dtd. 05.10.2018 Further, all the provisions of GST Act will be applicable to the quotation.
12	The mandatory documents are as under. Shall be submitted in Packet A The Packet “A” shall contain scanned certified copies of the following documents, upload with quotation documents. 1. (Undertaking-I) Information form Annexure "A" (Personal Details) 2. Duly Filled Appendix ‘A’ & Appendix ‘B’ 3. UNDERTAKING CUM INDEMNITY BOND (on Rs.500 stamp paper notarized) 4. Irrevocable Undertaking (on Rs. 500/- Stamp Paper notarized) 5. The printed undertaking in draft quotation addressed to the Municipal Commissioner. 6.The undertaking on Rs.500/- stamp paper pro-forma for (Best price) duly notarized. 7. A document in support of The contractors shall submit the GST Registration Certificate. Also the contractor shall mention HSN code No. for supply items & SAC code No. for work /services as per GST Act 2017. 8. The copy of the Pan card along with the photograph shall be provided.

9. The specifications / data sheet if attached in quotation.
10. Partnership Deed / Registered power of attorney and any other documents if applicable
11. EMD receipt copy online receipt.
12. Adequate submission of documents as per technical & financial criteria as per PQC.
14. If the quotationer's firm/ establishment have less than 20 employees, registration certificate as per EPF & MP Act 1952 is not required but declaration to that effect is required to be submitted on Rs.200/- stamp paper.
15. The quotationer shall submit the registration certificate as per ESIC 1948 Act for the firms having the followings:
 - (i.) The firms having production with the help of energy & having the employees more than 10.
 - (ii) The firms having production without energy & having the employees more than 20.If the quotationer is not fulfilling i) or ii) above, then the declaration to that effect is required to be submitted on Rs. 200/- stamp paper.

Note :-

i) Curable Defect shall mean shortfalls in submission such as:

- a. Non-submission of following documents,
 - i. Copy of GST Certificate
 - ii. Certified Copies of PAN documents and photographs of individuals, owners, etc
 - iii. Partnership Deed and any other documents
 - iv. Undertakings as mentioned in the quotation document.
 - v. Technical Data sheet

ii) Non-curable Defect shall mean

- a. In-adequate submission of EMD
- b. The documents evidence of technical and financial capacity with respect to Eligibility criteria as stipulated in the quotation.

Note:

1. No communication will be made with the quotationer in case of non-curable defects.
2. If it is found that the quotationer has not submitted required curable documents in Packet "A" then, the shortfalls will be communicated to the quotationer through e-mail only and compliance required to be made within a

	time period of three working days otherwise they will be treated as non-responsive. 3. Shortfalls: Maximum 5 shortfalls of curable defects shall be allowed and in case, curable defects are not compiled by quotationer within given time period, the quotationer shall be treated as Non-Responsive & such cases will be informed to Registration and Monitoring Cell Such non-submission of documents will be considered as 'Intentional Avoidance' and if three or more cases in 12 months are reported, shall be viewed seriously and disciplinary action against the defaulters such as banning/de registration, etc. shall be taken by Registration Cell with due approval of the concerned AMC.(CA/Finance/Project/19 dt 04.03.2024)
13	The Quotation shall be rejected if the quotationer: - i) Stipulates the validity period less than 120 days. ii) Stipulates own condition/conditions. iii) Does not fill; sign the quotation form & Technical Specifications. a) Firms having common partnes /proprietor or who are connected with one another either financially or as principal and agent or master and servant or closely related to each other such as husband and wife, father/mother and minor son/daughter and minor brother /sister shall not quote separately under different names or establishment for the same contract. b) If it is found that firm as described in clause 13a) have quoted separately under different names and establishment for the same contract, the quotation shall stand rejected and quotation deposit shall be forfeited. Any contract entered into under such condition will also be liable to be canceled at any time during its currency. In addition, such firms/establishments shall be liable at the discretion of the Municipal Commissioner for further penal action including blacklisting. c) If it is found that closely related person as in clause 13(a) have submitted separate tenders/quotations under different names of firms /establishments but with common address for such firms/establishments and/or if such firms/establishments though they have different addresses, are managed or governed by by the same person/persons jointly or separately, such quotation shall be liable for action as in clause No. 13a) including similar action against the firms/establishments concerned. d) If after award of contract, it is found that accepted quotation violated any of the clause 13(a) to 13(c) , the contract shall be liable for cancellation at any time during its currency in addition to penal action against the contractors as well as related firms/establishments.

14	The firm who are not registered with BMC as vendor, may apply online before participating in the process of quotation.
15	The Corporation reserves right to reject all the Quotations or the lowest or any other Quotation which in the judgment the Corporation does not appear to be in its best interest and the quotationer shall have no cause of action or claim against the Corporation or its Officers, employees, successors or assigner for rejection of its Quotation.

Undertaking-I

Annexure "A" (Personal Details)

(To be submitted with Technical Packet-A)

1	Name of Proprietor / Partner/ Director / Trustee / Office Bearer, Other (Specify):-	
2	Position / Designation / Status: -	Proprietor/Partner/Director/Trustee/ Office Bearer/Others (pl. specify)
3	Residential Address: -	
4	Address Proof: -	(1) Aadhar Card/(2) Passport/(3) Voters Identity Card/ (4) Driving License/ (5) Electricity bill * / (6) Telephone bill * /(7) Bank account Statement/ Bank Pass Book * / (8) Rent Receipt* (Certified copy of any one documents)
5	Pan Card Number: -Copy to be submitted	
6	Aadhar Card no.: - Copy of to be submitted	
7	Directors Identification Number (DIN Number): -Copy of proof to be submitted	
8	Contact Number: -Copy of bill not more than three months to be submitted	
9	Email address (max. 35 characters) Note: e-mail address be legible	

* Certified documents submitted as proof of address for serial number 5 to 8 should not be more than three months old from the date of application.

I hereby declare that the information submitted by me is true, correct and complete to the best of knowledge & belief. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BMC responsible for the same. I will indemnify the BMC in all matters in case information furnished by me is found incorrect in future.

Date

Name & Signature

BRIHANMUMBAI MUNICIPAL CORPORATION

(Hydraulic Engineer's Department, O.C. Div.)

Appendix 'A'

(To be submitted with Technical Packet-A)

a)	Quotation No.	
b)	quotationer's Name	
c)	quotationer's address & telephone No(s).	
d)	Whether registered under G.S.T. Act 2017 (Registration must be effective on the date of quotation)	Yes/ No Reg. No.
e)	Certificate in support of (d) above, if registered.	Enclosed/ Not Enclosed.
f)	Name of Bankers Branch Account No.	

Signature of the quotationer

Note: If this format is not filled in, it will be presumed that the quotationer is not a registered dealer.

BRIHANMUMBAI MUNICIPAL CORPORATION
(Hydraulic Engineer's Department, O.C. Div.)

Appendix 'B'

(To be submitted with Technical Packet-A)

Information regarding status of quotationer

1) (A)	Whether it is proprietary concern?	Yes/ No
(B)	If so, name of the owner	
2)	If it is partnership concern, please furnish name of each partner and copy of registration certificate.	
3)	In case of company, please furnish documentary proof to show that the company is registered.	

Signature of the authorized person of
concern/ company

UNDERTAKING CUM INDEMNITY BOND

(on Rs.500 stamp paper notarized)

(To be submitted with Technical Packet-A)

We, (1) Mr. _____ (2) Mr. _____

And (3) Mr. _____ aged (1) _____ yrs (2) _____ yrs and (3) _____ yrs respectively, Proprietor /Partners /Directors /Power of attorney holder of the firm _____ having its office at _____ hereby gives an UNDERTAKING CUM INDEMNITY BOND as under.

AND WHEREAS we are registered contractor/s with the BRIHANMUMBAI MUNICIPAL CORPORATION and /or (name of the authority) having Registration No. _____ valid up to _____

AND WHEREAS The BRIHANMUMBAI MUNICIPAL CORPORATION had published the quotation notice for the work of _____

_____ in _____ Ward. AND WHEREAS I/we want to participate in the said Tender procedure.

I/we hereby give an Undertaking cum Indemnity Bond as hereinafter appearing: -

I/We hereby agree and undertake that my/our Firm is not under any penal action such as Demotion, Suspension, Blacklisting, De-registration etc. by any Government, Semi Government and Government Under-taking etc.

I/we hereby further undertake to communicate if my/our Firm comes under any penal action such as Demotion, Suspension, Blacklisting, De-registration etc. by any Government, Semi Government and Government Under-taking etc.

I/we hereby further agree and undertake that at any stage of tendering procedure, if the said information is found incorrect, it should be lawful for the BMC to forthwith debar me/us from the tendering procedure and initiate appropriate penal action.

The undertaking-cum-indemnity bond is binding upon us/our heirs, executors, administrators and assigns and/or successor and assigns.

Place :

Dated:

proprietor/partner/Directors/POA

Seal of Firm/Co.)

Identified by me

Before me

AFFIDAVIT FOR BEST PRICE (on Rs. 500/- stamp paper)

(To be submitted with Technical Packet-A)

To

The Municipal Commissioner.

For the BRIHANMUMBAI MUNICIPAL CORPORATION

Sir,

Bid No.

"I/We _____ (full name in capital letters, starting with surname), the Proprietor/ Managing Partner/ Managing Director/ Holder of the Business/ Manufacturer/ Authorized Dealer, for the establishment/ firm / registered company, named herein below, do hereby, state and declare that I/We _____ whose names are given herein below in details with the addresses have not filled in this tender under any other name or under the name of any other establishment/ firm or otherwise, nor are we in any way related or concerned with any establishment/ firm or any other person, who have filled in the tender for the aforesaid work".

I/We do hereby further undertake that we have offered the best prices for the subject supply work as per the present market rates. **Further we do hereby undertake and commit that we have not offered/supplied the subject product/ systems or sub systems in the past one year in Maharashtra State for quantity variation upto – 50% or + 10% at a price lower than that offered in the present bid to any other outside agencies including Govt./Semi Govt. agencies and within BMC also.** Further, we have filled in the accompanying tender with full knowledge of the above liabilities and therefore we will not raise any objection or dispute in any manner relating to any action including forfeiture of deposit and blacklisting, for giving any information which is found to be incorrect and against the instruction and direction given in this behalf in this tender.

"I/We further agree and undertake that in the event it is revealed subsequently after the allotment of work/ contract to me/ us that any information given by me/ us in this tender is false or incorrect, I/We shall compensate the BRIHANMUMBAI MUNICIPAL CORPORATION for any such losses or inconveniences caused to the Corporation in any manner and will not raise any claim for such compensation on any ground whatsoever. I/We agree and undertake that I/We shall not claim in such case any amount, by way of damages or compensation for cancellation of the contract given to me/ us or any work assigned to me/ us or is withdrawn by the Corporation".

However, in case of price difference, if it is a result of differential tax structures, different Dollar value of Rupee, differential logistic of transport etc. Considering this aspect, before invoking the penalty, blacklisting, I/We will be given a reasonable opportunity of being heard by representing our, case as to why such price variation/ differential has been arisen.

In case if the explanation submitted by me/ us is unsatisfactory then action including forfeiture of deposit & blacklisting may be taken against me/us.

QUOTATIONER'S FULL SIGNATURE WITH FULL NAME AND RUBBER STAMP

(Note : This affidavit should be given on 500/-Rs. Stamp paper duly notarized by Notary with Red Seal and Registration number).

Irrevocable Undertaking

(on Rs. 500/- Stamp Paper notarized)

(To be submitted with Technical Packet-A)

I Shri/Smt aged,years
Indian Inhabitant. Proprietor/Partner/Director of
M/s..... resident
at do hereby give Irrevocable
undertaking as under;

- 1) I say & undertake that as specified in section 171 of CGST Act, 2017, any reduction in rate of tax on supply of goods or services or the benefit of input tax credit shall be mandatorily passed on BMC by way of commensurate reduction in prices.
- 2) I further say and undertake that I understand that in case the same is not passed on and is discovered at any later stage, BMC shall be at liberty to initiate legal action against me for its recovery including, but not limited to, an appeal to the Screening Committee of the GST Counsel.
- 3) I say that above said irrevocable undertaking is binding upon me/my partners/company/other Directors of the company and also upon my/our legal heirs, assignee, Executor, administrator etc.
- 4) If I fail to compliance with the provisions of the GST Act, I shall be liable for penalty/ punishment or both as per the provisions of GST Act.

Whatever has been stated here in above is true & correct to my/our own knowledge & belief.

Solemnly affirmed at

DEPONENT

This day of

BEFORE ME

Interpreted Explained and Identified by me.

BRIHANMUMBAI MUNICIPAL CORPORATION
(Hydraulic Engineer's Department, O.C. Div.)

(To be submitted with Technical Packet-A)

To,
The Municipal Commissioner,
BRIHANMUMBAI MUNICIPAL CORPORATION,
Mahapalika Marg, Fort,
MUMBAI – 400 001.

Due date: -. _____

<u>Name of Work</u>	:	Supply of food-grade synthetic oil for the scraper motor at Stage-III Settling Plant, Panjrapur.
<u>Quotation ID</u>	:	

Sir,

I/We have read all the terms and conditions stipulated in the above quotation notice and accept the same.

With regards,

Yours sincerely,

quotationer's signature
(Office Stamp)

quotationer's full address, email address,

Tel. No. and Vendor Number

To

AGREEMENT FORM

Tender / Quotation dated.....20...
Standing Committee/Education Committee Resolution No.
.....

CONTRACT FOR THE WORKS
.....
.....

This agreement made this day of
..... Two thousand
..... Between
.....
.....inhabitants of Mumbai,
carrying on business at.....
.....

in Bombay under the style and name of Messrs
.....
(Hereinafter called“ the contractor of the one part and
Shri.....

the D.M.C. (S.E.) (hereinafter called “the commissioner” in which expression are included unless the inclusion is inconsistent with the context, or meaning thereof, his successor or successors for the time being holding the office of D.M.C. (S.E.) of the second part and the BRIHANMUMBAI MUNICIPAL CORPORATION(hereinafter called “the Corporation”) of the third part, WHEREAS the contractor has tendered for the construction, completion and maintenance of the works described above and his tender has been accepted by the Commissioner (with the approval of the Standing Committee/Education Committee of the Corporation NOW THIS
THIS AGREEMENT WITNESSETH as follows:-

1) In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract for works hereinafter referred to:-

2) The following documents shall be deemed to form and be read and constructed as a part of this agreement viz.

- a. The letter of Acceptance
- b. The Bid:
- c. Addendum to Bid; if any
- d. Tender Document
- e. The Bill of Quantities:
- f. The Specification:
- g. Detailed Engineering Drawings
- h. Standard General Conditions of Contracts (GCC)
- i. All correspondence documents between bidder and BMC

3) In consideration of the payments to be made by the Commissioner to the contractor as hereinafter mentioned the contractor hereby covenants with the Commissioner to construct, complete and maintain the works in conformity in all respects with the provision of the contract.

4) The Commissioner hereby covenants to pay to the Contractor in consideration of the construction, completion and maintenance of the works the contract sum, at times and in the manner prescribed by the contract.

IN WITNESS WHERE OF the parties hereto have caused their respective common seals to be herein to affixed (or have hereunto set their respective hands and seals) the day and year above written.

Signed, Sealed and delivered by
the
contractors

.....
.....

In the presence of Trading under the name and style of

.....
.....

Full Name..... Contractors

Address

.....

Signed by the D.M.C. (S.E.)

.....
.....

in the presence of Dy.Municipal Commissioner (Sp.Engg.)

The Common seal of the
BRIHANMUMBAI MUNICIPAL
CORPORATION was hereunto
affixed on the 20
in the presence of two members
of the Standing Committee.

1.....	1.....
.....	
2.....	2.....
.....	

And in the presence of the

Municipal Secretary.....

_____ **Municipal Secretary**

BRIHANMUMBAI MUNICIPAL CORPORATION

(HYDRAULIC ENGINEER'S DEPARTMENT)

ANNEXTURE-F

UNDERTAKING FOR SITE VISIT

(To be submitted on the letterhead of Quotationer while uploading quotation in packet A)

— Date: —————

To,

Assistant Engineer (STM) Panj.

1st floor, Admin Building,

Panjabpur Water Treatment Plant,

Post: Vadpa, Taluka Bhiwandi,

District: THANE 421 302

Bid No. ÷ =

Name of Work ÷ =

=

Subject ÷ **Site Visit Undertaking**

— Dear Sir/Madam,

— We M/s. ————— (name of quotationer) hereby undertake that, before submitting our bid for the above mentioned work and bid no, we have completed the site visits at BMC site locations: ————— (mention BMC site address) to understand the scope of work along with the BMC site Engineer on ————— (mention site visit date).—

— We are now fully aware of the site conditions and has taken into consideration all factors as an experienced contractors to successfully carry out the work as per the tender requirements of BMC for above mentioned work and bid no, before submitting our Bid for the above mentioned work.—

— Thanking you.

Yours faithfully, —————

Name, Stamp & Signature of Quotationer

BRIHANMUMBAI MUNICIPAL CORPORATION

(Hydraulic Engineer's Department)

Sub : Supply of food-grade synthetic oil for the scraper motor at Stage-III Settling Plant, Panjrapur.

BILL OF QUANTITY

Sr. No	Description of article	Qty./ Unit	Base Rate (Rs.)	Amount (without GST (In Rs.))
I	Supply of food-grade synthetic oil for the scraper motor at Stage-III Settling Plant, Panjrapur as per scope of work & technical specifications.	100 Litre	To be filled online	Fetches by system
	TOTAL			Fetches by system
	Total in words			Fetches by system

Note: Quotationer shall submit the price bid in packet 'B' by filling data in 'Financial' Packet during the submission of the bid.

The quotationer shall quote inclusive of all taxes other than GST (Excluding GST), Levies, Duties, Cess etc as applicable at the time of bid submission. GST as applicable shall be paid separately on submission of bills/invoice.

BRIHANMUMBAI MUNICIPAL CORPORATION

(Hydraulic Engineer's Department)

Sub:- Supply of food-grade synthetic oil for the scrapper motor at Stage-III Settling Plant, Panjrapur.

1. PREAMBLE:-

Pise- Panjrapur installations are important installations & almost 50 % (2020 MLD) of the total water supply to the city of Mumbai is supplied through these installations.

There are total 12 Nos. of Settling Tanks constructed under stage-I & stage-III to supply the potable drinking water to Mumbai city by W.S.P. in the year 1979 & 1996 respectively. Since then they are in continuous operation from its commissioning. The installed capacity of each tank is 90 M.L.D. (million liters per day) & total capacity of 12 nos. of tanks is 1080 MLD.

For Stage -III, there are total 06 nos. of settling tanks; however one main tank is further divided into 02 nos. of settling tanks having 45 MLD capacity each, as part A & B for every tank. Thus there are total 12 nos. of independent rectangular type settling tanks of size 10.85 meter (width) x 58.50 meter (length). These 12 nos. of rectangular type settling tanks at stage-III are currently equipped with new bottom sludge scrapper system for sludge removal in the settling tanks. The old bottom sludge system has been replaced with new bottom sludge scrapper system comprising of 02 separate units at each tank 45 MLD capacity each in the year 2015 & 2019.

Scrapper system:- The new scrapper system comprising of Scrapper control panel, Scrapper motor with gearbox, Power drive unit, link and angle arm unit, VFD(Variable Frequency Drive), Force transducer (Load cell) and scrapper profile blade mesh unit at bottom of the tank. The original manufacturer of new bottom sludge system is Nordic Water Products AB, Sweden, make Zickert Bottom sludge scrapper. The new scrapper system is running smoothly since its installation and commissioning.

To Keep the gear unit at its maximum efficiency by the routine maintenance schedule. Good maintenance ensures the unit's maximum performance, extend service life and continued compliance with safety regulations. As per OEM guidelines after every 2500 hrs Lubricant (food grade synthetic oil) full quantity must be changed for maximum performance & extend service life.

Hence it is proposed to carry out the work of " Supply of food-grade synthetic oil for the scraper motor at Stage-III Settling Plant, Panjrapur ".

2.Eligibility Criteria:-

The quotationer should specifically note the following post qualifying criteria towards their eligibility.

I) Technical-

The quotationer(s) should have satisfactorily executed the work of similar nature in BMC / Semi Govt. /Govt. & Public Sector Organizations during last seven (7) years ending last day of month previous to the one in which bids are invited as a prime quotationer (or as nominated sub-quotationer, where the subcontract had involved similar nature of work as described in the scope of works in this bid document, provided further that all other qualification criteria are satisfied).

a) Three similar completed works of similar nature each costing minimum of **Rs.63,000/- each or**

b) Two similar completed works of similar nature each costing minimum of **Rs.73,500 /- each or**

c) One completed work of similar nature of minimum of **Rs.1,05,000/-**

The value of executed works shall be brought to current costing level by enhancing the actual value of work at compound rate of 10 % per annum; calculated from the date of completion to last date of receipt of applications for quotations.

Quotationer shall upload documentary evidence for eligibility along with the quotation.

II) Financial:- (Non Curable document)

The average annual turnover of the quotationer shall be Rs.63,000/- during the last three financial year i.e. 2022-2023, 2023-2024, 2024-2025. It must be certified by CA upload with quotation documents.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at compound rate of 10 % per annum; calculated from the date of completion to last date of receipt of applications for tenders.

Quotationer shall upload documentary evidence for eligibility along with the quotation.

III) Similar Experience:- (Non Curable document)

For assessing the technical capacity of Regular, Routine & Maintenance works; The quotationer shall have the experience of similar work means 'Supply of Lubricant oil or Any supply/work carried out in BMC department/ Government/Semi Government / Public Sector Organizations.'

Necessary documentary proof (PO and completion certificate) shall be submitted along with (To be submitted with Technical Packet-A) the quotation, otherwise the quotation will be treated as non-responsive.

3. Scope of work:-

I. The successful quotationer shall Supply of food-grade synthetic oil for the scraper motor at Stage-III Settling Plant, Panjrapur.

II. The supply of material shall be strictly as per bill of quantity & Technical specifications.

III. The delivery of food-grade synthetic oil shall be given by the successful quotationer at BMC's site at no extra cost. The delivery of the material shall be at Settling Plant, Panjrapur Water Treatment Plant, Post - Vadpa, Taluka - Bhiwandi, District: Thane, PIN – 421302, State -Maharashtra. All necessary charges towards packing, transporting, handling, transit insurance, taxes, duties etc. shall be included in the bid offer by the successful quotationer.

IV. The successful bidder shall review the approved make list in the Technical Specification section and supply food-grade synthetic oil accordingly

V. Work completion schedule:

- a) The total contract period for the completion of work is 04 months (Inclusive of monsoon period) from date of issuance of PO.
- b) The time is the essence of the contract and work must be completed within specified time limit.
- c) The successful quotationer shall submit the proof of original purchase through the manufacturer or authorized distributor and Manufacturer's test certificates of food-grade synthetic oil at the time of billing.

VI. Payment Terms:

100% Payment will be made within 30 days after receipt of correct bill only after completion of work in all respect as per specification and scope of work, contract terms and conditions & as per BMC standard procedure.

VII. Penalty for Delay:-

Penalty will be levied as per clause 10 as per draft quotation condition.

VIII. Maintenance Gurantee & DLP:-

The successful quotationer shall submit maintenance guarantee for 01 year in prescribed format on Rs.100 stamp paper.

4. Technical Specification:-

I. Details of the equipment in which food-grade synthetic oil will be used are as follows:

Scraper motor : 1 no.

Model – 3 phase, 2.2 KW, 50 Hz, IP-55 :

Make – Bonfiglioli Riduttori. :

Gear Box : 1 no.

Type- 306L4589PCT100E,

Code 2T306L4589006 :

Make – Bonfiglioli Riduttori.

II. Details of food-grade synthetic oil is given below

Sr. No.	Property	Value
1	Viscosity @ 40°C	220 Centistokes
2	Flash Point	≥ 250°C
3	Viscosity Index	≥ 150Pour Point
4	Density @ 15°C	0.85–0.90 g/cm ³
5	Oil Type	Poly alkylene glycol (PAG) or equivalent synthetic base
6	Make:-	Castrol, Mobil, Q8, Kluber, ESSO, ELF, Shell, Chevron, Agip, Aral, BP-MACH

BRIHANMUMBAI MUNICIPAL CORPORATION

(Hydraulic Engineer's Deptt. O.C. Division)

Sub:- Supply of food-grade synthetic oil for the scraper motor at
Stage-III Settling Plant, Panjrapur.

Annexure 1

TECHNICAL DATA SHEET :

MANDATORY TECHNICAL DATA TO BE FURNISHED BY THE BIDDER

(To be filled by the Bidder & Uploaded Packet-A)

Sr. No.	BMC Specification		Offered by Tenderer
1	Viscosity @ 40°C	220 Centistokes	
2	Flash Point	≥ 250°C	
3	Viscosity Index	≥ 150Pour Point	
4	Density @ 15°C	0.85–0.90 g/cm ³	
5	Oil Type	Poly alkylene glycol (PAG) or equivalent synthetic base	
6	Make:-	Castrol, Mobil, Q8, Kluber, ESSO, ELF, Shell, Chevron, Agip, Aral, BP-MACH	

**Tenderer's signature Name,
Trading under the name and style of**

Note :- Tenderer shall take out print of this page fill in, sign manually, scan and upload. This document shall be submitted along with Packet-B.