

BRIHANMUMBAI MUNICIPAL CORPORATION

Municipal Printing Press



Bid/ No:- 2025_MCGM_1235203_2

Supplying finished booklets of Bharat Ratna Dr. Babasaheb Ambedkar to BMC .

**Manager, Municipal Printing Press
546, N M Joshi Marg, Cement Godown building,
2nd floor, Near bakri adda,
Byculla (West) Mumbai – 400 011**

INDEX	
Section No.	This Tender Document Consists Of
1	E-Tender Notice
2	Header Data
3	Preamble
4	Instructions to Vendors participating in e-Tendering for the supply of general material to BMC.
5	Flow of activities of tender
6	Important General Conditions and Instructions to tenderers
7	Force Majeure- Obligations of The Parties
8	Annexures
9	Annexure – 1 Particulars about the tenderer
10	Annexure – 2 Tender form
11	Annexure – 3a Undertaking to be signed by the tenderer (Affidavit)
12	Annexure – 3b Undertaking to be signed by the tenderer
13	Annexure – 4a
14	Annexure – 5 Experience Certificate
15	Annexure- 6 Authorization letter for attending tender opening
16	Annexure-7 Articles of Agreement
17	Annexure- 8 Internal Grievance Redressal Mechanism
18	Annexure- 9 Agreement of integrity pact
19	Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender
20	Annexure- 11 Declaration by the tenderer regarding HSN Code
21	Annexure- 12 Declaration by the tenderer regarding Items quoted
22	Annexure- 13 Details of Litigation History
23	Annexure –A Irrevocable Undertaking
24	Details of the Item Data

1: E-TENDER NOTICE
BRIHANMUMBAI MUNICIPAL CORPORATION

Municipal Printing Press

Tender No.: 2025_MCGM_1235203_2

The Commissioner of Brihanmumbai Municipal Corporation (BMC) invites e- tenders as given below in three Packet systems i.e. Packet –A (Administrative), Packet-B (Technical) & Packet-C (Commercial).

The Firms who have their own multicolor Offset Printing and Binding Unit within 10 km area from Municipal Printing Press are qualified to fill and submit the tender. Offers received from canvasser will be kept outright. the tender copy can be downloaded from NIC portal <https://www.mahatenders.gov.in/> .

All interested bidders whether already registered or not registered in NIC portal are mandated to get registered with NIC portal for e-tendering process & obtain login credentials to participate in the online bidding process. The details of the same are available on the above-mentioned portal. For registration enrolment for digital signature certificates and user manual, please refer to respective links provided in 'Tenders tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA"s) licensed by controller of certifying authorities namely, Safes Crypt, IDRBT, National informatics centre, TCS, CUSTOMS, MTNL, GNFC and e -Mudhra CA. BMC has also opened a Help desk at the Municipal Press's office to help the vendors in this regard.

The technical and commercial bids shall be submitted online up to the end date & time mentioned below.

Sr No.	Description	E-Tender Scrutiny Fee	EMD	Start Date & Time for online Bid Downloading	End Date & Time for Online Bid Submission
1.	Supplying finished booklets of Bharat Ratna Dr. Babasaheb Ambedkar to BMC .	Rs.7,260/- Rs. 1307/- (+18% GST) <u>Rs.8,567/-</u>	55,900/-	08/11/2025 From 11:00hrs	13/11/2025 Up to 16:00hrs

Note: Last date for payment of Earnest Money Deposit (EMD) of **Rs. 55,900/-** online is on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The tender document is available on Mahatender portal (<https://mahatenders.gov.in/nicgep/app>) along with this tender notice. However, the tenderer shall have to pay "scrutiny fee " through online only on Mahatender Portal.

The Authority (BMC) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the e-Tender(s) without assigning any reason at any stage. Tenders shall note that any corrigendum issued regarding this tender notice will be published on the Mahatender portal only. No corrigendum will be published in the local newspapers.

By Order of the

Dy. Municipal commissioner
Brihanmumbai Municipal Corporation

Sd/-
**Manager,
Municipal Printing Press**

Address for Communication and Venue for opening of Bid

Manager,

Municipal Printing Press

546, N M Joshi Marg,

Cement Godown building,

2nd floor, Near bakri adda,

Byculla (West) Mumbai – 400 011

E-mail:- manager.mpp@mcgm.gov.in

For detailed tender document please scroll down

Supplying finished booklets of Bharat Ratna Dr. Babasaheb Ambedkar to BMC .

2: HEADER DATA

E-Tender No.	2025_MCGM_1235203_2
Name of Organization	BRIHANMUMBAI MUNICIPAL CORPORATION
Subject	Supplying finished booklets of Bharat Ratna Dr. Babasaheb Ambedkar to BMC .
Contract period	6 months
Scrutiny Fee	Rs. 7,260/- + Rs.1307/- (+18% GST) Rs. 8,567/-)
Earnest Money Deposit	55,900/-
Start Date and Time of Bid Submission	08/11/2025 at 11:00hrs
End date & time for Bid Submission	13/11/2025 Up to 16:00hrs
Opening of Packet A	As mentioned on Mahatender Portal
Opening of Packet B	
Opening of Packet C	
Address for Communication	Manager, Municipal Printing Press 546, N M Joshi Marg, Cement Godown building, 2 nd floor, Near bakri adda, Byculla (West) Mumbai – 400 011 E-mail:- manager.mpp@mcgm.gov.in
Venue for opening of bid	Same as above
Pre-Bid	Not Applicable

Note: This Tender Document is not transferable.

**BRIHANMUMBAI MUNICIPAL CORPORATION
MUNICIPAL PRINTING PRESS**

3: PREAMBLE

The BRIHANMUMBAI MUNICIPAL CORPORATION invites Tender form from date of acceptance as per the **The Firms who have their own multicolor Offset Printing and Binding Unit within 10 km area from Municipal Printing Press are qualified to fill and submit the tender.** specifications attached separately with this document and as per the terms and conditions as mentioned therein and as per the provisions of the M.M.C. Act 1888 as amended till date.