

**BRIHANMUMBAI MUNICIPAL CORPORATION**

**Municipal Printing Press**



**Bid/ No:- 2024\_MCGM\_1123575**

**Providing Binding services for BMC Calendar, Desk Calendar, Diary 2025  
to Municipal Printing Press**

**Manager, Municipal Printing Press  
546, N M Joshi Marg, Cement Godown building,  
2<sup>nd</sup> floor, Near bakri adda,  
Byculla (West) Mumbai – 400 011**

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**1. E-TENDER NOTICE**  
**BRIHANMUMBAI MUNICIPAL CORPORATION**

**Municipal Printing Press**  
**Tender No.**

**Bid/Rfx No: 2024\_MCGM\_1123575**

The Commissioner of Brihanmumbai Municipal Corporation (BMC) invites e- tenders as given below in three Packet systems i.e. Packet –A (Administrative), Packet-B (Technical) & Packet-C (Commercial) from the. **Any Binder who is having their own binding unit may quote their offer. Offers received from canvasser will be kept outright.** the tender copy can be downloaded from NIC portal <https://www.mahatenders.gov.in/>

All interested bidders whether already registered or not registered in NIC portal are mandated to get registered with NIC portal for e-tendering process & obtain login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal. For registration enrolment for digital signature certificates and user manual, please refer to respective links provided in 'Tenders tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA"s) licensed by controller of certifying authorities namely, Safes Crypt, IDRBT, National informatics centre, TCS, CUSTOMS, MTNL, GNFC and e -Mudhra CA. BMC has also opened a Help-desk at the Municipal Press's office to help the vendors in this regard.

The technical and commercial bids shall be submitted online up to the end date & time mentioned below.

| Sr No. | Description                                                                                                                                            | E-Tender Scrutiny Fee                                                                  | EMD      | Start Date & Time for online Bid Downloading | End Date & Time for Online Bid Submission     |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|----------|----------------------------------------------|-----------------------------------------------|
| 1      | <u>Providing Binding services for BMC Calendar, Desk Calendar, Diary 2025 to Municipal Printing Press</u><br><br>Bid no: -<br><b>2024_MCGM_1123575</b> | <b>Rs. 3300/-</b><br><b>Rs. 594/-</b><br><b>(+18% GST)</b><br><b><u>Rs. 3894/-</u></b> | 25,440/- | <b>14 /12 /2024</b><br><b>From 11:00hrs</b>  | <b>19 / 12 /2024</b><br><b>Up to 16:00hrs</b> |

Note: Last date for payment of Earnest Money Deposit (EMD) of Rs.25,440/- online is on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Last date for submission of tender samples and payment of Testing charges (if required) shall be informed to prospective bidders, who participated in bid by e-mail on e-mail address provided by them.

~~The pre bid meeting will be held on 27.06.2024, at 3.00 pm. venue of the same is at Conference hall, Office of the education officer's office, Triveni sangam Municipal school, Mahadev Palav Marg Currey Road Mumbai 400012.~~

~~The prospective tenderer(s) should submit their suggestions/observations, if any, in writing minimum 2 days before Pre bid meeting. Only suggestions/observations received in writing will be discussed and clarified in pre bid meeting and any modification of the tendering documents, which may become necessary as a result of pre bid meeting, shall be made by BMC exclusively through the issue of an addendum/corrigendum. The tender uploaded shall be read along with any modification. Authorized representatives of prospective tenderer(s) can attend the said meeting and obtain clarification regarding specifications, works & tender conditions. Authorized representatives should have authorization letter to attend the pre bid meeting.~~

The tender document is available on Mahatender portal (<https://mahatenders.gov.in/nicgep/app>) along with this tender notice. However, the tenderer shall have to pay "scrutiny fee " through offline payment mode within two days of prior intimation from the Municipal Printing Press department. Challan for the same will be issued by Municipal Printing Press.

The Authority (BMC) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the e-Tender(s) without assigning any reason at any stage.

Tenders shall note that any corrigendum issued regarding this tender notice will be published on the Mahatender portal only. No corrigendum will be published in the local newspapers.

By Order of the

Dy. Municipal commissioner  
**Brihanmumbai Municipal Corporation**

Sd/-

**Manager,**

**Municipal Printing Press**

Address for Communication and Venue for opening of  
Bid:

Manager, Municipal Printing Press  
546, N M Joshi Marg, Cement Godown building,  
2<sup>nd</sup> floor, Near bakri adda,  
Byculla (West) Mumbai – 400 011  
E-mail:- [manager.mpp@mcgm.gov.in](mailto:manager.mpp@mcgm.gov.in)

For detailed tender document please scroll down

**Tender for – Providing Binding services for BMC Calendar, Desk Calendar, Diary 2025 to Municipal Printing Press**

## 2.HEADER DATA

|                                               |                                                                                                                                                                                                                                                  |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>E-Tender No.</b>                           | Bid Number:- <b>2024_MCGM_</b>                                                                                                                                                                                                                   |
| <b>Name of Organization</b>                   | BRIHANMUMBAI MUNICIPAL CORPORATION                                                                                                                                                                                                               |
| <b>Subject</b>                                | Providing Binding services for BMC Calendar, Desk Calendar, Diary 2025 to Municipal Printing Press                                                                                                                                               |
| <b>Contract period</b>                        | 12 months                                                                                                                                                                                                                                        |
| <b>Scrutiny Fee</b>                           | <b>Rs. 3300 /- + Rs. 594/- (+18% GST) Rs. 3894/-</b>                                                                                                                                                                                             |
| <b>Earnest Money Deposit</b>                  | <b>25440/-</b>                                                                                                                                                                                                                                   |
| <b>Start Date and Time of Bid Submission</b>  | 14 / 12 /2024 at 11:00hrs                                                                                                                                                                                                                        |
| <b>End date &amp; time for Bid Submission</b> | 19/ 12/2024 Up to 16:00hrs                                                                                                                                                                                                                       |
| <b>Opening of Packet A</b>                    | As mentioned on Mahatender Portal                                                                                                                                                                                                                |
| <b>Opening of Packet B</b>                    |                                                                                                                                                                                                                                                  |
| <b>Opening of Packet C</b>                    |                                                                                                                                                                                                                                                  |
| <b>Address for Communication</b>              | Manager, Municipal Printing Press<br>546, N M Joshi Marg, Cement Godown building,<br>2 <sup>nd</sup> floor, Near bakri adda,<br>Byculla (West) Mumbai – 400 011<br>E-mail:- <a href="mailto:manager.mpp@mcgm.gov.in">manager.mpp@mcgm.gov.in</a> |
| <b>Venue for opening of bid</b>               | Same as above                                                                                                                                                                                                                                    |
| <b>Pre-Bid</b>                                | As mentioned on Mahatender Portal                                                                                                                                                                                                                |

This Tender Document is not transferable