

BRIHANMUMBAI MUNICIPAL CORPORATION

No. EE/M&R/4268 / Civil/M&E dated 06.04.2023

CIRCULAR

Subject : Amendment in Rules governing Registration of Contractor/s for Civil and Mechanical & Electrical Engineering works – 2016

Reference : i) MGC/VIP/1071 dtd. 20.03.2023

As per the Hon'ble Municipal Commissioner's approval under no. MGC/F/1614 dtd. 25.10.2016, the Rules for Registration of Contractors has been sanctioned under the name " Rules Governing Registration of Contractor/s for Civil and Mechanical & Electrical Engineering works – 2016" and the same are come in force from date 01.12.2016.

Now, in pursuance to the approval of Hon'ble Municipal Commissioner at reference no.1 above, procedure for processing the applications of renewal of registrations as per Registration Rules-2016 has been amended as below.

- 1) After preliminary scrutiny of the application along with all requisite documents, applicant will be asked to pay applicable scrutiny fee along with late fee/penalty, if admissible, as per Registration Rules-2016, by issuing challan to him and by insisting an undertaking on Rs. 500/- stamp paper stating therein that -

"I/We (1) Mr. -----(2) Mr. ----- and (3) Mr. -----sole Proprietors/ Partners / Directors / Power of Attorney holder of the firm. ----- having its office at ----- hereby solemn affirmation state declare, undertake that information given in Application Form bearing No.----- and all duly attested sheets from page no. ____ to ____are true and correct. I / We give undertaking that I/We know that the provisional certificate of renewal of Registration in B.M.C. will be issued to me / us, on the basis of submitted documents, and the same are authentic, and in case during verification, if it is found that I / We have submitted any fraudulent information / forged documents the registration of our firm shall be cancelled and our firm /company will be debarred for 3 years with registration fees forfeited.

I / we say that this undertaking cum Indemnity Bond is binding upon me/ us / our heirs, executors, administrators and assigns and / or successor and assigns and also our firm/company."

Place

Prop. / Partner / Director

Date:

(seal of company)

- 2) On payment of requisite registration fees, Provisional Renewal certificate will be issued to applicant irrespective of class of registration including Class I(A) for Civil

and Class A for Mechanical & Electrical discipline. The validity of the Provisional Renewal certificate will be for three (3) months or till the issue of regular registration certificate in the prescribed format for renewal, whichever is earlier. In case, the regular process of renewal of registration is not completed within the period of three (3) months i.e. before the expiry of Provisional Renewal certificate, then in that case, the validity of the Provisional Renewal certificate will be further extended for the period of three (3) months with the approval of City Engineer irrespective of class of registration.

- 3) Work performance certificates and bank solvency certificate will be send for confirmations to respective certificates issuing authorities by email and also by registered post(R.P.A.D.) for confirmation & verification purpose.
- 4) On receipt of the verifications from respective authorities, report will be prepared and placed before the Scrutiny Committee and for approval of Competent Authority.
- 5) On completion of the procedure of approval stated above, regular Registration Certificate in the prescribed format, for renewal of Registration will be issued to the applicant by insisting the applicant to surrender the Provisional Renewal certificate.

Sd/- 06.04.2023
(Shri. S.R. Khamitkar)
E.E. (M&R)Cell

