BRIHANMUMBAI MUNICIPAL CORPORATION Municipal Printing Press



Bid/ No:- 2025_MCGM_1241282_1

Providing Screen Printing Services to Municipal Printing Press.

Manager, Municipal Printing Press 546, N M Joshi Marg, Cement Godown building, 2nd floor, Near bakri adda, Byculla (West) Mumbai – 400 011

This Tender Document Consists Of		INDEX					
No. 1 E-Tender Notice 2 Header Data 3 Preamble 4 Instructions to Vendors participating in e-Tendering for the supply of general material to BMC. 5 Flow of activities of tender 6 Important General Conditions and Instructions to tenderers 7 Force Majeure- Obligations of The Parties 8 Annexures 9 Annexure- 1 Particulars about the tenderer 10 Annexure- 2 Tender form 11 Annexure - 3a Undertaking to be signed by the tenderer (Affidavit) 12 Annexure - 3b Undertaking to be signed by the tenderer 13 Annexure - 4a 14 Annexure - 5 Experience Certificate 15 Annexure- 6 Authorization letter for attending tender opening 16 Annexure- 7 Articles of Agreement 17 Annexure- 8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 13 Detaition by the tenderer regarding HSN Code 21 Annexure- 13 Details of Litigation History	Secti	This Tender Document Consists Of					
1 E-Tender Notice 2 Header Data 3 Preamble 4 Instructions to Vendors participating in e-Tendering for the supply of general material to BMC. 5 Flow of activities of tender 6 Important General Conditions and Instructions to tenderers 7 Force Majeure- Obligations of The Parties 8 Annexures 9 Annexure - 1 Particulars about the tenderer 10 Annexure - 2 Tender form 11 Annexure - 3a Undertaking to be signed by the tenderer (Affidavit) 12 Annexure - 3b Undertaking to be signed by the tenderer 13 Annexure - 4a 14 Annexure - 5 Experience Certificate 15 Annexure- 6 Authorization letter for attending tender opening 16 Annexure- 7 Articles of Agreement 17 Annexure- 8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure - A Irrevocable Undertaking	on						
2 Header Data 3 Preamble 4 Instructions to Vendors participating in e-Tendering for the supply of general material to BMC. 5 Flow of activities of tender 6 Important General Conditions and Instructions to tenderers 7 Force Majeure- Obligations of The Parties 8 Annexures 9 Annexure - 1 Particulars about the tenderer 10 Annexure - 2 Tender form 11 Annexure - 3a Undertaking to be signed by the tenderer (Affidavit) 12 Annexure - 3b Undertaking to be signed by the tenderer 13 Annexure - 4a 14 Annexure - 5 Experience Certificate 15 Annexure - 6 Authorization letter for attending tender opening 16 Annexure - 8 Internal Grievance Redressal Mechanism 17 Annexure - 8 Internal Grievance Redressal Mechanism 18 Annexure - 9 Agreement of integrity pact 19 Annexure - 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure - 11 Declaration by the tenderer regarding HSN Code 21 Annexure - 13 Details of Litigation History 23 Annexure - A Irrevocable Undertaking	No.						
Preamble Instructions to Vendors participating in e-Tendering for the supply of general material to BMC. Flow of activities of tender Important General Conditions and Instructions to tenderers Force Majeure- Obligations of The Parties Annexures Annexures Annexure - 1 Particulars about the tenderer Annexure - 2 Tender form Annexure - 3a Undertaking to be signed by the tenderer (Affidavit) Annexure - 3b Undertaking to be signed by the tenderer Annexure - 4a Annexure - 5 Experience Certificate Annexure - 6 Authorization letter for attending tender opening Annexure - 7 Articles of Agreement Annexure - 8 Internal Grievance Redressal Mechanism Annexure - 9 Agreement of integrity pact Annexure - 10 Authorization letter of authorized representative for downloading and uploading tender Annexure - 11 Declaration by the tenderer regarding HSN Code Annexure - 12 Declaration by the tenderer regarding Items quoted Annexure - A Irrevocable Undertaking		E-Tender Notice					
Instructions to Vendors participating in e-Tendering for the supply of general material to BMC. Flow of activities of tender Important General Conditions and Instructions to tenderers Force Majeure- Obligations of The Parties Annexures Annexures Annexure – 1 Particulars about the tenderer Annexure – 2 Tender form Annexure – 3a Undertaking to be signed by the tenderer (Affidavit) Annexure – 3b Undertaking to be signed by the tenderer Annexure – 5 Experience Certificate Annexure – 6 Authorization letter for attending tender opening Annexure – 8 Internal Grievance Redressal Mechanism Annexure – 9 Agreement of integrity pact Annexure – 10 Authorization letter of authorized representative for downloading and uploading tender Annexure – 11 Declaration by the tenderer regarding HSN Code Annexure – 12 Declaration by the tenderer regarding Items quoted Annexure – 3 Details of Litigation History Annexure – A Irrevocable Undertaking		Header Data					
BMC. 5 Flow of activities of tender 6 Important General Conditions and Instructions to tenderers 7 Force Majeure- Obligations of The Parties 8 Annexures 9 Annexure – 1 Particulars about the tenderer 10 Annexure – 2 Tender form 11 Annexure – 3a Undertaking to be signed by the tenderer (Affidavit) 12 Annexure – 3b Undertaking to be signed by the tenderer 13 Annexure – 4a 14 Annexure – 5 Experience Certificate 15 Annexure - 6 Authorization letter for attending tender opening 16 Annexure- 7 Articles of Agreement 17 Annexure- 8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure – A Irrevocable Undertaking	3	Preamble					
Force Majeure- Obligations of The Parties Annexures Annexure - 1 Particulars about the tenderer Annexure - 2 Tender form Annexure - 3a Undertaking to be signed by the tenderer (Affidavit) Annexure - 3b Undertaking to be signed by the tenderer Annexure - 4a Annexure - 5 Experience Certificate Annexure - 6 Authorization letter for attending tender opening Annexure - 8 Internal Grievance Redressal Mechanism Annexure - 9 Agreement of integrity pact Annexure - 10 Authorization letter of authorized representative for downloading and uploading tender Annexure - 11 Declaration by the tenderer regarding HSN Code Annexure - 12 Declaration by the tenderer regarding Items quoted Annexure - A Irrevocable Undertaking	4						
Force Majeure- Obligations of The Parties Annexures Annexure - 1 Particulars about the tenderer Annexure - 2 Tender form Annexure - 3a Undertaking to be signed by the tenderer (Affidavit) Annexure - 3b Undertaking to be signed by the tenderer Annexure - 4a Annexure - 5 Experience Certificate Annexure- 6 Authorization letter for attending tender opening Annexure-7 Articles of Agreement Annexure-8 Internal Grievance Redressal Mechanism Annexure- 9 Agreement of integrity pact Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender Annexure- 11 Declaration by the tenderer regarding HSN Code Annexure- 12 Declaration by the tenderer regarding Items quoted Annexure- 13 Details of Litigation History Annexure - A Irrevocable Undertaking	5	Flow of activities of tender					
8 Annexures 9 Annexure – 1 Particulars about the tenderer 10 Annexure – 2 Tender form 11 Annexure – 3a Undertaking to be signed by the tenderer (Affidavit) 12 Annexure – 3b Undertaking to be signed by the tenderer 13 Annexure – 4a 14 Annexure – 5 Experience Certificate 15 Annexure – 6 Authorization letter for attending tender opening 16 Annexure-7 Articles of Agreement 17 Annexure- 8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure – A Irrevocable Undertaking	6	Important General Conditions and Instructions to tenderers					
Annexure – 1 Particulars about the tenderer Annexure – 2 Tender form Annexure – 3a Undertaking to be signed by the tenderer (Affidavit) Annexure – 3b Undertaking to be signed by the tenderer Annexure – 4a Annexure – 5 Experience Certificate Annexure – 6 Authorization letter for attending tender opening Annexure-7 Articles of Agreement Annexure-8 Internal Grievance Redressal Mechanism Annexure-9 Agreement of integrity pact Annexure-10 Authorization letter of authorized representative for downloading and uploading tender Annexure-11 Declaration by the tenderer regarding HSN Code Annexure-12 Declaration by the tenderer regarding Items quoted Annexure-13 Details of Litigation History Annexure – A Irrevocable Undertaking	7	Force Majeure- Obligations of The Parties					
10 Annexure – 2 Tender form 11 Annexure – 3a Undertaking to be signed by the tenderer (Affidavit) 12 Annexure – 3b Undertaking to be signed by the tenderer 13 Annexure – 4a 14 Annexure – 5 Experience Certificate 15 Annexure - 6 Authorization letter for attending tender opening 16 Annexure-7 Articles of Agreement 17 Annexure-8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure – A Irrevocable Undertaking	8	Annexures					
11 Annexure – 3a Undertaking to be signed by the tenderer (Affidavit) 12 Annexure – 3b Undertaking to be signed by the tenderer 13 Annexure – 4a 14 Annexure – 5 Experience Certificate 15 Annexure- 6 Authorization letter for attending tender opening 16 Annexure-7 Articles of Agreement 17 Annexure- 8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure – A Irrevocable Undertaking	9	Annexure – 1 Particulars about the tenderer					
12 Annexure – 3b Undertaking to be signed by the tenderer 13 Annexure – 4a 14 Annexure – 5 Experience Certificate 15 Annexure- 6 Authorization letter for attending tender opening 16 Annexure- 7 Articles of Agreement 17 Annexure- 8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure – A Irrevocable Undertaking	10	Annexure – 2 Tender form					
13 Annexure – 4a 14 Annexure – 5 Experience Certificate 15 Annexure- 6 Authorization letter for attending tender opening 16 Annexure-7 Articles of Agreement 17 Annexure- 8 Internal Grievance Redressal Mechanism 18 Annexure- 9 Agreement of integrity pact 19 Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure – A Irrevocable Undertaking	11	Annexure – 3a Undertaking to be signed by the tenderer (Affidavit)					
Annexure – 5 Experience Certificate Annexure- 6 Authorization letter for attending tender opening Annexure- 7 Articles of Agreement Annexure- 8 Internal Grievance Redressal Mechanism Annexure- 9 Agreement of integrity pact Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender Annexure- 11 Declaration by the tenderer regarding HSN Code Annexure- 12 Declaration by the tenderer regarding Items quoted Annexure- 13 Details of Litigation History Annexure – A Irrevocable Undertaking	12	Annexure – 3b Undertaking to be signed by the tenderer					
Annexure- 6 Authorization letter for attending tender opening Annexure- 7 Articles of Agreement Annexure- 8 Internal Grievance Redressal Mechanism Annexure- 9 Agreement of integrity pact Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender Annexure- 11 Declaration by the tenderer regarding HSN Code Annexure- 12 Declaration by the tenderer regarding Items quoted Annexure- 13 Details of Litigation History Annexure – A Irrevocable Undertaking	13	Annexure – 4a					
Annexure-7 Articles of Agreement Annexure- 8 Internal Grievance Redressal Mechanism Annexure- 9 Agreement of integrity pact Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender Annexure- 11 Declaration by the tenderer regarding HSN Code Annexure- 12 Declaration by the tenderer regarding Items quoted Annexure- 13 Details of Litigation History Annexure – A Irrevocable Undertaking	14	Annexure – 5 Experience Certificate					
Annexure- 8 Internal Grievance Redressal Mechanism Annexure- 9 Agreement of integrity pact Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender Annexure- 11 Declaration by the tenderer regarding HSN Code Annexure- 12 Declaration by the tenderer regarding Items quoted Annexure- 13 Details of Litigation History Annexure – A Irrevocable Undertaking	15	Annexure- 6 Authorization letter for attending tender opening					
Annexure- 9 Agreement of integrity pact Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender Annexure- 11 Declaration by the tenderer regarding HSN Code Annexure- 12 Declaration by the tenderer regarding Items quoted Annexure- 13 Details of Litigation History Annexure –A Irrevocable Undertaking	16	Annexure-7 Articles of Agreement					
Annexure- 10 Authorization letter of authorized representative for downloading and uploading tender Annexure- 11 Declaration by the tenderer regarding HSN Code Annexure- 12 Declaration by the tenderer regarding Items quoted Annexure- 13 Details of Litigation History Annexure – A Irrevocable Undertaking	17	Annexure- 8 Internal Grievance Redressal Mechanism					
uploading tender 20 Annexure- 11 Declaration by the tenderer regarding HSN Code 21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure –A Irrevocable Undertaking	18	Annexure- 9 Agreement of integrity pact					
21 Annexure- 12 Declaration by the tenderer regarding Items quoted 22 Annexure- 13 Details of Litigation History 23 Annexure –A Irrevocable Undertaking	19	Annexure- 10 Authorization letter of authorized representative for downloading and					
22 Annexure – A Irrevocable Undertaking Annexure – A Irrevocable Undertaking	20	Annexure- 11 Declaration by the tenderer regarding HSN Code					
23 Annexure –A Irrevocable Undertaking	21	Annexure- 12 Declaration by the tenderer regarding Items quoted					
	22	Annexure- 13 Details of Litigation History					
24 Details of the Item Data	23	Annexure –A Irrevocable Undertaking					
	24	Details of the Item Data					

1: E-TENDER NOTICE BRIHANMUMBAI MUNICIPAL CORPORATION

Municipal Printing Press Tender No.: 2025_MCGM_1241282_1

The Commissioner of Brihanmumbai Municipal Corporation (BMC) invites e- tenders as given below in three Packet systems i.e. Packet –A (Administrative), Packet-B (Technical) & Packet-C (Commercial). Any Printer who have their own Screen printing unit within Mumbai region for providing prompt services to Municipal Printing Press may quote their offer. the tender copy can be downloaded from NIC portal https://www.mahatenders.gov.in/.

All interested bidders whether already registered or not registered in NIC portal are mandated to get registered with NIC portal for e-tendering process & obtain login credentials to participate in the online bidding process. The details of the same are available on the above-mentioned portal. For registration enrolment for digital signature certificates and user manual, please refer to respective links provided in 'Tenders tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA"s) licensed by controller of certifying authorities namely, Safes Crypt, IDRBT, National informatics centre, TCS, CUSTOMS, MTNL, GNFC and e-Mudhra CA. BMC has also opened a Help desk at the Municipal Press's office to help the vendors in this regard.

The technical and commercial bids shall be submitted online up to the end date & time mentioned below.

Sr No.	Description	E-Tender Scrutiny Fee	EMD	Start Date & Time for online Bid Downloading	End Date & Time for Online Bid Submission
1.	Providing Screen Printing Services to Municipal Printing Press.	Rs. 726/- Rs. 134/- (+18% GST) Rs. 860/-	8950/-	08.11.2025 From 11:00hrs	14.11.2025 to 16:00hrs

Note: Last date for payment of Earnest Money Deposit (EMD) of **Rs. 8950**/- online is on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The tender document is available on Mahatender portal (https://mahatenders.gov.in/nicgep/app) along with this tender notice. However, the tenderer shall have to pay "scrutiny fee " through online only on Mahatender Portal.

The Authority (BMC) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the e-Tender(s) without assigning any reason at any stage. Tenders shall note that any corrigendum issued regarding this tender notice will be published on the Mahatender portal only. No corrigendum will be published in the local newspapers.

By Order of the

Dy. Municipal commissioner **Brihanmumbai Municipal Corporation**

Sd/-**Manager, Municipal Printing Press**

Address for Communication and Venue for opening of Bid Manager,
Municipal Printing Press
546, N M Joshi Marg,
Cement Godown building,
2nd floor, Near bakri adda,
Byculla (West) Mumbai – 400 011
E-mail:- manager.mpp@mcgm.gov.in

For detailed tender document please scroll down

Providing Screen Printing Services to Municipal Printing Press.

2: HEADER DATA

E-Tender No.	2025_MCGM_ 1241282 _ 1			
Name of Organization	BRIHANMUMBAI MUNICIPAL CORPORATION			
Subject	Providing Screen Printing Services to Municipal Printing Press.			
Contract period	2 Years			
Scrutiny Fee	Rs. 726/-Rs. 134/- (+18% GST)Rs. 860/-			
Earnest Money Deposit	Rs. 8950/-			
Start Date and Time of Bid Submission	at 11:00hrs			
End date & time for Bid Submission	Up to 16:00hrs			
Opening of Packet A				
Opening of Packet B	As mentioned on Mahatender Portal			
Opening of Packet C				
Address for Communication	Manager, Municipal Printing Press 546, N M Joshi Marg, Cement Godown building, 2 nd floor, Near bakri adda, Byculla (West) Mumbai – 400 011 E-mail:- manager.mpp@mcgm.gov.in			
Venue for opening of bid	Same as above			
Pre-Bid	Not Applicable			

Note: This Tender Document is not transferable.

BRIHANMUMBAI MUNICIPAL CORPORATION MUNICIPAL PRINTING PRESS

3: PREAMBLE

The BRIHANMUMBAI MUNICIPAL CORPORATION invites Tender form from date of acceptance as per the **Any Printer who have their own Screen printing unit within Mumbai region for providing prompt services to Municipal Printing Press may quote their offer.** specifications attached separately with this document and as per the terms and conditions as mentioned therein and as per the provisions of the M.M.C. Act 1888 as amended till date.