



BRIHANMUMBAI MAHANAGARPALIKA

AS per provision of RTI Act 2005, section 4,
17 Manuals of R/South Ward

ADMINISTRATIVE OFFICER R/South Ward

Address - Office of Administrative Officer
Mahatma Gandhi Kat Road No.2
Kandivali (west), Mumabi – 400 067.

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Introduction

The right to information is implicitly guaranteed by the Constitution. However, with a view to set out a practical regime for securing information, the Indian Parliament enacted the Right to Information Act, 2005 and thus provided a powerful tool to the citizens to get information from the Government as a matter of right. This law is very comprehensive and covers almost all matters of governance and has the widest possible reach, being applicable to Government at all levels- Union, State and Local as well as recipients of government grants.

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government and make our democracy work for the people in real sense. The Act is a big step towards making the citizens informed about the activities of the Government.

The Act requires the Government authority to compile a handbook in easily comprehensible form and to update it from time to time under **Section 4(1) b** sub clauses i to xvii (17 Manuals). The objective of publishing 17 Manuals is the proactive disclosure of the information/records held by Govt. Authority for the information seekers. The office of Assistant Engineer, Building & Factory, R/South Ward is hereby publishing the Handbook for 17 Manuals as required under RTI Act 2005 to promote transparency and accountability in the working of the department & to give easy access to the information seekers to the information & records held by this office.

This handbook contains introduction about the department along with particulars of its functions, duties, objectives & vision. It further elaborates about the duties, powers delegated to its officers & employees. The procedure followed in decision-making process, accountability of concerned officers, norms set for discharge of its function along with Acts, related rules/regulations are further described in detail. It also contains the Statement of Categories of documents held by this office, directory & remuneration of its officers and employees. The details of budget allocation & its disbursement, particulars of permits issued, facilities available for citizens & details of PIO/Appellate authority is also published for information.

This consolidated updated handbook on 17 Manuals of the Act would help all the information seekers in getting information. However, in case any information seeker wants to get more information on topics covered in the handbook as well as other information may contact Assistant Engineer (SWM), R/South Ward whose office is situated at R/South Ward office, 1st floor, Extension Building, Jn. J.B. Road & Dr. B.A.Road, Parel, Mumbai-400012. The procedure and fee structure for getting information is as per the provisions of RTI Act, 2005.

The corporation has decentralized most of the main departments functioning at the city central level under Departmental Heads, and placed the relevant sections of these Departments under the Assistant Commissioner. Administrative Officer R/South Ward is under administrative control of Assistant Commissioner.

ADMINISTRATIVE OFFICER R/ SOUTH WARD.

Administrative Officer is important post in the office of Assistant Commissioner R / South ward .

Administrative officer is the head of internal clerical staff and he is responsible for administrative works to the Assistant commissioner . Under the administrative officer the following department is worked.

- 1)Establishment (Superior)
- 2)Expenditure
- 3)Revenue
- 4)Dispatch

Qualifications and appointment :-

Administrative officer is appointed from head clerk who is completed his minimum seven years tenure as a head clerk. The merits and seniority is considered for the appointment.

The Administrative work of A.O. is done through A) Establishment (Superior)

B) Expenditure C) Revenue D) Dispatch With the help of head clerk and clerks and establishment under the supervision and guidance of Assistant commissioner

Work Procedure :-

A)Establishment section :-

In the Establishment section the salaries of officers, employees, and labours is charged every months. The administrative work in progress as per provision of Mumbai Municipal Corporation Act1888, Municipal service rules1989, provident fund rules1924, pension rules and as per provision of industrial dispute act 1948, minimum wages act, employee's compensation act and gratuity act 1978. The main works of establishment section are as follows:-

Establishment Schedule: - To prepared necessary yearly establishment schedule by taking in to the account increase and decrease of different post and make necessary budget provision for the year on the account of expenditure for wages and allowances.

- 1)To maintain attendance of staff (Muster)
- 2)To scrutiny of leave applications for certifications and sanctions
- 3)To get the approval for yearly increments
- 4)Monthly Wages Pay sheets – As per the establishment date provided by the establishment clerk within specific time period the required monthly pay sheets of the respective staff Section wise / Pay sheet code wise prepared on Computer (by taking into account of time to time leave, transfer, promotion and reservation) by Master creating forms.

- 5)employee is getting his monthly payment through his respective bank account After receipt of monthly pay sheets from Computer Department before allowing actual payment those pay sheets are sent to respective Account Office along with effective reports where in instruction for withholding or allowing payment to the respective employee are given. Accordingly, respective.
- 6)The monthly pay bills of Suspended employees, part time employees & khada badalee employees are being prepared manually by the Establishment Staff of Ward.
- 7)Preparing monthly effective report of the staff on duty, by taking note of their transfer, removal, reversion or promotion etc.
- 8)On proper sanction to prepare pay sheets for Advance Leave Salary, Encashment of Leave, Leave Travel Assistant etc.
- 9)Making correspondence in case of enquiry of the respective staff as per guidance of the Administration / Sectional head or Enquiry Officer as the case may be.
- 10)To maintain service record of the respective staff and get the same audited as and when required.
- 11)To work out claim under Workman Compensation Act as and when required.
- 12)To make correspondence with Labourer Officer whenever required.
- 13)To prepare overtime wages bills whenever applicable.
- 14)To prepare final claims of the employee such as Superannuation Pension Claim, Voluntary Retirement Claim, Provident Fund Claim to get necessary payment to the ex employee as early as possible.

The work of pay fixation is done time to time as per pay fixation agreement and arrears from such fixation is given to the employees.

A)Expenditure Section

The main work of this section is to certify the bills and pay the amount. The procedure is as follows –

- 1)To make provision in the Budget Estimate. This provision is recurring and non-recurring both.
- 2)To make liability for the indent for purchase of proposed works.
- 3)To submit indent and give work order.
- 4)To certify bills, abstract.
- 5)To maintain record of departmental work. To make abstract of expenditure of labour, material and supervision.
- 6)To prepare proposal for supplementing fund.
- 7)To work in consultation with Asstt. Engineer (Maintenance) and Asstt. Accountant about departmental work and P.W.C. Work.
- 8)Table of expenditure of liability register.

9)To keep balance sheet of last years expenditure and current year recurring expenditure of telephone and electricity, so that the double payment will be avoided.

A)Revenue Section

This section does the works of collecting revenue by giving the receipt of rent, license, factory permit, Birth & Death Certificate fees etc.

This section gives the permits and license as follows.

- 1)Trade license of License & MOH Deptt. under section 394 of M.M.C.Act.
- 2)Stall boards, Rolling shutter, Weather frame License of License & MOH Deptt. under section 313 of M.M.C.Act.
- 3)Stall, pitches, cobbler handcar license of license and MOH Deptt. under section 313-A of M.M.C.Act.
- 4)Advertisement permit of license and MOH Deptt. under section 328 of M.M.C.Act.

Index Register and Demand Register is maintained for the above.

The licenses, permits are renewed in this department.

- 5)M.P.F.A. (Maharashtra Preventive Food Adulteration) license of Maharashtra State and milk license under section 412 of M.M.C.Act.
- 6)Prepare permission letter for construction of temporary mandap for Ganesh Festival, Navaratri and other religious activities.
- 7)Register of Deposit.

A) Dispatch :-

To give facilities to the tax payers the dispatch section is working in C.F.C.(Citizen Facility Centre) & it's working is as detail given below :-

- 1)To accept the letters from the citizens directly or by post as well as to accept the papers from the other offices of the Corporation. The important papers, letters to be distributed departmentally within one day. To send the papers with the printouts to the different departments after taking note on the Computer.
- 2)To send the letters of the different department by post & to maintained postage register & the account of postage stamp for the same.
- 3)Arranging the meetings for the action of the pending Audit notes.

Section 4(1) (b) (i)

The particulars of organization, functions & duties of the Administrative Officer, R/South ward

1	Name of the Sectional Head	
2	Address	Office of Administrative Officer Mahatma Gandhi Kat Road No.2, Kandivali (W) , Mumbai - 400 067
3	Head of the office	Administrative Officer R / South ward
4	Parent Government Department	Assistant Commissioner R / South ward.
5	Reporting to which office	1) Assistant Commissioner, R/South Ward,
6	Jurisdiction Geographical	R/South Ward is bounded by the Damu nagar , national park on the East, Charkop sec.1 & 2 , Babarekar nagar on West 90 feet road, Poisar Gymkhana road, Kadsiddheshwar road on North and Poisar river, Goraswadi, Bandongri, Hanuman Nagar on South side
7	Vision	"To complete the Establishment works within time."
8	Mission	"To complete the Establishment works."
9	Objectives	Administrative works done through 1) Establishment 2) Expenditure 3) Revenue 4) Dispatch with help of Clerk and Head clerk under the guidance and supervision of Assistant Commissioner
10	Functions	<ol style="list-style-type: none">1.To check the musters registers weekly reports and to supervise and guide to head clerk and clerks2.To check dispatch papers comes from MC, AMC and DMC and distribute papers to concern authorities.3.To submit application received from local Corporator, MLA for renaming chowk & roads to Municipal secretary.4.To issue circulars as per order from Assistant Commissioner5.To co- ordinate with staff and guide them regarding various routine work.6.To keep record of MCA audit note, document received from various committee and take necessary action.7.To give reply to the union complaints8.To co-ordinate between indoor and outdoor staff work9.To complete the work given by Assistant Commissioner10. To arrange the grievance committee and follows the decisions11.To arrange Sexual Harassment Committee whenever

complaint received .

- | | | |
|----|---|--|
| 11 | Details of services provided (In Brief) | <ul style="list-style-type: none">•To collect the revenue / taxes from citizens for various purpose in the office of Civic Facility Centre.•To issue Birth & Death Certificate. |
| 12 | Physical assets (Statement of lands & Buildings and other Assets) | <p>1.Establishment Superior :- 10 Tables,12 Chairs, Godrej cupboard 4, Fan8, Tubes lights14 Computer 08, printer 5</p> <p>2.Revenue:- 08 Tables,8 Chairs, Godrej cupboard 2, ,wall feeding cupboard 02, Fan3, Table fan 1, Tubes lights:- 9 Computer 03, printer2</p> <p>3.Expenditure:- 05 Tables,7 Chairs, Godrej cupboard 10, Wooden cupboard 2, wall feeding cupboard 02, Fan5, Computer 02, printer2 Tubelight:-09,</p> <p>4.Dispatch:- 08 Tables,8 Chairs, Godrej cupboard 1, Wooden cupboard 2, Fan2, AC 2,</p> |
| 13 | Organization's structural Chart | As per separate sheet attached |
| 14 | Tel. No.s & office timings | Telephone no : 022-28056000 Extn : 139
Email : aors@mcgm.gov.in
Office timing : 8.00 a.m. to 12.00 noon and 2.30 P.M. to 5.30 p.m.(Monday to Friday)
08.00am to 11.30 a.m on Saturdays
Visiting Hours : 03.00 p.m. to 05.00 p.m. .(Monday to Friday) |
| 15 | Weekly Holidays | Sunday and Public Holidays. |

Details of services provided (In Brief)

Sr.N	Section	Schedule post	Vacant Post
o			
1.	Administrative Officer	01	Nil
2.	Establishment (Sup)	Head Clerk :- 1	Nil
		Clerk :- 3	02
4.	(Expenditure)	Head Clerk :- 1	Nil
		Clerk :- 3	Nil
5.	Revenue	Head Clerk :- 1	1
		Clerk:- 1	01
6.	Dispatch	Head Clerk :- 1	Nil
		Clerk :- 1	Nil

Section 4(1) (b) (ii)

The powers of officers and employees in the office of Administrative Officer R/South Ward.

(A)

1.	Administrative Officer	<u>Financial power</u> 1.Power to incur expenditure-office contingencies Rs.400/- 2. Power to purchase without prior post-audit up to Rs.400/-
2.	Head Clerk	NIL.
3.	Clerk	NIL.

(B)

Sr.No.	Designation	Power- Administrative	Under which legislation / rules / order / GRs	Remarks
1.	Administrative Officer	1.To sanction increments of Sub-ordinate Staff. 2.To sanction casual leaves to subordinate staff up to the rank of Head clerk and clerk accordance with the rules 3.To sanction leaves including maternity and injury leave to the labour staff in accordance to Municipal service rule. 4.To prepare report of administrative data from respective department and submit to higher authority 5.To check works of subordinate staff 6.To meet to councilors and officers in the absent of Assistant Commissioner	MMC Act 1988	
2.	Head Clerk	Nil.		
3.	Clerk	Nil.		

(C)

Sr. No.	Designation	Power- Magisterial	Under which legislation / rules / order / GRs	Remarks
	Administrative Officer	N.A.

(D)

Sr. No.	Designation	Power- Quasi Judicial	Under which legislation / rules / order / GRs	Remarks
	Administrative Officer	1.Enquiry 2.Public Information Officer

(E)

Sr. No.	Designation	Power- Judicial	Under which legislation / rules / order / GRs	Remarks
	Administrative Officer	N.A.

THE DUTIES OF OFFICERS AND EMPLOYEES IN THE OFFICE OF ADMINISTRATIVE OFFICER R/South Ward.

(A)

Sr. No.	Designation	Duties - Financial	Under which legislation / rules / order / GRs	Remarks
1.	Administrative Officer	Nil.		
2.	Head Clerk	Nil.		
3.	Clerk	NIL.		

(B)

Sr. No.	Designation	Duties - Administrative	Under which legislation / rules / order / GRs	Remarks
1.	Administrative Officer	<p>1)To collect information from Establishment and Revenue department and to prepare administrative report</p> <p>2)To settle the grievance of internal staff or citizens.</p> <p>3)To submit reports to MC Office regarding disposal of complaints received from them.</p> <p>4)To prepare various meeting reports such as Union, Pension Adalat, Audit Note, etc.</p> <p>5)To prepare & submit consolidated RTI & Complaints report.</p> <p>6)To co-ordinate and guide local resident regarding various information of ward.</p> <p>7)To dispose of complaints received from higher authorities regarding employee's dues.</p> <p>8)Any other work assigned by Ward Officer.</p>	MMC Act 1988,	
2.	Head Clerk	<p>1.To Supervise on Clerical works</p> <p>2.To follows orders of Asstt. Commissioner , Administrative Officer,</p>		
3.	Clerk	<p>1.To Work assigned by Administrative Officer and Head Clerk</p> <p>2.Dealing with day to today activities.</p>		

(C)

Sr. No.	Designation	Duties - Magisterial	Under which legislation / rules / order / GRs	Remarks
1	Administrative Officer	N.A.		
2.	Head Clerk	NIL		
3.	Clerk	NIL		

(D)

Sr. No.	Designation	Duties - Quasi Judicial	Under which legislation / rules / order / GRs	Remarks
1	Administrative Officer	1.Public Information Officer (P.I.O)		
2.	Head Clerk	NIL		
3.	Clerk	NIL		

(E)

Sr. No.	Designation	Duties – Judicial	Under which legislation / rules / order / GRs	Remarks
1	Administrative Officer	N.A.		
2.	Head Clerk	NIL		
3.	Clerk	NIL		

Section 4(1) (b) (iii)

Procedure followed in Decision Making Process, including channels of supervision and accountability in the office of Administrative Officer R/South.

Name of activities:-

1) Establishment section :-

In the establishment section monthly salary of officers, employees labours are charged and maintain service records. Establishment section divides between superior establishment and labour establishment. In the superior section there are one head clerk, four clerks and two peons and In the labour section there are one head clerk, eight clerks and two peons.

•Pension and NCPF Claim:-

A) The employee superannuated after completion of 58 years, before superannuation pension and NCPF claims prepared in six months advance. Take precaution the employees gets his all dues in his retirement date.

B) Whenever employee applies for voluntary retirement, after sanction of voluntary retirement all dues of employees get disposed off.

C) Whenever Employee expired and when his heirs submits necessary documents all dues of employees get disposed to his relatives.

D) Whenever employee unfit for further services, after sanction of competent authority all dues of employees get disposed off.

•Preferential Treatment (P.T.CASE):-

After the death of employee his heirs absorbed in the services as per his her / qualifications in the post of c J.E. clerk, Peon, labour etc.

•Creation Of Service Record :-

Whenever employee is selected for any post after presenting his medical fitness his service record is prepared . Qualification certificates , NOC from concern police station, appointment order etc. are essential document required for preparation of Service Record.

After transfer the employee the service record with personal file send to concern department with audit . (CA/FPP/42, dt.4.1.2000)

•Balance leave:-

Whenever employee gets superannuation / voluntary retirement / service unfit /

On service death with all above cases balance leave salaries to be given after finishes his dues like Pension and NCPF Claim.

A)Name of activity

1) Pension

- (A)Related provision :-
- (B)Name of Act :-
- (C)Rules :- Pension Rule 1953
- (D)Government Resolution :-
- (E)Circulars :- **Section 4(1)(b)(v)**
- (F)Office order :-
- 1)NCPF
- a)Related provision :-
- b)Name of Act :-
- c)Rules :- P.F. Rule 1924
- d)Government Resolution :-
- e)Circulars :- **Section 4(1)(b)(v)**
- f)Office order :-
- 1)PREFERENTIAL TREATMENT (P.T. CASE)

- A.Related provision :-
- B.Name of Act :-
- C.Rules :-
- D.Government Resolution :-
- E.Circulars :- 1) LO /19 dtd.18.12.1998
2) LO /16 dtd. 22.03.2007
3) LO /78 dtd.21.12.2011
4) LO /04 dtd.25.10.2007
5) LO /21 dtd.24.12.2008
6) LO /14 dtd.13.10.2008
7) LO /22 dtd.29.10.1990

F.Office order :-
1)BALANCE LEAVE

- a)Related provision :-
- b)Name of Act :-
- c)Rules :-
- d)Government Resolution :-
- e) Circulars :- **Section 4(1)(b)(v)**
- f)Office order :-

1)ENQUIRY

- (A)Related provision :- Enquiry Manuals
- (B)Name of Act :-
- (C)Rules :-
- (D)Government Resolution :-
- (E)Circulars :- 1) DPAR / FGR / 06 dtd.15.05.1999
2) DPAR / FGR / 17 dtd.29.08.2000
3) DPAR / FGR / 08 dtd.26.07.2002
4) DPAR / FGR / 30 dtd.07.02.1995
5) CHE/ ENQ / Z-I/ GEN 272 dtd.19.07.2012
- (F)Office order :-

1)INCOME TAX

- (A)Related provision :-
- (B)Name of Act :- Income Tax Act
- (C)Rules :-
- (D)Government Resolution :-
- (E)Circulars :- **Section 4(1)(b)(v)**
- (F)Office order :-

1)PROMOTIONS / TIME BOUND PROMOTIONS

- a)Related provision :-
- b)Name of Act :- Income Tax Act
- c)Rules :-
- d)Government Resolution :-
- e)Circulars :- 1) MPM / 2/ 3447 /dtd.24.05.2008
2) MPM / 2/ 815 /dtd.06.08.2009
3) MPM / 2/ 3389 /dtd.17.01.2008
4) MPM / 2/ 3560 /dtd.15.07.2000
5) DPAR /RGCELL/3 dtd. 24.07.2007

f)Office order :-

1)PENSION ADALAT

- A.Related provision :-
- B.Name of Act :- Income Tax Act
- C.Rules :-
- D.Government Resolution :-
- E.Circulars :- 1) CA / FPP/27 dtd.07.12.2007
- F.Office order :-

1)RIGHT TO INFORMATION (RTI)

- a.Related provision :-
- b.Name of Act :- RTI ACT 2005
- c.Rules :-
- d.Government Resolution :-
- e.Circulars :- **Section 4(1)(b)(v)**
- f.Office order :-

1)MCA AUDIT NOTE

- a)Related provision :-
- b)Name of Act :-
- c)Rules :-
- d)Government Resolution :-
- e)Circulars :- **Section 4(1)(b)(v)**
- f)Office order :-

1)CONFIDENTIAL REPORT

- (A)Related provision :-
- (B)Name of Act :-
- (C)Rules :-
- (D)Government Resolution :-
- (E)Circulars :- 1) CE / 6405 DT. 19.06.2013
2) MPS / 5413 DT.13.05.2013
3) MPM-2 / 361 DT. 30.09.2013
- (F)Office order :-

1)OFFICIAL ENQUIRY

- (A)Related provision :-
- (B)Name of Act :-
- (C)Rules :-
- (D)Government Resolution :-
- (E)Circulars Office order :-

Section 4(1)(b)(v)

Sr. no.	Activity	Steps Involved	Time Limit	Authority role and responsibility of the employee/ officer in connection with each activity. (mention designation)	Remark
1)	PENSION	Prepared	Before six month superannuation	SUPERVISION AND GUIDE	
2)	NCPF	Prepared	Before six month superannuation	SUPERVISION AND GUIDE	
3)	P.T.CASE	Prepared	After expired of Employee within service	SUPERVISION AND GUIDE	
4)	RTI	Prepared	Within one month after received application	SUPERVISION AND GUIDE	
5)	PENSION ADALAT	Prepared	Every months	SUPERVISION AND GUIDE	
6)	PAYMENT	Prepared	Every months	SUPERVISION AND GUIDE	
7)	VACANT POST REPORT	Prepared	Once in quarter	SUPERVISION AND GUIDE	
8)	INCOME TAX	Prepared	Yearly	SUPERVISION AND GUIDE	
9)	CONFIDENCIAL REPORT	Maintain	Yearly	SUPERVISION AND GUIDE	

Section 4(1) (b) (iv)

Norms set for discharge of its functions in the office of Administrative Officer F / South Ward
Organizational Targets (Annual)

Sr. No.	Designation	Activity	Units to be covered	Financial Targets in Rs.	Time Limit	Remarks
1.	Administrative Officer					There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.
2.	Head Clerk & Clerk					There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.

Section 4(1)(b)(v)

The rules/ regulation related with functions in the office of Administrative Officer R/South Ward.

Sr. No.	Subject	G.R./Circular/Office notification etc. date.	Rule no.	Remarks if any
General Circulars				
1.	Absenteeism	DPR/FGR/30 dtd.07.02.1995		
2.	Transfer and Promotions	MPM2/ 1093/dtd.29.09.2009		
3.	Continuation after 55 years	MPM1/ 595 /dtd.31.01.2004		
4	Computer Knowledge	MPM2/ 2014 /dtd.20.03.2010		
5	Leave	MSR 1989		
6	Advance payment from P.F	CA / FVA / dtd.21.04.2009		
7	4%Subsidy on housing loan	CA/FHL/51/dtd.03.01.2001		
8	DC-1 Rule	DPAR / FGR/10dtd.04.07.08		
9	Relive Employee after promotion / transfer	MPM2 / 6077 / dtd.05.01.2009		
10	Passport , Visa ,NOC	CH/ENQ/GEN/164/dtd,06.09.05		
11	Additional increment after passed L.S.D.	DPAR / FGR /20/dtd.15.10.08		
12	Passport, NOC	MPM2 / 493 / dtd.19.09.2009		
13	Casual Leave	(a)CA/FGR/79/dtd.31.01.1981 (b)DPAR /FGR / 8/dtd.17.07.09		
14	LTA	CA/ FGR/39dtd.07.10.1985		
15	For Tracking CL	DPAR / FGR/5 dtd.12.06.2008		
PENSION				
16	Pension Adalat	CAT / FPP / 27 dtd.07.12.2007		
17	Pension for absconding Employee	DPAR / FGR/4 dtd.05.05.1992 FGR/2 dtd.19.04.1995	DPAR /	
18	Non vacating staff quarters	DPAR / FEM /10 dtd.02.07.1990 FEH / 5 dtd.28.05.2001	DPAR /	
19	Pension for unfit	DPAR / FEH /21 dtd.14.01.1998		
20	Saving Account for Pension	CAT /FPP / 40 dtd.12.02.2009		
21	Increase limit of DCRG	DPAR / FGR/08 dtd.06.06.2012		
NCPF				
22	NCPF	NCPF Rule 1925		

P.T.CASE

- 23 Application LO /19 /dtd.18.12.1998
 24 Power to DMC LO/16/dtd.22.03.2007
 LO/78/dtd21.12.2011
 25 LAD PAGE Committee LO/4/dtd.25.10.2007
 (Sweeper Class P.T.) LO/21/dtd24.12.2008
 26 P.T. Case for absconding LO /14 /dtd.13.10.2008
 Employee
 27 School leaving verification LO /22 /dtd.29.10.1990

Enquiry, Suspension, Suspension Allowance

- 28 Enquiry, Suspension, Enquiry Manuals , MSR 1989
 Suspension Allowance 1)DPAR/FGR/6/dtd.15.05.1999 2)
 DPAR /FGR/17/dtd.29.08.2000 3)
 DPAR /FGR/8/dtd.26.07.2002 4) CHOE/
 Z-l/gen/272/dtd.29.7.12
 29 Termination MSR 1989, Municipal Service (Rule and
 Conduct 1999) , Industrial dispute Act
 1948
 DPAR/ FGR/5 dt.10.09.2007
 30 Suspension Review MPM2/ 3505 /dtd.21.02.2005 MPM2 /
 3349/ dtd. 23.01.2008
 31 Resumption AO/GEN /376 dt. 08.10.1982

Promotion and Time Bound Promotion

- 32 Promotion and Time Bound DPAR/RGCELL/3/dtd.24.07.07
 Promotion MPM2/3447/dtd.24.05.2008
 MPM2/815/dtd.06.08.2009
 MPM2/3389/dtd.17.01.2008 MPM /3560 /
 dtd.15.07.2000

Transfer of Service Record

- 33 Transfer of Service Record CA/FPP/ 42 dt.16.12.1999

Section 4(1)(a)(vi)

Statement of Categories of documents held in the office of Administrative Officer R/South Ward (As proposed)

Sr. no.	Subject	Type of Document file or register	File no. or Register no.	Particulars	Periodicity of preservation
ESTABLISHMENT					
1	Service Record	File			
2	Muster	Register			
3	CR Sheets	File		'A' CLASS	PERMANANT
4	Authority	File			
5	Seniority list	File			
6	Circular file	File			
1	Pension . NCPF, P.T. claim	File			
2.	Appointment Transfer Promotion Permanency	File		'B' CLASS	30 YEARS
3.	Proposal	File			
1	Leave Papers	File			
2	O.T.	File		'C2' CLASS	15 YEARS
3	Correspondence	File			
1.	Enquiry Papers	File			
2.	Disciplinary Action	File			
3.	Income Tax	File		'C1' CLASS	10 YEARS
4.	PF Advance	File			
1	Temporary Appointment	File		'C' CLASS	05 YEARS
2	Cessation of employee	File			
3	Leave application	File			
4.	Complaints , ETC	File		'D CLASS	01 YEARS

DISPATCH

1	Dak sheet	Register			
2	Post Register	Register			01
3	Other Register	Register	D CLASS	YEARS	
4	RTI Register	Register			

Section 4(1)(b)(vii)

Particulars of any arrangement that exists for consultation with the members of the public in relation to the formulation of its policy and implementation in the office of Administrative Officer R/South Ward.

-- NOT APPLICABLE --

Section 4(1)(b)(viii)

Statement of Boards, Councils, Committees or Other bodies in the office of Administrative Officer R/South Ward.

Ward Committee

Sr. no	Name Of the committee / Boards, Councils, Other bodies	Composition / Of committee / Boards, Councils, or Other bodies	Purpose of committee / Boards, Councils, or Other bodies	Frequency of meeting	Whether meeting open to public or not	Whether minutes available to public or not	minutes available at
1	R / South	Councilors of R / South President & 16+1 Members	To provides basic amenities to the citizen	Once in months Or As per president's order	NO	Yes	On website

Sexual Harassment Committee

Sr.no	Name Of the committee / Boards, Councils, or Other bodies	Composition / Of committee / Boards, Councils, or Other bodies	Purpose of committee / Boards, Councils, or Other bodies	Frequency of meeting	Whether meeting open to public or not	Whether minutes available to public or not	minutes available at
2	Sexual Harassment Committee In R /South Ward	President & 4+1 Members	To prevent the Sexual Harassment in R /South Ward		Yes	Yes	Administrative Officer

Section 4(1)(b)(ix)

Directory of the Officer and Employees

PAYSHEET NO:- 5890

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPHONE NUMBER
1	ASST. COMMISSINER	VACANT	B			
2	ADMINISTRAIVE OFFICER	SANKHE PRATIBHA ARVIND	B	16.01.87	15.01.16	
3	SR.STENO	CHAKRABARTY ADITI ADITYA	C	06.07.87	10.09.14	
4	JR.STENO	ZUNJARRAO SULBHA SANJAY	C	25.05.89	26.08.08	
5	CLERK	DERE APOORVA AJAY	C	18.08.08	18.08.08	

Section 4(1)(b)(ix)

Directory of the Officer and Employees

PAYSHEET NO:- 5891

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPHONE NUMBER
1	COMPLAINT OFFICER	KAMBLE ANAND BHIMSEN	C	05.11.79	09.10.12	
2	SUB ENGINEER	PRIYESH PANDURANG CHINCHOLE	B	01.08.16	02.08.16	
3	ASST. ENGINEER	Amol Ramdas Meshram	B	03.08.16	27.10.16	

4	ASST. ENGINEER	RAJADHYAKSHA SANDEEP B.	B	12.04.90	01.02.14	
5	SUB ENGINEER	SHIVAJI JAGANNATH GHAG	B	19.03.90	23.05.15	
6	SUB ENGINEER	SHIRODKAR TUSHAR VIJAY	B	01.02.93	13.08.14	
7	SUB ENGINEER	RAHUL EKNATHRAO TANDLE	B	15.06.09	02.07.15	
8	SUB ENGINEER	TIRHEKAR VINOD C.	C	11.07.05	01.05.12	
9	HEAD CLERK	LELE VARSHA VIJAY	C	01.02.89	17.05.14	
10	CLERK	LAD PRAKASH BHASKAR	C	14.03.88	16.06.14	
11	CLERK	PAWASKAR MADHAVI MANGESH	C	21.06.88	23.02.10	
12	CLERK	ANKITA ANIL KORE	C	17.01.90	23.09.15	
13	CLERK	ANUSHREE A. VEDAK	C	03.07.08	13.08.15	
14	CLERK	GORIWALE SWATI SADESH	C	06.07.06	21.02.07	
15	JR.ENGINEER	MUKUND NAME	C			
16	JR.ENGINEER	RAUT NIKET MANIK	C	20.12.08	22.09.11	
17	JR.ENGINEER	MANDAVKAR VILIND PREMAJI	C	14.12.11	15.12.11	
18	JR.ENGINEER	DHARMADHIKARI SHIRANG E.	C	22.04.13	23.04.13	
19	JR.ENGINEER	MANDAVKAR SANDESH D.	C	22.04.13	23.04.13	
20	JR.ENGINEER	BHOI KOMAL NANDKUMAR	C	17.06.13	18.06.13	

21	JR.ENGINEER	RATHOD SUNIL HEMANT	C	29.05.13	30.05.13	
22	JR.ENGINEER	SOMDATT D. PATIL	C	30.11.15	30.11.15	
23	JR.ENGINEER	BHISE SAMADHAN S.	C	30.11.15	30.11.15	
24	JR.ENGINEER	VACANT	C			
25	NOTICE CLERK	VACANT	C			
26	MUKADAM	BORE BHUPESH PANDURANG	D	01.02.90	16.09.14	
27	MUKADAM	GHUGE UMESH DAMODAR	D	26.12.70	08.02.14	
28	MUKADAM	GHUGARE SUBHASH KASHIRAM	D	01.06.60	09.07.14	
29	MUKADAM	VACANT	D			
30	PEON	KATKAR DILIP NANA	D	08.01.86	01.06.06	
31	PEON	KACHARE SHANKAR MARUTI	D	20.12.96	28.03.13	
32	PEON	VACANT	D			
33	PEON	VACANT	D			
34	PEON	THAKUR REKHA RAJAN	D	22.06.09	25.06.09	
35	EX.ENGINEER	SHINDE MAHADEV BHIVAJI	B	20.03.90	17.07.16	
36	ASST.ENGINEER	VACANT	B			
37	SUB ENGINEER	CHAUHAN RAKESH PRAVIN	B	12.03.07	23.09.13	

Section 4(1)(b)(ix)

Directory of the Officer and Employees

PAYSHEET NO:- 5892

SR.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP	DT.OF APP	TELEPHONE NUMBER
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NO.				IN MCGM	IN R/S	
1	DRAINAGE ASST.	VACANT	C			
2	PEON	DHAMAPURKAR DATTARAM V.	D	03.07.95	23.01.14	
3	PEON	HIRLEKAR SMITA SHRIKANT	D	03.10.07	04.12.10	
4	ASST.ENGINEER	AKRE RAJESH SADANAND	B	21.03.90	02.03.16	
5	ASST.ENGINEER	VACANT	B			
6	SUB ENGINEER	SANDEEP BHASKAR AJGAONKAR	B	03.03.89	01.10.16	
7	HEAD CLERK	SATAM VARSHA DIGAMBER	C	06.02.90	05.08.16	
8	TEL.OP.A.GRADE	CHAVAN SUNIL SADASHIV	C	09.04.87	01.01.09	
9	TEL.OP.A.GRADE	KORGAONKAR PRAMOD JAY	C	02.05.88	06.06.14	
10	CLERK	KAREKAR VANDANA C.	C	15.05.90	10.03.15	
11	CLERK	WANKHEDE MAHURI VINAYANK	C	29.12.06	22.02.07	
12	CLERK	YOGESH JAGANNATH GANGARKAR	C	05.07.08	04.05.16	
13	CLERK	SHINDE SAKSHI AVINASH	C	05.08.2008	01.06.16	
14	CLERK	DNYANESHWAR D.SHINDE	C	03.06.08	24.11.16	
15	CLERK	SATISH MADAN RATHOD	C	06.08.06	04.10.16	
16	CLERK	VACANT	C			

17	TRACER	AREKAR AJIT KAMALAKAR	C	01.11.94	02.04.08	
18	RECORD ASST.	VACANT	C			
19	JR.ENGINEER	GADE DINAKR RAMU	C	15.10.86	06.06.14	
20	TYPIEST	VACANT	C	-	-	
21	JR.ENGINEER	CHOUGULE SANTOSH ARJUN	C	26.0309	01.03.14	
22	JR.ENGINEER	PRAJYOT PRAKASH BODHALE	C	08.02.16	08.02.16	
23	JR.ENGINEER	AMEY PRASHANT RAJ	C	23.11.15	23.11.15	
24	JR.ENGINEER	NALAWADE NIKHIL NIVAS	C	17.09.13	19.09.13	
25	JR.ENGINEER	KIRAN BHAGAWAN GAVANDE	C	30.11.15	30.11.15	
26	JR.ENGINEER	BHOIR ABHIJEET PUNDALIK	C	04.10.13	04.10.13	
27	JR.ENGINEER	DUBEY SUSHANT R.	C	01.11.13	01.11.13	
28	JR.ENGINEER	THITE SAGAR ASHOK	C	16.11.13	16.11.13	
29	JR.ENGINEER	SURESH KASHINATH BHOIR	C	14.08.08	20.06.16	
30	PEON	NAIK NITIN DATTUBHAI	D	12.02.93	20.02.08	
31	PEON	JADHAV PRIYANKA PRAMOD	D	19.05.89	04.04.13	
32	PEON	SAMBHAJI MARUTI NAIK	D	02.06.93	07.10.15	
33	PEON	SOHONI VIDHYA ASHOK	D	09.12.96	05.12.03	

34	PEON	K.RANI	D	10.09.12	10.09.12	
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Section 4(1)(b)(ix)

Directory of the Officer and Employees

**PAYSHEET NO:- A 5893
SALARY AS ON DECEMBER 2015**

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPHONE NUMBER
1	RD. ROLLER DRIVER	CHANDORKAR ASHOK BABURAO	D	06/04/88	06/04/88	
2	RD. ROLLER DRIVER	KHOT ISAK AHMED	D	10/04/88	10/04/88	
3	MASON II	ABDUL RAHIMAN MOHD. H.	D	11/01/91	11/01/91	
4	MISTRY II	VACANT	D			
5	MISTRY II	VACANT	D	-	-	
6	CARPENTER II	VACANT	D	-	-	
7	CARPENTER II	NAGARKAR ARVIND PRABHAKAR	D	01/02/89	01/02/89	
8	PANTER	VACANT	D	-	-	
9	PANTER	VACANT	D	-	-	
10	MUKADAM	TALPADE NAMDEO BHIMA	D	06/08/94	11/01/08	
11	MUKADAM	KHANDAGALE ASHOK SARJERAO	D	05/05/82	05/05/82	
12	MUKADAM	KAMBLE VIJAY YESHWANT	D	12/01/83	11/01/98	
13	MUKADAM	GHODKE RAVINDRA YOHAN	D	03/01/85	03/01/85	
14	MUKADAM	VACANT	D			
15	MUKADAM	BHALERAO PURSHOTTAM M	D	02/11/87	02/11/87	
16	MUKADAM	DHOTRE CHANDRAKANT N	D	03/02/87	03/02/87	

17	MUKADAM	DHAGALE JANA BABU	D	20/03/87	20/03/87	
18	MUKADAM	MALASAMINDER MAHADEO G	D	03/07/88	03/07/88	
19	MUKADAM	PAWAR KIRAN SHIVRAM	D	19/06/07	19/06/07	
20	MUKADAM	JADHAV SHAILESH GANGARAM	D	06/05/08	06/05/08	
21	LABOURER	CHAVAN SANTOSH BHIKAJI	D	06/01/91	06/01/91	
22	LABOURER	D'SILVA SUBHASH LAWRENCE	D	09/01/95	09/01/95	
23	LABOURER	KADAM AMARJEEV GANPAT	D	12/07/95	12/07/95	
24	LABOURER	MAHADIK MANOHAR SAKHARAM	D	12/07/95	12/07/95	
25	LABOURER	JADHAV ARVIND NARAYAN	D	12/07/95	12/07/95	
26	LABOURER	GURAV PRAKASH GOPAL	D	12/07/95	12/07/95	
27	LABOURER	PARBATE RAMESH VISHRAM	D	12/07/95	12/07/95	
28	LABOURER	DHANAWADE SHYAM MAHADEV	D	12/07/95	12/07/95	
29	LABOURER	KAMBLE SUDHAKAR BALU	D	12/07/95	12/07/95	
30	LABOURER	MOHD. ZAFAR SK AHMAD	D	12/07/95	12/07/95	
31	LABOURER	MHATRE VIVEKANAND R	D	12/07/95	12/07/95	
32	LABOURER	HANIF MOHD. ALI MOHD.	D	09/01/95	09/01/95	
33	LABOURER	RAMASWAMY MUTHU VARDHAN	D	09/01/95	09/01/95	
34	LABOURER	RAUL SUNIL DHARMA	D	09/01/95	09/01/95	
35	LABOURER	JAIWAL RAJAPATI VASANT	D	10/01/94	10/01/94	
36	LABOURER	SHAIKH MOHD. SHARIF B	D	10/01/94	10/01/94	
37	LABOURER	BHUVAD BHIKU VITHU	D	10/01/94	10/01/94	

38	LABOURER	NARVEKAR GANESH EKNATH	D	10/01/94	10/01/94	
39	LABOURER	MANE JAYSHING ANANT	D	10/01/94	10/01/94	
40	LABOURER	PATIL SURENDRA KUMAR K	D	10/01/94	10/01/94	
41	LABOURER	JADHAV ANANT RAVJI	D	05/05/82	05/05/82	
42	LABOURER	GUMMALLU YESKOO JIVRATAN	D	05/05/82	05/05/82	
43	LABOURER	KUNCHIKORVE SETWA B	D	11/01/86	11/01/86	
44	LABOURER	KUNCHIKORVE KOLUBAI Y	D	18/12/86	18/12/86	
45	LABOURER	VACANT	D			
46	LABOURER	ALKUNDE LAXMIBAI CHINAPPA	D	11/11/87	11/11/87	
47	LABOURER	DEVARDE BALU JYOTIBA	D	01/02/89	01/02/89	
48	LABOURER	PATEL PRAKASH MISHRA	D	03/07/88	03/07/88	
49	LABOURER	GURAV VISHNU MAHADEV	D	01/02/89	01/02/89	
50	LABOURER	BHALERAO ANIL MORESHWAR	D	03/07/88	03/07/88	
51	LABOURER	KAMBLE RAMESH DEOO	D	03/01/90	03/01/90	
52	LABOURER	SONAWANE ANANT MOTIRAM	D	12/07/95	12/07/95	
53	LABOURER	KHALIL ABDUL KADAR	D	11/01/91	11/01/91	
54	LABOURER	JALIL AHMED HASAN ALI	D	11/08/91	11/08/91	
55	LABOURER	JADHAV SANJAY RAMCHANDRA	D	11/01/91	11/01/91	
56	LABOURER	PAWAR SANJAY GOVIND	D	11/01/91	11/01/91	
57	LABOURER	NAIK NARAYAN APANA	D	14/11/91	14/11/91	
58	LABOURER	RAVNANG SHANTARAM GOPAL	D	11/12/92	11/12/92	

59	LABOURER	FARGOES SIMON FRANCIS	D	11/12/92	11/12/92	
60	LABOURER	KORI JAIRAJ HORILAL	D	12/02/91	12/02/91	
61	LABOURER	SINDALE SUSHILA NARSING	D	12/12/91	12/12/91	
62	LABOURER	VACANT	D			
63	LABOURER	RANDIVE SAHEBRAO RAMRAO	D	17/11/92	17/11/92	
64	LABOURER	TAWADE SHIVAJI MAHADEV	D	07/10/93	07/10/93	
65	LABOURER	KUSALKAR BHIMRAO MALADYA	D	10/01/94	10/01/94	
66	LABOURER	PARDHE SHIVAJI SHAMRAO	D	10/01/94	10/01/94	
67	LABOURER	NALAWADE ATMARAM TUKARAM	D	10/01/94	10/01/94	
68	LABOURER	KHANDEKAR BHARA GOPAL	D	16/08/06	16/08/06	
69	LABOURER	SHELKE SUBHASH ADHIKRAO	D	06/04/08	06/04/08	
70	LABOURER	VACANT	D			
71	LABOURER	WARANGE SANTOSH TUKARAM	D	06/10/08	06/10/08	
72	LABOURER	DHADVAD SUNIL SOMNATH	D	20/06/08	20/06/08	
73	LABOURER	PARADHI WAMAN VASANT	D	24/06/08	24/06/08	
74	LABOURER	PATIL RUPESH VILAS	D	06/10/08	06/10/08	
75	LABOURER	WAYAL RAJU SOMNATH	D	07/07/08	07/07/08	
76	LABOURER	CHAUDHARI MAHENDRA K	D	08/01/08	08/01/08	
77	LABOURER	GOTHANKAR VINAYAK JAYRAM	D	08/01/08	08/01/08	
78	LABOURER	LOKHANDE RAMESH D	D	25/07/08	25/07/08	
79	LABOURER	KAMBLE NAGESH MARUTI	D	25/07/08	25/07/08	

80	LABOURER	VALTE HEMANT RAGHUNATH	D	08/01/08	08/01/08	
81	LABOURER	GHARAT SANDESH SHANTARAM	D	08/01/08	08/01/08	
82	LABOURER	ANDHALE MANIK RAGHUNATH	D	21/09/11	21/09/11	
83	LABOURER	VACANT	D	-	-	
84	LABOURER	VACANT	D	-	-	
85	LABOURER	VACANT	D	-	-	
86	LABOURER	VACANT	D	-	-	
87	LABOURER	VACANT	D	-	-	
88	LABOURER	VACANT	D	-	-	
89	LABOURER	VACANT	D	-	-	
90	LABOURER	VACANT	D	-	-	
91	LABOURER	VACANT	D	-	-	
92	LABOURER	VACANT	D	-	-	
93	LABOURER	VACANT	D	-	-	
94	LABOURER	VACANT	D	-	-	
95	LABOURER	VACANT	D	-	-	
96	LABOURER	VACANT	D	-	-	

Section 4(1)(b)(ix)

Directory of the Officer and Employees

PAYSHEET NO:- 5894 SALARY AS ON DECEMBER 14

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPH ONE NUMBER
35	CLERK	PATIL VAIBHAV B.	C	13.01.09	13.01.09	

36	RENT COLLECTOR	JADHAV KISHOR V.	C	29.08.96	26.07.11	
37	WMAN3 C PUMP OP	NARGOLKAR VIJAY J.	D	05.08.91	25.11.11	
38	WMAN3 C PUMP OP	VARTAK SANDESH JAYVANT	D	01.08.98	02.12.11	
39	PEON	MAKHAWANA JAYESH	D	19.07.12	28.04.16	
40	RENT REGN. CLERK	PATANKAR BABLU SHANKAR	C	15.04.98	05.11.11	
41	RENT REGN. CLERK	VACANT	C			
42	RENT COLLECTOR	VACANT	C	-	-	

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Directory of the Officer and Employees

PAYSHEET NO:- 5895 SALARY AS ON DECEMBER 14

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPH ONE NUMBER
1	MEDICAL OFFICER	Dr. KHANDU BURANGE	B	18.08.2008	12/05/2015	
2	MEDICAL OFFICER	JAKHIA CHARULATA	B			
3	HEAD CLERK	PATIL SHASHIKALA MAHENDRA	C	29/12/67	15/10/12	
4	CLERK	CHORGHE KRISHNAKUMAR G	C	25/09/98	31/10/11	
5	CLERK	PRAKASH BHIKA PATIL	C	10/06/2001	05/04/2016	
6	CLERK	KAMBLE ASHOK MANKYA	C	11/11/95	02/02/13	
7	CLERK	VACANT	C	-	-	
8	SANITORY INSPECTOR	KANYALKAR CHANDRASHEKAR	C	04/02/85	28/08/14	

9	SANITORY INSPECTOR	THAKUR SANJAY	C	04/02/85	12/05/2015	
10	SANITORY INSPECTOR	MHATRE ASHOK V.	C	01/04/89	20/05/2015	
11	KAR. BIRTH REG	GAWDE SAYILI SATYAWAN	D	11/12/95	09/12/13	
12	PEON	SAMANT ASHOK GANPAT	D	25/06/81	04/09/04	
13	A.M.O	DESHMUKH VISHAL SHIVAJI	B	22/07/13	22/07/13	
14	DSINFTG SB INSP	BAING KISAN DOULAT	C	28/03/83	08/06/13	
15	LABOUR	BHABAL ANNASAHEB NARHARI	D	10/12/90	07/06/07	
16	LABOUR	CHAVAN CHANDRAKANT S	D	10/12/90	15/03/14	
17	DEATH REG KARKN	CHAVAN ANNIL	D	01/12/87	11/07/16	
18	DEATH REG KARKN	FASE MUKESH PANDURANG	D	19/03/87	13/07/16	
19	DEATH REG KARKN	ADVIRKAR CHANDRASHEKAR	D	17/10/90	12/07/16	
20	DEATH REG KARKN	SALGAR BAPU VISHNU	D	01/12/99	11/09/13	
21	DEATH REG KARKN	SURVE PRADIP YESHWANT	D	10/03/78	10/11/08	
22	DEATH REG KARKN	MORE JAYPAL SAMBHAJI	D	15/09/87	13/06/11	
23	DEATH REG KARKN	PATIL DEEPAL PANDURANG	D	07/02/94	09/09/09	
24	DEATH REG KARKN	VACANT	D			

25	ELECTRICIAN I	GHADSHI AJAY	D	13/04/87	21/12/15	
26	ELECTRICIAN I	VACANT	D	-	-	
27	FURNACE OP	BHARATI PRAKASH GANPATA	D	13/11/89	12/01/04	
28	FURNACE OP	SAWANT AJAY	D	03/10/88	15/10/15	
29	FURNACE OP	SAWANT VIJAY	D	01/01/96	15/10/15	
30	FURNACE OP	VACANT	D	-	-	
31	CEMETRY ATT	HOWALE CHANDRAKANT	D	29/12/07	03/06/15	
32	CEMETRY ATT	PISE EKNATH RAMCHANDRA	D	15/11/88	04/11/00	
33	CEMETRY ATT	BHABAL DHARMAJI	D	14/05/90	01/06/15	
34	CEMETRY ATT	DESAI MAKARAND	D	27/12/07	03/05/15	
35	CEMETRY ATT	YADAV SAGAR S.	D	22/02/08	24/04/15	
36	CEMETRY ATT	VACANT	D	-	-	
37	CEMETRY ATT	VACANT	D	-	-	
38	CEMETRY ATT	VACANT	D	-	-	
39	CREMATORIUM ATT	VACANT	D	-	-	
40	CREMATORIUM ATT	VACANT	D	-	-	
41	CREMATORIUM ATT	VACANT	D	-	-	
42	CREMATORIUM ATT	TAWADE DIPAK M.	D	02/08/92	23/05/15	
43	CREMATORIUM ATT	CHAVAN BAHUSAHEB A	D	01/02/94	05/04/95	

44	CREMATORIUM ATT	BANPATE SUNIL NAGESH	D	07/05/97	16/01/08	
45	CREMATORIUM	VACANT	D	-	-	
46	MALI C SWEEPER	JADHAV HEMANT BHIKAJI	D	15/08/88	02/11/02	
47	MALI C SWEEPER	DEDHIA PRAVIN ASHOK	D	02/12/13	02/12/13	

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Directory of the Officer and Employees

PAYSHEET NO:- 5896 SALARY AS ON DECEMBER 14

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPHONE NUMBER
1	MEDICAL OFFICER	Dr. BHAGAT NIRANJANA M.	B	11.12.89	03.03.14	
2	MEDICAL OFFICER	DR PARMAR MAHESH ARJUNBHAJ	B	01/11/94	23/06/07	
3	MEDICAL OFFICER	DR GOHIL AMRUTLAL HIRALAL	B	23/05/95	23/12/11	
4	MEDICAL OFFICER	DR NIRMAL SUSHAMA SANJAY	B	21/04/99	09/12/10	
5	SR MEDICAL OFFICER	DR GHATKAR ULKA SANJAY	B	21/03/03	15/12/10	
6	PHARMACIST	VACANT	C	-	-	
7	PHARMACIST	RANE PREETI PRADEEP	C	26/05/87	27/06/06	
8	PHARMACIST	GANDHI HITESHA PARESH	C	07/10/92	18/06/13	
9	PHARMACIST	SHAH DARSHANA	C	20/03/86	03/08/15	
10	PHARMACIST	VACANT	C	-	-	
11	LAB TECHNICIAN	SUKALE MALA	C	28/05/09	15/01/16	
12	DRESSER	SHINGARE PRAKASH	D	11/06/88	01/06/16	

13	DRESSER	KARBHARI TUSHAR	D`	03/10/08	02/05/16	
14	DRESSER	KALE BHANUDAS DYANDEO	D	15/08/88	01/01/04	
15	DRESSER	KUPLE SHRIKANT BAPU	D	22/11/93	24/02/03	
16	DRESSER	VACANT	D	-	-	
17	SWEEPE	SAWANT TARAMATI H	D	09/06/97	18/12/08	
18	SWEEPER	MERIYA SURESH	D	20/08/15	20/08/15	
19	LABOUR	KELVALKAR RAJAN	D	02/03/05	23/11/12	
20	LABOUR	THAKUR DEVENDRA	D	16/11/11	28/11/11	
21	LABOUR	GHARAT RAJESH SHANTARAM	D	21/09/13	21/09/13	
22	LABOUR	RATHOD RADHESHYAM P	D	02/12/13	02/12/13	
23	LABOUR	HADKAR ARUN GOPAL	D	13/03/14	13/03/14	

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Directory of the Officer and Employees

PAYSHEET NO:- 5905 SALARY AS ON JANUARY 2015

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPHONE NUMBER
1	MASON II	JAYSWAL RAMKISAN GAYADIN	D	07.03.1988	07.03.1988	
2	MUKADAM	KHARVI VIJAY KRISHNA	D	01.11.1991	01.11.1991	
3	MUKADAM	SANGADE VIJAY GANPAT	D	05.05.1982	05.05.1982	
4	MUKADAM	SHINDE SHETTY DATTU	D	01.03.1984	01.03.1984	
5	MUKADAM	KAMBLE SUDHAKAR RAWJI	D	01.03.1984	01.03.1984	
6	MUKADAM	PATANKAR GOPAL SAWOO	D	01.03.1984	01.03.1984	
7	MUKADAM	MANDAVKAR SHANTARAM A.	D	11.02.1987	11.02.1987	

8	MUKADAM	DAS GOPAL RAMSHARAN	D	01.03.1984	01.03.1984	
9	MUKADAM	VACANT	D	-	-	
10	LABOURER	BHANDARI BHIMAPPA HIRAPPA	D	17.03.1990	01.8.1992	
11	LABOURER	DARJI AYUBALI BACHULAL	D	02.01.1996	01/02/96	
12	LABOURER	PAWAR SUDHIR PANDURANG	D	07.12.1995	07.12.1995	
13	LABOURER	KADAM VINIT VISHRAM	D	07.12.1995	07.12.1995	
14	LABOURER	VAGARE VAMAN SOPAN	D	07.12.1995	07.12.1995	
15	LABOURER	TAMBE SURYAKANT GANPAT	D	07.12.1995	07.12.1995	
16	LABOURER	GHUME CHANDRAKANT DHONDU	D	07.12.1995	07.12.1995	
17	LABOURER	JADHAV MAHENDRA JAYARAM	D	07.12.1995	07.12.1995	
18	LABOURER	KAMBLE MOHAN RAGHU	D	07.12.1995	07.12.1995	
19	LABOURER	KAMBLE RAVINDRA CHOKHA	D	07.12.1995	07.12.1995	
20	LABOURER	VANKATE RAMAKANT T.	D	07.12.1995	07.12.1995	
21	LABOURER	MOHITE MADHUKAR VISHRAM	D	07.12.1995	07.12.1995	
22	LABOURER	KADAM SANJAY RAMCHANDRA	D	02.11.1991	02.11.1991	
23	LABOURER	MANDAVKAR YASHAWANT G.	D	02.11.1991	02.11.1991	
24	LABOURER	MOHITE SANTOSH RAJARAM	D	01.09.1995	01.09.1995	
25	LABOURER	NARVEKAR DIPAK GOVIND	D	01.10.1994	01.10.1994	

26	LABOURER	PATANKAR PRAKASH SAWOO	D	01.11.1991	01.11.1991	
27	LABOURER	PILLAI RAJU GANESH	D	01.10.1994	01.10.1994	
28	LABOURER	SATPUTE KASHINATH DNYANOO	D	05.07.1993	05.07.1993	
29	LABOURER	SAWANT SHAILENDRA S.	D	01.11.1991	01.11.1991	
30	LABOURER	VAIDY MARYA MAHADEO	D	16.11.1993	16.11.1993	
31	LABOURER	VACANT	D			
32	LABOURER	MADGUNDE ANNAPPA SOMA	D	10.05.1982	10.05.1982	
33	LABOURER	VACANT	D			
34	LABOURER	NALGE MAHADEO BABU	D	01.03.1984	01.03.1984	
35	LABOURER	VACANT				
36	LABOURER	VACANT	D			
37	LABOURER	ARMUGHAN KARUNANIDHI	D	10.03.1987	10.03.1987	
38	LABOURER	SAVANT MILIND VITTAL	D	11.02.1987	11.02.1987	
39	LABOURER	KAMBLE CHANDRAKANT B.	D	17.02.1987	17.02.1987	
40	LABOURER	VACANT	D			
41	LABOURER	THAKUR KAILASH RAMSHARAN	D	11.02.1987	11.02.1987	
42	LABOURER	GOSAVI VITHAL DAJI	D	11.02.1987	11.02.1987	
43	LABOURER	VACANT	D			
44	LABOURER	KINI PRAKASH JAGANNATH	D	11.02.1987	11.02.1987	
45	LABOURER	VACANT	D			
46	LABOURER	NANDE ASHOK KASHIRAM	D	11.02.1987	11.02.1987	

47	LABOURER	VACANT	D			
48	LABOURER	GORE CHANDRAKANT SHANKAR	D	13.02.1987	13.02.1987	
49	LABOURER	VACANT	D			
50	LABOURER	BHOSALE BALU SHEKU	D	23.02.1987	23.02.1987	
51	LABOURER	MANIK ASHOK NAGA	D	02.03.1987	02.03.1987	
52	LABOURER	DHOTRE RAJU MARYA	D	07.03.1988	07.03.1988	
53	LABOURER	KUNCHIKORVE GANGARAM Y.	D	07.03.1988	07.03.1988	
54	LABOURER	LOKRE SHASHIKANT DHONDIRAM	D	07.03.1988	07.03.1988	
55	LABOURER	CHANDURKAR ANANDA ATMARAM	D	07.03.1988	07.03.1988	
56	LABOURER	SINDALE HUSSANE SWAMIDAS	D	07.03.1988	07.03.1988	
57	LABOURER	DEOLEKAR SANJAY R.	D	07.03.1988	07.03.1988	
58	LABOURER	MIREKAR BABU TIPPA	D	07.03.1988	07.03.1988	
59	LABOURER	SHINDE SUBHASH SITARAM	D	02.01.1989	02.01.1989	
60	LABOURER	KAMBLE PRAKASH DHONDIRAM	D	16.11.1988	16.11.1988	
61	LABOURER	KAMBLE MANOHAR GUNAJI	D	01.03.1990	01.03.1990	
62	LABOURER	JADHAV RAJENDRA BABURAO	D	01.03.1990	01.03.1990	
63	LABOURER	SONAWANE ASHOK DHONDIBA	D	01.03.1990	01.03.1990	
64	LABOURER	KHAIRE ASARYA JANU	D	01.03.1990	01.03.1990	
65	LABOURER	SANGADE VILAS GANPAT	D	01.03.1990	01.03.1990	

66	LABOURER	VACANT	D			
67	LABOURER	COLACO MYICHEAL ALEX	D	02.06.1993	02.06.1993	
68	LABOURER	MADYE TUKARAM PRABHAKAR	D	15.02.1998	01.11.2006	
69	LABOURER	RAUT SANTOSH MARUTI	D	08.11.2006	08.11.2006	
70	LABOURER	CHAVAN VILAS GANESH	D	24.06.2008	24.06.2008	
71	LABOURER	GURAV ANANT ATMARAM	D	24.06.2008	24.06.2008	
72	LABOURER	VACANT	D			
73	LABOURER	RAUT HARESH BALKRISHNA	D	10.06.2008	10.06.2008	
74	LABOURER	DONGRE KAILAS JANARDAN	D	10.06.2008	10.06.2008	
75	LABOURER	GHORPADE PANDHARI ANANDA	D	04.07.2008	04.07.2008	
76	LABOURER	PADMERE ANIL KISAN	D	28.08.2008	28.08.2008	
77	LABOURER	THAKUR VIPUL HARESHWAR	D	10.11.2008	10.11.2008	
78	LABOURER	BHOIR NILESH RAMESH	D	10.11.2008	10.11.2008	
79	LABOURER	JADHAV ANIL MASU	D	09.11.2009	09.11.2009	
80	LABOURER	PAHADE SURESH NARAYAN	D	18.11.2009	18.11.2009	
81	LABOURER	KUNCHIKORVE DEEPAK S.	D	04.12.2009	04.12.2009	
82	LABOURER	JADHAV MANOJ MOHAN	D	15.07.2010	06.03.2013	
83	LABOURER	PITLEKAR SUSHIL SAVADA	D	08.12.2010	08.12.2010	
84	LABOURER	BAING PRAVIN BHART	D	08.12.2010	08.12.2010	
85	LABOURER	DARADE YUVRAJ BABAN	D	15.09.2011	15.09.2011	
86	LABOURER	GHATAL SANJAY VITTHAL	D	24.09.2011	24.09.2011	

87	LABOURER	BENDRE SANTOSH SADASHIV	D	01.10.2011	01.10.2011	
88	LABOURER	GAVAD DATTARAM MOTIRAM	D	14.10.2011	14.10.2011	
89	LABOURER	DHONDABARE WALIBA INDU	D	01.10.2011	01.10.2011	
90	LABOURER	AWARI BHAGWAN KARBHARI	D	03.10.2011	03.10.2011	
91	LABOURER	KINI SANTOSH KAMLAKAR	D	08.10.2011	08.10.2011	
92	LABOURER	BHOYE MANGILAL PUNDALIK	D	03.10.2011	03.10.2011	
93	LABOURER	PHANSE PRAMOD ARUN	D	20.10.2011	20.10.2011	
94	LABOURER	KOLEKAR PRAKASH APPA	D	18.10.2011	18.10.2011	
95	LABOURER	PHAD SANDEEP BALASAHEB	D	03.11.2011	03.11.2011	
96	LABOURER	KORADE RAMDAS PANDURANG	D	04.11.2011	04.11.2011	
97	LABOURER	GAIKAR KIRAN KISAN	D	15.11.2011	15.11.2011	
98	LABOURER	PATIL MAHENDRA GAJANAN	D	12.12.2011	12.12.2011	
99	LABOURER	GHARAT DHANESH DATTATRAY	D	02.03.2012	02.03.2012	
100	LABOURER	PAWAR AVINASH SHANTARAM	D	25.10.2012	25.10.2012	
101	LABOURER	DHOTRE SUNIL MUKARYA	D	01.07.2014	07/01/14	
102	LABOURER	SHETTY DOMINICSAVIO K.	D	13.04.2016	13.04.2016	
103	LABOURER	VACANT	D	-	-	
104	LABOURER	VACANT	D	-	-	

105	LABOURER	VACANT	D	-	-	
106	LABOURER	VACANT	D	-	-	
107	LABOURER	VACANT	D	-	-	
108	LABOURER	VACANT	D	-	-	
109	LABOURER	VACANT	D	-	-	
110	LABOURER	VACANT	D	-	-	
111	LABOURER	VACANT	D	-	-	
112	LABOURER	VACANT	D	-	-	
113	LABOURER	VACANT	D	-	-	
114	LABOURER	VACANT	D	-	-	
115	LABOURER	VACANT	D	-	-	
116	LABOURER	VACANT	D	-	-	
117	LABOURER	VACANT	D	-	-	
118	LABOURER	VACANT	D	-	-	
119	LABOURER	VACANT	D	-	-	
120	LABOURER	VACANT	D	-	-	
121	LABOURER	VACANT	D	-	-	
122	HALAL CUM SWEEPER	SARSAR SUNITA RAJBIR	D	07.05.1991	07.05.1991	
123	HALAL CUM SWEEPER	SOLANKI MANOJ GOVIND	D	01.09.2006	01.09.2006	

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PAYSHEET NO:- 5906 SALARY AS ON DECEMBER 2015

SR. NO	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT. OF APP IN R/S	TELEPHONE NUMBER
1	LABOURER	VACANT	D			
2	LABOURER	DHOTRE CHANDRAKANT BABU	D	08.09.1987	08.09.1987	

3	LABOURER	VARPE LAXMAN BHIMA	D	08.09.1987	08.09.1987	
4	LABOURER	JAISWAL HIRALAL R.	D	08.09.1987	08.09.1987	
5	LABOURER	BHATADE VASANT JAIRAM	D	08.09.1987	08.09.1987	
6	LABOURER	POWAR BALKRISHNA APPA	D	08.09.1987	08.09.1987	
7	LABOURER	JADHAV MADHAV VISHRAM	D	08.09.1987	08.09.1987	
8	LABOURER	SONAWANE RAJIV MAHADU	D	08.09.1987	08.09.1987	
9	LABOURER	VACANT	D			
10	LABOURER	PATIL MADHUKAR HARI	D	26.11.1991	26.11.1991	
11	LABOURER	VACANT	D	-	-	
12	LABOURER	VACANT	D	-	-	

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Directory of the Officer and Employees

PAYSHEET NO:- 4367 SALARY AS ON DECEMBER 14

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT. OF APP IN R/S	TELEPHONE NUMBER
1.	ASST. ENG	RANE SHANTARAM SITARAM	B	02/08/96	03/02/11	
2.	SUB ENG	PAJGADE TUSHAR VIJAYRAO	B	08/05/13	23/05/13	
3.	SUB ENG	DHUTRAJ SMITA KACHARU	B	29/05/13	29/05/13	
4.	SUB ENG	CHETAN N. SAWANT	B	06.02.16	12.02.16	
5.	SUB ENG	VINOD V. SAWADH	B	12.03.07	11.12.15	
6.	METER SUPVR	VISHWANATH N. BHISE	C	15.07.82	10.04.15	
7.	METER SUPVR	VANSHA VINAYAK RATNYA	C	12/05/86	08/12/11	
8.	HEAD CLERK	KONDWILKAR SAMPADA S	C	16/09/83	15/05/10	

9.	TYPIST	VACANT	C			
10.	CLERK	CHURI SANDHYA PRASAD	C	06/12/06	06/12/06	
11.	CLERK	VACANT	C			
12.	CLERK	SAWANT ASHOK DATTARAM	C	01/10/94	08/06/09	
13.	CLERK	KUMBHAR ARUN RAJARAM	C	12/12/96	04/11/11	
14.	CLERK	BAING YOGITA Y.	C	01.04.05	14.11.11	
15.	CLERK	SAKHARE SANJAY SHASHIKANT	C	06.09.06	04.10.16	
16.	METER INSPECTOR	MALSEKAR MANOJ PANDURANG	C	13/08/93	24/05/12	
17.	METER INSPECTOR	MANJREKAR RAVINDA MAHADEO	C		-	
18.	METER INSPECTOR	DHURI AMBAJI RAJARAM	C	30/01/88	21/10/13	
19.	METER INSPECTOR	VACANT	C			
20.	METER INSPECTOR	VACANT	C	-	-	
21.	METER INSPECTOR	DESAI MEETA ALPESHKUMAR	C	26/11/93	13/06/12	
22.	METER INSPECTOR	RAUT MAHESH BHALCHANDRA	C	20/03/95	04/06/12	
23.	METER INSPECTOR	VACANT	C			
24.	METER INSPECTOR	PALKAR ASHWINI SUNIL	C	24/07/00	02/09/13	
25.	METER INSPECTOR	VACANT	C	-	-	
26.	METER INSPECTOR	VACANT	C	-	-	
27.	RECORD ASST	KHANDEKAR VITTHAL SHANKAR	C	22/03/95	11/08/10	
28.	JR ENGINEER	PATIL AMOL A.	C	27.11.15	27.11.15	
29.	JR ENGINEER	SATPUTE GANESH S.	C	19.12.15	31.12.15	

30.	JR ENGINEER	PUJARE SANTOSH S.	C	20.02.07	27.08.16	
31.	JR ENGINEER	VACANT	C	-	-	
32.	JR ENGINEER	VACANT	C	-	-	
33.	JR ENGINEER	VACANT	C	-	-	
34.	JR ENGINEER	VACANT	C	-	-	
35.	JR ENGINEER	VACANT	C	-	-	
36.	JR ENGINEER	VACANT	C	-	-	
37.	JR ENGINEER	VACANT	C	-	-	
38.	PEON	SOLANKI BIPIN MANILAL	C	06/10/14	10/06/14	

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Directory of the Officer and Employees

PAYSHEET NO:- 4368 SALARY AS ON DE 2015

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPHONE NUMBER
1	CHAVIWALA	JADHAV RAVINDRA B.	D	02.08.1989	02.08.1989	
2	CHAVIWALA	KAPADE GOUTAM P.	D	03.09.1981	03.09.1981	
3	CHAVIWALA	LAVATE KUNDLIK G.	D	12.10.1989	12.10.1989	
4	CHAVIWALA	RANE GAJANAN M.	D	02.08.1989	02.08.1989	
5	CHAVIWALA	SABALE DILIP M.	D	18.09.1993	18.09.1993	
6	CHAVIWALA	ANGRE RAMESH S.	D	02.08.1989	02.08.1989	
7	CHAVIWALA	VACANT	D	-	-	
8	MISTRYII	MOHITE MANESH W.	D	10.02.1996	10.02.1996	
9	MISTRYII	RAO ASHOK D.	D	17.09.1981	17.09.1981	
10	FITTERII	BHANGARE KASHINATH	D	18.09.1993	18.09.1993	
11	FITTERII	BORDE YOHAN U.	D	04.12.1990	04.12.1990	

12	FITTERII	CHAVAN VIJAY V.	D	01.03.1993	01.03.1993	
13	FITTERII	DHONGADE GANGARAM M	D	19.08.1993	19.08.1993	
14	FITTERII	DHUMAL NARESH J.	D	17.03.1993	17.03.1993	
15	FITTERII	PATEL RAJESHKUMAR K	D	07.12.1995	07.12.1995	
16	FITTERII	KATKAR SHANKAR R.	D	07.12.1995	07.12.1995	
17	FITTERII	HANDE KISAN D.	D	07.09.1993	07.09.1993	
18	FITTERII	JOGALE KRISHNA T.	D	29.02.1992	29.02.1992	
19	FITTERII	KHARVI VIJAY V.	D	01.01.1996	01.01.1996	
20	FITTERII	MISAL SHARAD S.	D	15.01.1988	15.01.1988	
21	FITTERII	VACANT	D	-	-	
22	FITTERII	PAWAR RAMDAS J.	D	10.06.1987	10.06.1987	
23	FITTERII	RAO PRAHLAD M.	D	09.06.1987	09.06.1987	
24	FITTERII	SARGAR CHANDRAKANT VAMAN	D	19.08.1993	19.08.1993	
25	FITTERII	VACANT	D	-	-	
26	FITTERII	SONAWANE MAHADEO M.	D	03.09.1981	03.09.1981	
27	FITTER	VACANT	D	-	-	
40	SLUICEMAN	CHAVAN ANAJI S.	D	04.05.1980	04.05.1980	
41	SLUICEMAN	DAMASE SALU RAMA	D	28.09.1993	28.09.1993	
42	SLUICEMAN	SOLANKI BABU M.	D	12.03.1996	12.03.1996	
43	SLUICEMAN	MANE LOKMAN C.	D	01.04.1982	01.04.1982	
44	SLUICEMAN	WADEKAR SANTOSH S.	D	02.08.1989	02.08.1989	
45	SLUICEMAN	MASANE VILAS M.	D	10.01.2000	01.04.2005	
46	SLUICEMAN	CHACHE SUBHASH T.	D	07.07.1999	01.09.2005	
47	SLUCIMAN	GHUTUGADE CHETAN L.	D	04.06.2008	04.06.2008	
48	SLUCIMAN	GAMRE SANTOSH Y.	D	25.07.2008	25.07.2008	
49	SLUCIMAN	MUNDHE RAMESH N.	D	04.06.2008	04.06.2008	
50	SLUCIMAN	RATHOD TARACHAND M.	D	10.06.2008	10.06.2008	
51	SLUCIMAN	BANSODE RAJU V.	D	25.07.2008	25.07.2008	
52	SLUCIMAN	AGRE VIJAY PANDURANG	D	13.06.2001	01.04.2005	

53	SLUCIMAN	KAMBALE KASHIRAM Y.	D	25.07.2008	25.07.2008	
54	MUKADAM	VALANJU VIJAY KESHAV	D	14.12.1995	14.12.1995	
55	MUKADAM	KINI PRAKASH K.	D	01.08.1990	-	
56	MUKADAM	MANJREKAR JAYANT K.	D	07.02.1989	-	
57	MUKADAM	LOPES PETER FELIX	D	01.09.1993	-	
58	MUKADAM	VACANT	D	-	--	
64	LABOURER	GUDARIYA RAMPHAL B.	D	07.12.1995	07.12.1995	
65	LABOURER	GAUDE SHASHIKANT D.	D	07.12.1995	07.12.1995	
66	LABOURER	ITALAR HUSNAPPA H.	D	09.09.1987	09.09.1987	
67	LABOURER	KAMBLE LAXMAN D.	D	05.03.1993	05.03.1993	
68	LABOURER	KAMBLE GANPAT N.	D	23.03.1993	23.03.1993	
69	LABOURER	KUNCHIKORVE NAGESH H.	D	13.05.1989	13.05.1989	
70	LABOURER	ARUNTHATHIYAR KANNAN R.	D	09.09.1989	09.09.1989	
71	LABOURER	PAL SHIVSHANKAR R.	D	12.06.1987	12.06.1987	
72	LABOURER	SOLANKI MAHESH S.	D	02.01.1988	02.01.1988	
73	LABOURER	VALMIK NARAYAN D.	D	13.12.1989	13.12.1989	
74	LABOURER	ANSAR M. YUSUF	D	01.10.87	01.10.87	
75	LABOURER	KOKATE RAJESH ATMARAM	D	04.04.2005	05.10.2010	
76	LABOURER	VACANT				
77	LABOURER	VACANT				
78	LABOURER	VACANT				
79	LABOURER	VACANT				
80	LABOURER	VACANT				
81	LABOURER	SARSE RAMESH T.	D	25.07.2008	25.07.2008	
82	LABOURER	VACANT				
83	LABOURER	JADHAV SURESH GANESH	D	07.07.2011	07.07.2011	
84	LABOURER	VARGHESE CHRISTOPHER A.	D	01.10.2011	01.10.2011	
85	LABOURER	AMBEKAR RAHUL S.	D	24.09.2011	06.09.2013	
86	LABOURER	TAKALE RAJESH E.	D	01.10.2011	05.09.2013	
87	LABOURER	DHANU DILIP LAXMAN	D	12.10.2011	05.09.2013	
88	LABOURER	AMATE UDAY SHANTARAM	D	01.11.2011	01.11.2011	
89	LABOURER	PARTE PRAKASH K.	D	12.10.2011	12.10.2011	

90	LABOURER	PARAB GANESH SURESH	D	12.10.2011	12.10.2011	
91	LABOURER	PITALEKAR PRAKSH S.	D	01.12.2011	01.12.2011	
92	LABOURER	KHARVA SHYAM CHINU	D	06.01.2012	06.01.2012	
93	LABOURER	RATHOD INDAL VASUDEV	D	13.03.2012	13.03.2012	
94	LABOURER	WAGAL AJIT SHARAD	D	02.07.2012	02.07.2012	
95	LABOURER	KHARVI JAYESH PRAVIN	D	04.09.2013	04.09.2013	
96	LABOURER	BHOIR AJIT DATTATRAY	D	07.07.2007	12.05.2010	
97	LABOURER	LAVATE SUNIL MARUTI	D	16.02.2015	16.02.2015	
98	LABOURER	JOGALE PRAKASH DAGADU	D	12.03.2015	12.03.2015	
99	LABOURER	SWAMI SUSHANT JAYPRAKASH	D	11.09.2015	11.09.2015	
100	LABOURER	SIKALGAR IRFAN RAZAK	D	12.04.2016	12.04.2016	
101	LABOURER	VACANT	D	-	-	
102	LABOURER	VACANT	D	-	-	
103	LABOURER	VACANT	D	-	-	
104	LABOURER	VACANT	D	-	-	
105	LABOURER	VACANT	D	-	-	
106	LABOURER	VACANT	D	-	-	
107	LABOURER	VACANT	D	-	-	
108	LABOURER	VACANT	D	-	-	
109	LABOURER	VACANT	D	-	-	
110	LABOURER	VACANT	D	-	-	
111	LABOURER	VACANT	D	-	-	
112	LABOURER	VACANT	D	-	-	
113	LABOURER	VACANT	D	-	-	
114	LABOURER	VACANT	D	-	-	

115	LABOURER	VACANT	D	-	-	
116	LABOURER	VACANT	D	-	-	

Section 4(1)(b)(ix)

Directory of the Officer and Employees

PAYSHEET NO:- 4370 SALARY AS ON DECEMBER 2014

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DT. OF APP IN MCGM	DT.OF APP IN R/S	TELEPHONE NUMBER
1	D.A.	SUDHIR NARAYAN SURVE	D	04.11.91	06.04.15	
2	MUKADAM	GODSE SHANKAR GANPAT	D	07.03.1988	07.03.1988	
3	MUKADAM	SAWANT RAJENDRA G	D	01.03.1990	01.03.1990	
4	MUKADAM	KANADE SHANTARAM D.	D	01.12.1983	01.12.1983	
5	LABOURER	CHOUDHARI EKANATH D.	D	01.03.1990	01.03.1990	
6	LABOURER	DALVI KAMLAKAR S.	D	01.03.1990	01.03.1990	
7	LABOURER	PAWAR SANJAYKUMAR S	D	01.03.1990	01.03.1990	
8	LABOURER	DHOTRE SHASHIKANT R.	D	07.03.1988	07.03.1988	
9	LABOURER	GUNJAL PRAKASH R.	D	01.03.1990	01.03.1990	
10	LABOURER	JAGTAP GAUTAM D.	D	07.03.1988	07.03.1988	
11	LABOURER	KADWE GANESH V. S	D	01.03.1990	01.03.1990	
12	LABOURER	KAMBLE VASANT B.	D	10.07.1993	10.07.1993	
13	LABOURER	SONKUSARE BABU H.	D	01.03.1990	01.03.1990	
14	LABOURER	LAWTE NARAYAN S.	D	01.03.1990	01.03.1990	
15	LABOURER	MOHITE MAHENDRA G.	D	01.03.1990	01.03.1990	
16	LABOURER	PATEL KIRAN MISHRA	D	01.03.1990	01.03.1990	
17	LABOURER	PATIL SHASHIKANT K.	D	07.03.1988	07.03.1988	
18	LABOURER	SONKUSRE SHANKAR B.	D	01.03.1990	01.03.1990	
19	LABOURER	SONAWANE GANGARAM	D	01.03.1990	01.03.1990	
20	LABOURER	DHONNAR KHANDU T.	D	10.06.2008	10.06.2008	
21	LABOURER	PATIL VIJAY LAXMAN	D	07.08.2008	07.08.2008	
22	LABOURER	PATEL RANIABHAI K.	D	01.06.2009	01.06.2009	
23	LABOURER	WAGH DHONDIBA K.	D	10.10.2011	10.10.2011	
24	LABOURER	KALEBERE SUHAS S.	D	18.10.2011	18.10.2011	
25	LABOURER	DHUMAL RUPESH Y.	D	12.10.2011	12.10.2011	
26	LABOURER	PATIL RAJENDRA B.	D	22.03.2012	22.03.2012	
27	LABOURER	VACANT	D	-	-	
28	LABOURER	VACANT	D	-	-	
29	LABOURER	VACANT	D	-	-	

Section 4(i)(b)(x)

**Details Remuneration of the Officer and Employees in the office of
Administrative officer R / South Ward**

PAYSHEET NO:- 5890 SALARY AS ON JANUARY 15

SR.NO.	Name of the officer / em- ployee	Designation	Basic + GRP
1.	SAHEBRAO R. GAIKWAD (CHARGING IN प्रशासकीय अधिकारी मु.म.प्र)	ASST. COMMISSINER (INCHARGE)	-
2.	SANKHE PRATIBHA ARVIND	ADMINISTRATIVE OFFICER	22060 +4600
3.	CHAKRABARTY ADITI ADITYA	SR.STENO	22390 +4300
4.	ZUNJARRAO SULBHA SANJAY	JR.STENO	18080 +2400
5.	DERE APOORVA AJAY	CLERK	9430+2000

PAYSHEET NO:- 5891 SALARY AS ON JANUARY 15

	EMPLOYEE NAME	DESIGNATION	BASIC + GRP
1.	KAMBLE ANAND BHIMSEN	COMPLAINT OFFICER	15860+4200
2.	CHANCHOLE PRIYESH PANDURANG	SUB ENGINEER (ELECTRICAL)	12540+4600
3.	MESHAM AMOL R.	ASST. ENGINEER	14350+5400
4.	RAJADHYAKSHA SANDEEP B.	ASST. ENGINEER	23610+5400
5.	TANDALE RAHUL	SUB ENGINEER	16510+4600
6.	SHIRODKAR TUSHAR VIJAY	SUB ENGINEER	21580+4600
7.	SHIVAJI J. GHAG	SUB ENGINEER	17970+4600
8.	TIRHEKAR VINOD C.	SUB ENGINEER	16360+4600
9.	LELE VARSHA VIJAY	HEAD CLERK	21780+4200
10.	LAD PRAKASH BHASKAR	CLERK	16680+2000
11.	PAWASKAR MADHAVI MANGESH	CLERK	18490+2400
12.	KORE ANKITA ANIL	CLERK	15840
13.	VEDAK ANUSHRI AMOL	CLERK	8760+2000
14.	GORIWALE SWATI SADESH	CLERK	11280+2000
15.	PATIL SOMDATTA DYNANESHWER	JR.ENGINEER	10540+4300
16.	RAUT NIKET MANIK	JR.ENGINEER	12420+4300
17.	MANDAVKAR VILIND PREMAJI	JR.ENGINEER	12420+4300
18.	DHARMADHIKARI SHIRANG	JR.ENGINEER	11450+4300

	E.		
19.	MANDAVKAR SANDESH D.	JR.ENGINEER	11450+ 4300
20.	BHOI KOMAL NANDKUMAR	JR.ENGINEER	11450+4300
21.	RATHOD SUNIL HEMANT	JR.ENGINEER	11450+4300
22.	GAWANDE KIRAN	JR.ENGINEER	10540+4300
23.	NAME MUKUND	JR.ENGINEER	10540+4300
24.	BHOIR SURESH	JR.ENGINEER	10100+4300
25.	VACANT	NOTICE CLERK	-
26.			
27.	BORE BHUPESH PANDURANG	MUKADAM	12270+1850
28.	GHUGE UMESH DAMODAR	MUKADAM	11520+1850
29.	GHUGARE SUBHASH KASHIRAM	MUKADAM	11060+1850
30.	VACANT	MUKADAM	-
31.	KATKAR DILIP NANA	PEON	12850+1900
32.	KACHARE SHANKAR MARUTI	PEON	11020+1850
33.	VACANT	PEON	-
34.	VACANT	PEON	-
35.	THAKUR REKHA RAJAN	PEON	7220+1850
36.	SHINDE MAHADEV BHIVAJI	EX.ENGINEER	29030+6000
37.	VACANT	ASST.ENGINEER	-
38.	CHAUHAN RAKESH PRAVIN	SUB ENGINEER	14710+4600

PAYSHEET NO:- 5892 SALARY AS ON JANUARY 15

	EMPLOYEE NAME	DESIGNATION	BASIC + GRP
1.	VACANT	DRAINAGE ASST.	-
2.	DHAMAPURKAR DATTARAM V.	PEON	11750 +1900
3.	HIRLEKAR SMITA SHRIKANT	PEON	7780 + 1850
4.	VACANT	ASST.ENGINEER	-
5.	AKRE RAJESH SADANAND	ASST.ENGINEER	24010 + 5400
6.	AJGAONKAR SANDEEP	SUB ENGINEER	17810+4600
7.	SATAM VARSHA DIGAMBAR	HEAD CLERK	18670+4200
8.	CHAVAN SUNIL SADASHIV	TEL.OP.A.GRADE	17670 + 2000

9.	KORGAONKAR PRAMOD JAYRAM	TEL.OP.A.GRADE	14820+2000
10.	YOGESH GANGARKAR	CLERK	9430+2000
11.	WANKHEDE MAHURI VINAYANK	CLERK	10890+2000
12.	KAREKAR VANDANA C.	CLERK	17670+2000
13.	SHINDE SAKSHI AVINASH	CLERK	8760+2000
14.	DNYANESHWAR D.SHINDE	CLERK	8860+2000
15.	SATISH MADAN RATHOD	CLERK	8860+2000
16.	VACANT	CLERK	-
17.	AREKAR AJIT KAMALAKAR	TRACER	13930+2000
18.	VACANT	RECORD ASST.	
19.	GADE DINAKR RAMU	JR.ENGINEER	14790+4300
20.	VACANT	TYPIEST	-
21.	CHOUGULE SANTOSH ARJUN	JR.ENGINEER	13450+4300
22.	BODHALE PRAJYOT	JR.ENGINEER	10100+4300
23.	RAJ AMEY	JR.ENGINEER	10540+4300
24.	NALAWADE NIKHIL NIVAS	JR.ENGINEER	11450+4300
25.	BHISE SAMADHAN SHIVAJI	JR.ENGINEER	10540+4300
26.	BHOIR ABHIJEET PUNDALIK	JR.ENGINEER	11450+4300
27.	DUBEY SUSHANT R.	JR.ENGINEER	11450+4300
28.	THITE SAGAR ASHOK	JR.ENGINEER	11450+4300
29.	VACANT	JR.ENGINEER	-
30.	NAIK NITIN DATTUBHAI	PEON	11810+1850
31.	JADHAV PRIYANKA PRAMOD	PEON	12700+1850
32.	NAIK SAMBHAJI M.	PEON	12230+1900
33.	SOHONI VIDHYA ASHOK	PEON	11820+1850
34.	K.RANI	PEON	5180+ 1350
PAYSHEET NO:- 5893 SALARY AS ON JANUARY 15			
	EMPLOYEE NAME	Designation	Basic + GRP
1.	CHANDORKAR ASHOK BABURAO	RD. ROLLER DRIVER	14250 + 1950

2.	KHOT ISAK AHMED	RD. ROLLER DRIVER	14250 + 1950
3.	ABDUL RAHIMAN MOHD. H.	MESON II	11960 + 1900
4.	VACANT	MISTRY II	-
5.	KANDAGALE ASHOK	MISTRY II	12160+1900
6.	VACANT	CARPENTER II	12400 + 1900
7.	NAGARKAR ARVIND PRABHAKAR	CARPENTER II	12370 + 1900
8.	VACANT	PANTER	
9.	VACANT	PANTER	
10.	TALPADE NAMDEO BHIMA	MUKADAM	11620 + 1850
11.	VACANT	MUKADAM	-
12.	KAMBLE VIJAY YESHWANT	MUKADAM	13050 + 1900
13.	GHODKE RAVINDRA YOHAN	MUKADAM	13040 + 1900
14.	VACANT	MUKADAM	-
15.	BHALERAO PURSHOTTAM M	MUKADAM	12650 + 1850
16.	DHOTRE CHANDRAKANT N	MUKADAM	12650 + 1850
17.	DHAGALE JANA BABU	MUKADAM	12650 + 1850
18.	MALASAMINDER MAHADEO G	MUKADAM	12700 + 1900
19.	PAWAR KIRAN SHIVRAM	MUKADAM	7650 + 1850
20.	JADHAV SHAILESH GANGARAM	MUKADAM	7100 + 1850
21.	CHAVAN SANTOSH BHIKAJI	LABOURER	11750 + 1850
22.	D'SILVA SUBHASH LAWRENCE	LABOURER	11750 + 1850
23.	KADAM AMARJEEV GANPAT	LABOURER	11750 + 1850
24.	MAHADIK MANOHAR SAKHARAM	LABOURER	11300 + 1800
25.	JADHAV ARVIND NARAYAN	LABOURER	11750 + 1850
26.	GURAV PRAKASH GOPAL	LABOURER	11750 + 1850
27.	PARBATE RAMESH VISHRAM	LABOURER	11750 + 1850
28.	DHANAWADE SHYAM MAHADEV	LABOURER	11750 + 1850
29.	KAMBLE SUDHAKAR BALU	LABOURER	11750 + 1850
30.	MOHD. ZAFAR SK AHMAD	LABOURER	11750 + 1850

31.	MHATRE VIVEKANAND R	LABOURER	11750 + 1850
32.	HANIF MOHD. ALI MOHD.	LABOURER	11750 + 1850
33.	RAMASWAMY MUTHU VARDHAN	LABOURER	11750 + 1850
34.	RAUL SUNIL DHARMA	LABOURER	11750 + 1850
35.	JAISWAL RAJAPATI VASANT	LABOURER	11890 + 1850
36.	SHAIKH MOHD. SHARIF B	LABOURER	11490 + 1800
37.	BHUVAD BHIKU VITHU	LABOURER	11890 + 1850
38.	NARVEKAR GANESH EKNATH	LABOURER	11890 + 1850
39.	MANE JAYSHING ANANT	LABOURER	11890 + 1850
40.	PATIL SURENDRA KUMAR K	LABOURER	11890 + 1850
41.	JADHAV ANANT RAVJI	LABOURER	12350 + 1800
42.	GUMMALLU YESKOO JIVRATAN	LABOURER	12350 + 1800
43.	KUNCHIKORVE SETWA B	LABOURER	12210 + 1800
44.	KUNCHIKORVE KOLUBAI Y	LABOURER	12210 + 1800
45.	VACANT	LABOURER	-
46.	VACANT	LABOURER	-
47.	DEVARDE BALU JYOTIBA	LABOURER	12440 + 1850
48.	PATEL PRAKASH MISHRA	LABOURER	1200 + 1800
49.	GURAV VISHNU MAHADEV	LABOURER	12440 + 1850
50.	VACANT	LABOURER	-
51.	KAMBLE RAMESH DEOO	LABOURER	12300 + 1850
52.	SONAWANE ANANT MOTIRAM	LABOURER	11750 + 1850
53.	KHALIL ABDUL KADAR	LABOURER	11690 + 1800
54.	JALIL AHMED HASAN ALI	LABOURER	11690 + 1800
55.	JADHAV SANJAY RAMCHANDRA	LABOURER	12160 + 1850
56.	PAWAR SANJAY GOVIND	LABOURER	12160 + 1850
57.	NAIK NARAYAN APANA	LABOURER	12160 + 1850
58.	RAVNANG SHANTARAM GOPAL	LABOURER	11960 + 1850
59.	FARGOES SIMON FRANCIS	LABOURER	12390 + 1850
60.	KORI JAJRAJ HORILAL	LABOURER	12540 + 1850

61.	SINDALE SUSHILA NARSING	LABOURER	11690 + 1800
62.	SHINGTE VITHAL AABAJI	LABOURER	12160 + 1850
63.	RANDIVE SAHEBRAO RAMRAO	LABOURER	11960 + 1850
64.	TAWADE SHIVAJI MAHADEV	LABOURER	11960 + 1850
65.	KUSALKAR BHIMRAO MALADYA	LABOURER	11890 + 1850
66.	PARDHE SHIVAJI SHAMRAO	LABOURER	11890 + 1850
67.	NALAWADE ATMARAM TUKARAM	LABOURER	11490 + 1800
68.	KHANDEKAR BHARA GOPAL	LABOURER	7650+ 1800
69.	SHELKE SUBHASH ADHIKRAO	LABOURER	7100 + 1800
70.	VACANT	LABOURER	-
71.	WARANGE SANTOSH TUKARAM	LABOURER	7100 + 1800
72.	DHADVAD SUNIL SOMNATH	LABOURER	7100 + 1800
73.	PARADHI WAMAN VASANT	LABOURER	7100 + 1800
74.	PATIL RUPESH VILAS	LABOURER	7100 + 1800
75.	WAYAL RAJU SOMNATH	LABOURER	7100 + 1800
76.	CHAUDHARI MAHENDRA K	LABOURER	7100 + 1800
77.	GOTHANKAR VINAYAK JAYRAM	LABOURER	7100 + 1800
78.	VACANT	LABOURER	-
79.	KAMBLE NAGESH MARUTI	LABOURER	7100 + 1800
80.	VALTE HEMANT RAGHUNATH	LABOURER	7100 + 1800
81.	GHARAT SANDESH SHANTARAM	LABOURER	7100 + 1800
82.	ANDHALE MANIK RAGHUNATH	LABOURER	6330 + 1800
83.	BANE PRADIP NATHURAM	LABOURER	4620+1300
84.	VACANT	LABOURER	-
85.	VACANT	LABOURER	-
86.	VACANT	LABOURER	-
87.	VACANT	LABOURER	-
88.	VACANT	LABOURER	-
89.	VACANT	LABOURER	-

90.	VACANT	LABOURER	-
91.	VACANT	LABOURER	-
92.	VACANT	LABOURER	-
93.	VACANT	LABOURER	-
94.	VACANT	LABOURER	-
95.	VACANT	LABOURER	-
96.	VACANT	LABOURER	-

PAYSHEET NO:- 5894 SALARY AS ON JANUARY 15

	EMPLOYEE NAME	DESIGNATION	BASIC + GRP
1.	PATIL VAIBHAV B.	CLERK	8440 + 2000
2.	JADHAV KISHOR V.	RENT COLLECTOR	14110 + 2000
3.	NARGOLKAR VIJAY J.	WMAN3 C PUMP OP	12120 + 1900
4.	VARTAK SANDESH JAYVANT	WMAN3 C PUMP OP	11350 + 1900
5.	MAKHAWANA JAYESH RAMESH	PEON	6690 + 1850
6.	PATANKAR BABLU SHANKAR	RENT REGN. CLERK	11260 + 2000
7.	VACANT	RENT REGN. CLERK	10600 + 2000
8.	VACANT	RENT COLLECTOR	-

PAYSHEET NO:- 5895 SALARY AS ON JANUARY 15

	EMPLOYEE NAME	Designation	Basic + GRP
1.	Dr. KHANDU BURANGE	MEDICAL OFFICER	23410 + 6000
2.	Dr. JAKHIYA CHARULATA	MEDICAL OFFICER	33980 + 6000
3.	PATIL SHASHIKALA MAHENDRA	HEAD CLERK	19470 + 4200
4.	CHORGHE KRISHNAKUMAR G	CLERK	12610 + 2000
5.	PATIL PRAKESH BHIKA	CLERK	11100 + 2000
6.	KAMBLE ASHOK MANKYA	CLERK	13760 + 2000
7.	VACANT	CLERK	-

8.	KANYALKAR CHANDRASHEKAR	SANITORY INSPECTOR	19230 + 2100
9.	THAKUR SANJAY	SANITORY INSPECTOR	19230 + 2100
10.	MHATRE ASHOK	SANITORY INSPECTOR	14040 + 2100
11.	GAWDE SAYILI SATYAWAN	KAR. BIRTH REG	12130 + 1900
12.	SAMANT ASHOK GANPAT	PEON	12730 + 1850
13.	DESHMUKH VISHAL SHIVAJI	A.M.O	16310 + 5400
14.	BAING KISAN DOULAT	DSINFTG SB INSP	13500 + 1950
15.	MALI VISHNU	LABOUR	11990 + 1800
16.	CHAVAN CHANDRAKANT S	LABOUR	12290 + 1800
17.	CHAVAN ANIL GOPINATH	DEATH REG KARKN	12400 + 1900
18.	PHASE MUKUND PANDURANG	DEATH REG KARKN	12830 + 1900
19.	ADVIRKAR CHANDRASHEKAR	DEATH REG KARKN	12610 + 1900
20.	SALGAR BAPU VISHNU	DEATH REG KARKN	9900 + 1900
21.	SURVE PRADIP	DEATH REG KARKN	14100+1900
22.	D'SOUZA SALU	DEATH REG KARKN	12150+1900
23.	VACANT	DEATH REG KARKN	-
24.	PATEKAR RAJU BANSI	DEATH REG KARKN	10260 + 1900
25.	GHADSHI AJAY	ELECTRICIAN I	14250 + 1950
26.	VACANT	ELECTRICIAN I	-
27.	BHARATI PRAKASH GANPATA	FURNACE OP	12810+1950
28.	SAWANT AJAY	FURNACE OP	12880 + 1900
29.	SAWANT VIJAY	FURNACE OP	11770 +1900
30.	VACANT	FURNACE OP	-
31.	HOWALE CHANDRAKANT	CEMETRY ATT	7370+1800
32.	PISE EKNATH RAMCHANDRA	CEMETRY ATT	12430+1800
33.	BHABAL DHARMAJI	CEMETRY ATT	11550+1800
34.	DESAI MAKRAND	CEMETRY ATT	7940+1800

35.	YADAV SAGAR SUNILDATTA	CEMETRY ATT	7370 +1800
36.	VACANT	CEMETRY ATT	-
37.	VACANT	CEMETRY ATT	-
38.	VACANT	CEMETRY ATT	-
39.	VACANT	CREMATORIUM ATT	-
40.	VACANT	CREMATORIUM ATT	-
41.	VACANT	CREMATORIUM ATT	-
42.	TAWADE DEEPAK	CREMATORIUM ATT	11550+1800
43.	CHAVAN BAHUSAHEB A	CREMATORIUM ATT	11480+1800
44.	BANPATE SUNIL NAGESH	CREMATORIUM ATT	10820+1800
45.	VACANT	CREMATORIUM	-
46.	JADHAV HEMANT BHIKAJI	MALI C SWEEPER	1200+1800
47.	DEDHIA PRAVIN ASHOK	MALI C SWEEPER	4990+1300

PAYSHEET NO:- 5896 SALARY AS ON JANUARY 15

	EMPLOYEE NAME	Designation	Basic + GRP
1.	DR BHAGAT NIRANJANA M	MEDICAL OFFICER	37310 + 6000
2.	DR PARMAR MAHESH ARJUNBHAI	MEDICAL OFFICER	31470 + 6000
3.	DR GOHIL AMRUTLAL HIRALAL	MEDICAL OFFICER	30340 + 6000
4.	DR NIRMAL SUSHAMA SANJAY	MEDICAL OFFICER	28950 + 6000
5.	DR GHATKAR ULKA SANJAY	SR MEDICAL OFFICER	26180 + 6300
6.	VACANT	PHARMACIST	-
7.	RANE PREETI PRADEEP	PHARMACIST	20820 + 4200
8.	GANDHI HITESHA PARESH	PHARMACIST	17860+4200
9.	SHAH DARSHANA	PHARMACIST	21280+4200
10.	VACANT	PHARMACIST	-
11.	SUKALE MALA	LAB	12430 + 4200

		TECHNICIAN	
12.	VACANT	DRESSER	-
13.	KARBHARI TUSHAR	DRESSER	7100 + 1900
14.	KALE BHANUDAS DYANDEO	DRESSER	12240 + 1900
15.	KUPLE SHRIKANT BAPU	DRESSER	12250 + 1900
16.	SHINGARE PRAKESH	DRESSER	12860 + 1900
17.	SAWANT TARAMATI H	SWEEPE	10810 + 1800
18.	MEREYA SURESH	SWEEPER	4620 + 1300
19.	KELVALKAR RAJAN	LABOUR	9900 + 1800
20.	THAKUR DEVENDRA	LABOUR	5380 + 1300
21.	GHARAT RAJESH SHANTARAM	LABOUR	5860 + 1800
22.	RATHOD RADHESHYAM P	LABOUR	5860 + 1800
23.	HADKAR ARUN GOPAL	LABOUR	4990 + 1300

PAYSHEET NO:- 5905 SALARY AS ON JANUARY 2015

	EMPLOYEE NAME	Designation	BASIC PAY + GRP
1.	JAYSWAL RAMKISAN GAYADIN	MASON II	13330 + 1900
2.	KHARVI VIJAY KRISHNA	MUKADAM	11930 + 1850
3.	SANGADE VIJAY GANPAT	MUKADAM	12790 + 1850
4.	SHINDE SHETTY DATTU	MUKADAM	12580 + 1850
5.	KAMBLE SUDHAKAR RAWJI	MUKADAM	12790 + 1850
6.	PATANKAR GOPAL SAWOO	MUKADAM	12790 + 1850
7.	MANDAVKAR SHANTARAM A.	MUKADAM	12650 + 1850
8.	DAS GOPAL RAMSHARAN	MUKADAM	12790 + 1850
9.	VACANT	MUKADAM	-
10.	BHANDARI BHIMAPPA HIRAPPA	LABOURER	12300+1850
11.	DARJI AYUBALI BACHULAL	LABOURER	11390 + 1850
12.	PAWAR SUDHIR PANDURANG	LABOURER	11750 + 1850
13.	KADAM VINIT VISHRAM	LABOURER	11750 + 1850
14.	VAGARE VAMAN SOPAN	LABOURER	8330 + 1800
15.	TAMBE SURYAKANT GANPAT	LABOURER	11750+1850
16.	GHUME CHANDRAKANT	LABOURER	11750+1850

	DHONDU		
17.	JADHAV MAHENDRA JAYARAM	LABOURER	11750+1850
18.	KAMBLE MOHAN RAGHU	LABOURER	UNATHORISED ABSENT W.E.F. 04.12.2012
19.	KAMBLE RAVINDRA CHOKHA	LABOURER	11180+1800
20.	VANKATE RAMAKANT T.	LABOURER	11750+1850
21.	MOHITE MADHUKAR VISHRAM	LABOURER	10930+1800
22.	KADAM SANJAY RAMCHANDRA	LABOURER	12140+1850
23.	MANDAVKAR YASHAWANT G.	LABOURER	12160+1850
24.	MOHITE SANTOSH RAJARAM	LABOURER	11750+1850
25.	PATANKAR PRAKASH SAWOO	LABOURER	11690+1800
26.	PILLAI RAJU GANESH	LABOURER	11480+1850
27.	SATPUTE KASHINATH DNYANOO	LABOURER	12240+1850
28.	SAWANT SHAILENDRA S.	LABOURER	11690+1800
29.	VAIDY MARYA MAHADEO	LABOURER	11050+1800
30.	VACANT	LABOURER	-
31.	MADGUNDE ANNAPPA SOMA	LABOURER	11210+1800
32.	VACANT	LABOURER	-
33.	NALGE MAHADEO BABU	LABOURER	12350+1800
34.	VACANT	LABOURER	-
35.	VACANT	LABOURER	-
36.	ARMUGHAN KARUNANIDHI	LABOURER	12000+1800
37.	SAVANT MILIND VITTAL	LABOURER	12650+1850
38.	KAMBLE CHANDRAKANT B.	LABOURER	12440+1850
39.	VACANT	LABOURER	-
40.	THAKUR KAILASH RAMSHARAN	LABOURER	12650+1850
41.	GOSAVI VITHAL DAJI	LABOURER	12650+1850
42.	VACANT	LABOURER	-
43.	KINI PRAKASH JAGANNATH	LABOURER	12650+1850
44.	VACANT	LABOURER	-

45.	NANDE ASHOK KASHIRAM	LABOURER	12650+1850
46.	VACANT	LABOURER	-
47.	GORE CHANDRAKANT SHANKAR	LABOURER	12650+1850
48.	VACANT	LABOURER	-
49.	BHOSALE BALU SHEKU	LABOURER	12650+1850
50.	MANIK ASHOK NAGA	LABOURER	12650+1850
51.	DHOTRE RAJU MARYA	LABOURER	12000+1800
52.	KUNCHIKORVE GANGARAM Y.	LABOURER	UNATHORISED ABSENT FROM 06.05.15
53.	LOKRE SHASHIKANT DHONDIRAM	LABOURER	12440+1850
54.	CHANDURKAR ANANDA ATMARAM	LABOURER	12440+1850
55.	SINDALE HUSSANE SWAMIDAS	LABOURER	12000+1800
56.	DEOLEKAR SANJAY R.	LABOURER	12000+1800
57.	MIREKAR BABU TIPPA	LABOURER	12000+1800
58.	SHINDE SUBHASH SITARAM	LABOURER	12000+1800
59.	KAMBLE PRAKASH DHONDIRAM	LABOURER	12000+1800
60.	KAMBLE MANOHAR GUNAJI	LABOURER	12300+1850
61.	JADHAV RAJENDRA BABURAO	LABOURER	11690+1800
62.	SONAWANE ASHOK DHONDIBA	LABOURER	11880+1800
63.	KHAIRE ASARYA JANU	LABOURER	12300+1850
64.	SANGADE VILAS GANPAT	LABOURER	11880+1800
65.	NARVEKAR DIPAK GOVIND	LABOURER	11890+1850
66.	COLACO MYICHEAL ALEX	LABOURER	11550+1800
67.	MADYE TUKARAM PRABHAKAR	LABOURER	10710+ 1800
68.	RAUT SANTOSH MARUTI	LABOURER	7650+ 1800
69.	CHAVAN VILAS GANESH	LABOURER	7100+ 1800
70.	GURAV ANANT ATMARAM	LABOURER	7100+ 1800
71.	VACANT	LABOURER	-

72.	RAUT HARESH BALKRISHNA	LABOURER	7100+ 1800
73.	DONGRE KAILAS JANARDAN	LABOURER	7100+ 1800
74.	GHORPADE PANDHARI ANANDA	LABOURER	7100+ 1800
75.	PADMERE ANIL KISAN	LABOURER	7100+ 1800
76.	THAKUR VIPUL HARESHWAR	LABOURER	7100+ 1800
77.	BHOIR NILESH RAMESH	LABOURER	7100+ 1800
78.	JADHAV ANIL MASU	LABOURER	6840+ 1800
79.	PAHADE SURESH NARAYAN	LABOURER	6840+ 1800
80.	KUNCHIKORVE DEEPAK S.	LABOURER	6840+ 1800
81.	JADHAV MANOJ MOHAN	LABOURER	6580+ 1800
82.	PITLEKAR SUSHIL SAVADA	LABOURER	6580+ 1800
83.	BAING PRAVIN BHART	LABOURER	6580+ 1800
84.	DARADE YUVRAJ BABAN	LABOURER	6330+ 1800
85.	GHATAL SANJAY VITTHAL	LABOURER	6090+ 1800
86.	BENDRE SANTOSH SADASHIV	LABOURER	5860+ 1800
87.	GAVAD DATTARAM MOTIRAM	LABOURER	6330+ 1800
88.	DHONDABARE WALIBA INDU	LABOURER	5380+ 1300
89.	AWARI BHAGWAN KARBHARI	LABOURER	5860+ 1800
90.	KINI SANTOSH KAMLAKAR	LABOURER	6330+ 1800
91.	BHOYE MANGILAL PUNDALIK	LABOURER	6330+ 1800
92.	PHANSE PRAMOD ARUN	LABOURER	6330+ 1800
93.	KOLEKAR PRAKASH APPA	LABOURER	6330+ 1800
94.	PHAD SANDEEP BALASAHEB	LABOURER	6330+ 1800
95.	KORADE RAMDAS PANDURANG	LABOURER	5630+ 1800
96.	GAIKAR KIRAN KISAN	LABOURER	5380+ 1800
97.	PATIL MAHENDRA GAJANAN	LABOURER	5380+ 1300
98.	GHARAT DHANESH DATTATRAY	LABOURER	6090+ 1800
99.	PAWAR AVINASH SHANTARAM	LABOURER	6090+ 1800
100.	DHOTRE SUNIL MUKARYA	LABOURER	4800+ 1300
101.	SHETTY DOMINIC SAVIO K.	LABOURER	4440+1300
102.	VACANT	LABOURER	-

103.	VACANT	LABOURER	-
104.	VACANT	LABOURER	-
105.	VACANT	LABOURER	-
106.	VACANT	LABOURER	-
107.	VACANT	LABOURER	-
108.	VACANT	LABOURER	-
109.	VACANT	LABOURER	-
110.	VACANT	LABOURER	-
111.	VACANT	LABOURER	-
112.	VACANT	LABOURER	-
113.	VACANT	LABOURER	-
114.	VACANT	LABOURER	-
115.	VACANT	LABOURER	-
116.	VACANT	LABOURER	-
117.	VACANT	LABOURER	-
118.	VACANT	LABOURER	-
119.	VACANT	LABOURER	-
120.	VACANT	LABOURER	-
121.	SARSAR SUNITA RAJBIR	HALAL CUM SWEEPER	11880+1800
122.	SOLANKI MANOJ GOVIND	HALAL CUM SWEEPER	7650+ 1800
PAYSHEET NO:- 5906 SALARY AS ON JANUARY 2015			
	EMPLOYEE NAME	Designation	BASIC PAY + GRP
1.	VACANT	LABOURER	-
2.	DHOTRE CHANDRAKANT BABU	LABOURER	10090+1800
3.	VARPE LAXMAN BHIMA	LABOURER	12000+1800
4.	JAIWAL HIRALAL R.	LABOURER	12440+1850
5.	BHATADE VASANT JAIRAM	LABOURER	12880+1850
6.	POWAR BALKRISHNA APPA	LABOURER	12880+1850
7.	JADHAV MADHAV VISHRAM	LABOURER	12880+1850
8.	SONAWANE RAJIV MAHADU	LABOURER	11200+1800
9.	VACANT	LABOURER	-

10.	PATIL MADHUKAR HARI	LABOURER	12540+1850
11.	VACANT	LABOURER	-
12.	VACANT	LABOURER	-
PAYSHEET NO:- 4367 SALARY AS ON JANUARY 2015			
	EMPLOYEE NAME	Designation	Basic + GRP
1.	RANE SHANTARAM SITARAM	ASST. ENG	26140+5400
2.	PAJGADE TUSHAR VIJAYRAO	SUB ENG	14140+4600
3.	DHUTRAJ SMITA KACHARU	SUB ENG	14140+4600
4.	CHETAN N. SAWANT	SUB ENG	12540+4600
5.	VINOD V. SAWADH	SUB ENG	15890+4600
6.	VISHWANATH N. BHISE	METER SUPVR	19350+4200
7.	VANSHA VINAYAK RATNYA	METER SUPVR	20110+4200
8.	KONDWILKAR SMPADA S	HEAD CLERK	21100+4200
9.	VACANT	TYPIST	-
10.	CHURI SANDHYA PRASAD	CLERK	9780+2000
11.	VACANT	CLERK	7830+2000
12.	SAWANT ASHOK DATTARAM	CLERK	11930+2000
13.	KUMBHAR ARUN RAJARAM	CLERK	13040+2000
14.	BAING YOGITA YASHWANT	CLERK	11110+2000
15.	SANJAY SAKHARE	CLERK	8860+2000
16.	MALSEKAR MANOJ PANDURANG	METER INSPECTOR	14950+2000
17.	VACANT	METER INSPECTOR	-
18.	DHURI AMBAJI RAJARAM	METER INSPECTOR	17100+2000
19.	VACANT	METER INSPECTOR	-
20.	MANJREKAR RAVINDRA M.	METER INSPECTOR	14460+2000
21.	DESAI MEETA ALPESHKUMAR	METER INSPECTOR	14460+2000
22.	RAUT MAHESH BHALCHANDRA	METER INSPECTOR	14110+2000
23.	VACANT	METER INSPECTOR	-
24.	PALKAR ASHWINI SUNIL	METER	13070+2000

		INSPECTOR	
25.	VACANT	METER INSPECTOR	-
26.	VACANT	METER INSPECTOR	-
27.	KHANDEKAR VITTHAL SHANKAR	RECORD ASST	12230+1950
28.	PATIL AMOL A.	JR ENGINEER	10540+4300
29.	SATPUTE GANESH S.	JR ENGINEER	10540+4300
30.	PUJARE SANTOSH S.	JR ENGINEER	11450+4300
31.	VACANT	JR ENGINEER	-
32.	VACANT	JR ENGINEER	-
33.	VACANT	JR ENGINEER	-
34.	VACANT	JR ENGINEER	-
35.	VACANT	JR ENGINEER	-
36.	VACANT	JR ENGINEER	-
37.	VACANT	JR ENGINEER	-
38.	SOLANKI BIPIN MANILAL	PEON	5640+1850

PAYSHEET NO:- 4368 SALARY AS ON JANUARY 2015

	EMPLOYEE NAME	Designation	Basic + GRP
1.	JADHAV RAVINDRA B.	CHAVIWALA	12600+1950
2.	KAPADE GOUTAM P.	CHAVIWALA	13530+1950
3.	LAVATE KUNDLIK G.	CHAVIWALA	12250+1950
4.	RANE GAJANAN M.	CHAVIWALA	12250+1950
5.	SABALE DILIP M.	CHAVIWALA	10600+1950
6.	ANGRE RAMESH S.	CHAVIWALA	12080+1950
7.	VACANT	CHAVIWALA	-
8.	MOHITE MANESH W.	MISTRYII	11140+1900
9.	RAO ASHOK D.	MISTRYII	13050+1900
10.	BHANGARE KASHINATH	FITTERII	11440+1900
11.	BORDE YOCHAN U.	FITTERII	11890+1900
12.	CHAVAN VIJAY V.	FITTERII	11560+1900
13.	DHONGADE GANGARAM M.	FITTERII	UNATHORISED ABSENT FROM 23.05.15
14.	DHUMAL NARESH J.	FITTERII	11560+1900
15.	PATEL RAJESHKUMAR K	FITTERII	11000+1900
16.	KATKAR SHANKAR R.	FITTERII	8430+1900
17.	HANDE KISAN D.	FITTERII	11810+1900
18.	JOGALE KRISHNA T.	FITTERII	11740+1900
19.	KHARVI VIJAY V.	FITTERII	10920+1900
20.	MISAL SHARAD S.	FITTERII	9020+1900
21.	VACANT	FITTERII	
22.	PAWAR RAMDAS J.	FITTERII	12340+1900
23.	RAO PRAHLAD M.	FITTERII	12570+1900

24.	SARGAR CHANDRAKANT VAMAN	FITTERII	11840+1900
25.	VACANT	FITTERII	-
26.	SONAWANE MAHADEO M.	FITTERII	13100+1900
27.	VACANT	FITTER	-
28.	VACANT	FITTER	-
29.	VACANT	FITTER	-
30.	VACANT	FITTER	-
31.	VACANT	FITTER	-
32.	VACANT	FITTER	-
33.	VACANT	FITTER	-
34.	VACANT	FITTER	-
35.	VACANT	FITTER	-
36.	VACANT	FITTER	-
37.	VACANT	FITTER	-
38.	VACANT	FITTER	-
39.	VACANT	FITTER	-
40.	CHAVAN ANAJI S.	SLUICEMAN	12790+1900
41.	DAMASE SALU RAMA	SLUICEMAN	11840+1900
42.	SOLANKI BABU M.	SLUICEMAN	11000+1900
43.	MANE LOKMAN C.	SLUICEMAN	12370+1900
44.	WADEKAR SANTOSH S.	SLUICEMAN	11890+1900
45.	MASANE VILAS M.	SLUICEMAN	10430+1900
46.	CHACHE SUBHASH T.	SLUICEMAN	10600+1900
47.	AGRE VIJAY PANDURANG	SLUICEMAN	10340+1900
48.	GHUTUGADE CHETAN L.	SLUICEMAN	7370+1900
49.	GAMRE SANTOSH Y.	SLUICEMAN	7100+1900
50.	MUNDHE RAMESH N.	SLUICEMAN	7100+1900
51.	RATHOD TARACHAND M.	SLUICEMAN	7100+1900
52.	BANSODE RAJU V.	SLUICEMAN	7370+1900
53.	KAMBALE KASHIRAM Y.	SLUICEMAN	7100+1900
54.	VALANJU VIJAY KESHAV	MUKADAM	11090+1850
55.	KINI PRAKASH K.	MUKADAM	11880+1850
56.	MANJREKAR JAYANT K.	MUKADAM	12010+1850
57.	LOPES PETER FELIX	MUKADAM	11440+1850
58.	VACANT	MUKADAM	-

59.	VACANT	MUKADAM	-
60.	VACANT	MUKADAM	-
61.	VACANT	MUKADAM	-
62.	VACANT	MUKADAM	-
63.	VACANT	MUKADAM	-
64.	GUDARIYA RAMPHAL B.	LABOURER	10960+1800
65.	GAUDE SHASHIKANT D.	LABOURER	10820+1800
66.	ITALAR HUSNAPPA H.	LABOURER	12000+1800
67.	KAMBLE LAXMAN D.	LABOURER	11240+1800
68.	KAMBLE GANPAT N.	LABOURER	11550+1800
69.	KUNCHIKORVE NAGESH H.	LABOURER	11880+1800
70.	ARUNTHATHIYAR KANNAN R.	LABOURER	11870+1800
71.	PAL SHIVSHANKAR R.	LABOURER	12230+1800
72.	SOLANKI MAHESH S.	LABOURER	12000+1800
73.	VALMIK NARAYAN D.	LABOURER	11880+1800
74.	ANSAR MOHAMMAD YUSUF	LABOURER	11880+1800
75.	KOKATE RAJESH ATMARAM	LABOURER	9900+1800
76.	VACANT	LABOURER	-
77.	VACANT	LABOURER	-
78.	VACANT	LABOURER	-
79.	VACANT	LABOURER	-
80.	VACANT	LABOURER	-
81.	SARSE RAMESH T.	LABOURER	7100+1800
82.	VACANT	LABOURER	-
83.	JADHAV SURESH GANESH	LABOURER	5380+1300
84.	VARGHESE CHRISTOPHER A.	LABOURER	6330+1800
85.	AMBEKAR RAHUL S.	LABOURER	6330+1800
86.	TAKALE RAJESH E.	LABOURER	6330+1800
87.	DHANU DILIP LAXMAN	LABOURER	6090+1800
88.	AMATE UDAY SHANTARAM	LABOURER	5410+1800
89.	PARTE PRAKASH K.	LABOURER	6330+1800
90.	PARAB GANESH SURESH	LABOURER	5630+1800

91.	PITALEKAR PRAKSH S.	LABOURER	5860+1800
92.	KHARVA SHYAM CHINU	LABOURER	5180+1300
93.	RATHOD INDAL VASUDEV	LABOURER	6090+1800
94.	WAGAL AJIT SHARAD	LABOURER	6090+1800
95.	KHARVI JAYESH PRAVIN	LABOURER	4950+1300
96.	BHOIR AJIT DATTATRAY	LABOURER	7370+1800
97.	LAVATE SUNIL MARUTI	LABOURER	4620+1300
98.	JOGALE PRAKASH DAGADU	LABOURER	4620+1300
99.	SWAMI SUSHANT JAYPRAKASH	LABOURER	5410+1800
100.	SIKALGAR IRFAN RAJAK	LABOURER	5200+1800
101.	VACANT	LABOURER	-
102.	VACANT	LABOURER	-
103.	VACANT	LABOURER	-
104.	VACANT	LABOURER	-
105.	VACANT	LABOURER	-
106.	VACANT	LABOURER	-
107.	VACANT	LABOURER	-
108.	VACANT	LABOURER	-
109.	VACANT	LABOURER	-
110.	VACANT	LABOURER	-
111.	VACANT	LABOURER	-
112.	VACANT	LABOURER	-
113.	VACANT	LABOURER	-
114.	VACANT	LABOURER	-
115.	VACANT	LABOURER	-
116.	VACANT	LABOURER	-
PAYSHEET NO:- 4370 SALARY AS ON JANUARY 2015			
	EMPLOYEE NAME	Designation	Basic + GRP
1.	SURVE SUDHIR	D.A.	14910+2000
2.	GODSE SHANKAR GANPAT	MUKADAM	12440+1850
3.	SAWANT RAJENDRA G	MUKADAM	11880+1850

4.	KANADE SHANTARAM D.	MUKADAM	13050+1850
5.	CHOUDHARI EKANATH D.	LABOURER	12300+1850
6.	DALVI KAMLAKAR S.	LABOURER	12300+1850
7.	PAWAR SANJAYKUMAR S	LABOURER	12300+1850
8.	DHOTRE SHASHIKANT R.	LABOURER	12440+1850
9.	GUNJAL PRAKASH R.	LABOURER	9150+1800
10.	JAGTAP GAUTAM D.	LABOURER	12000+1800
11.	KADWE GANESH V. S	LABOURER	12300+1850
12.	KAMBLE VASANT B.	LABOURER	11960+1850
13.	SONKUSARE BABU H.	LABOURER	11880+1800
14.	LAWTE NARAYAN S.	LABOURER	12300+1850
15.	MOHITE MAHENDRA G.	LABOURER	12300+1850
16.	PATEL KIRAN MISHRA	LABOURER	11880+1800
17.	PATIL SHASHIKANT K.	LABOURER	11880+1800
18.	SONKUSRE SHANKAR B.	LABOURER	12300+1850
19.	SONAWANE GANGARAM	LABOURER	12300+1850
20.	DHONNAR KHANDU T.	LABOURER	7100+1800
21.	PATIL VIJAY LAXMAN	LABOURER	7100+1800
22.	PATEL RANIABHAI K.	LABOURER	6840+1800
23.	WAGH DHONDIBA K.	LABOURER	6330+1800
24.	KALEBERE SUHAS S.	LABOURER	6330+1800
25.	DHUMAL RUPESH Y.	LABOURER	6330+1800
26.	PATIL RAJENDRA B.	LABOURER	6090+1800
27.	VACANT	LABOURER	-
28.	VACANT	LABOURER	-

Manner of execution of subsidy program in the office of Administrative Officer at_R/South Ward.

-----Nil-----

Section 4(1)(b)(xiii)

Particulars of recipients of concessions, permits or authorizations granted in the office of Administrative Officer at R/South Ward.

-----Nil-----

Section 4(1)(b)(xiv)

Details of information available in electronic form in the office of Administrative Officer at R/South Ward.

Sr. No.	Type of Documents file/Register	Sub Topic	In which Electronic Format it is kept	Person in Charge
1	R.T.I. MANUALS 2013-14		MS-WORD	Administrative Officer
2.	Quarterly Report (Vacant Post)		MS-WORD	Administrative Officer

Section 4(1)(b)(xv)

Particulars of facilities available for citizen for obtaining information in the office of Administrative Officer at R/South Ward.

Types of facilities-

- Information about facilities for inspection of record.

Sr. No.	Type of Facility	Timings	Procedure	Location	Peron in Charge
1.	Inspection of Record	3.00 p.m. to 5.00 p.m on Tuesday and Thursday (except holidays) with prior appointment only.	For inspection of records no fee for first hour will be charged, however fee of Rs.5/- for each 15 minutes or fraction thereof will be charged thereafter.	Office of Administrative officer R/South Ward, Mahatma Gandhi Kat Road No.2, Kandivali (west), Mumabi – 400 067.	Administrative officer R/South Ward.

Section 4(1)(b)(xvi)

Details of Public Information Officer/APIOs/Appellate authority in the jurisdiction of (public authority) in the office of Administrative officer at R/South Ward.

PIO		A					
Sr. No.	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address No.	Ph.	E-mail id for purpose of RTI	Appellate authority
1.		Administrative officer	R/South Ward	Office of Administrative officer R/South Ward, Mahatma Gandhi Kat Road No.2, Kandivali (west), Mumabi – 400 067. Ph.022-28056000 Ex.139		aors@gmail.com	Shri. Sahebrao R. Gaikwad, Assistant commissioner R/South Ward, 2 nd floor, Brihanmumbai Mahanagar Palika, Mahatma Gandhi Kat Road No.2, Kandivali (west), Mumabi – 400 067. Ph.022-28056000 Ex.201

APIOs

B

Sr.No.	Name of APIO	Designation	Jurisdiction as APIO under RTI	Address/ ph. no.
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N.A.

Appellate authority

C

Sr. No.	Name of Appellate authority	Designation	Jurisdiction as Appellate authority	PIO reporting	E-mail id for purpose of RTI
1.	Shri. Sahebrao R. Gaikwad,	Assistant commissioner	R/South Ward	Administrative officer	aors@gamil.com

Section 4(1)(b)(xvii)**Other Information****Post Status up to 30.09.2016**

Sr.No	Designation	Scheduled post	Filled post	Vacant post
1.	Assistant commissioner	1	1(working arrangement)	1
2.	Administrative Officer	1	1	NIL
3.	Complaint Officer	1	1	NIL
4.	<u>Asst. Engineer</u>	7	4	03
5.	<u>Sub Engineer</u>	11	11	NIL
6.	<u>Jr. Engineer</u>	30	22	08
7.	Head Clerk	03	03	NIL
8.	<u>Telephone Opt.</u>	2	2	NIL
9.	<u>Notice Karkun</u>	1	-	1
10.	<u>Typist</u>	2	-	2
11.	<u>Store clerk</u>	1	1	NIL
12.	<u>clerk</u>	28	20	08
13.	<u>Mukadam</u>	4	3	1
14.	<u>Peon</u>	15	13	02
15.	<u>R.C (Estate)</u>	1	1	NIL
	<u>R.C (Slum)</u>	1	-	1
16.	Record Asst.	2	01	01
17.	<u>Sr. Medical Officer</u>	1	1	NIL
18.	<u>Medical Officer</u>	2	2	NIL
19.	<u>Asst. Medical Officer</u>	1	1	NIL
20.	<u>Pharmacist</u>	5	3	02

ERIHANMUMBAI MAHANAGARPALIKA

TECHNICAL ABILITY REPORT

NAME : _____

Designation: _____

PART - IV

TECHNICAL ABILITY

(A) Advice on Technical Matters :

(B) SCRUTINY of and report on Technical Matters. _____ :

(C) Control over Execution of Schemes _____ :

Date:

Name & Designation of the Reporting Officer.

ssdg/13302

बृहन्मुंबई महानगरपालिका

प्रपत्र - अ

FORM - A

स्वयंमूल्य निर्धारण प्रपत्र

Self Assessment Form

(कालावधी पासून _____ पर्यंत _____)

(Period from _____ to _____)

- १) नांव : _____
Name :
- २) अ) खाते/विभाग : _____
a) Department/Ward
ब) सध्याचे पद : _____
b) Present Post
क) सध्याच्या किंवा तत्सम पदावरील _____
एकूण सेवा कालावधी : वर्ष महिने
c) Length of service in the Year Months
present of similar post
- ३) यावधी / कालावधी नेमून दिलेली : _____
कामे त्यांची उद्दिष्टे (असल्यास)
आणि पार पाडलेली कामे
The work allotted with targets
fixed (if any) and work done _____
during the year/period.
- ४) यावधी / कालावधीत केलेली उल्लेखनीय : _____
अशी महत्वाची व वैशिष्टपूर्ण कामे
(उद्दिष्टे असल्यास त्यासह)
The Significant, important and
noteworthy work done during the _____
year/period (with targets if any)

मुंबई :
Mumbai

(कर्मचाऱ्याची स्वाक्षरी)
(Signature of employee)

दिनांक :
Date :

प्रतिवेदन अधिकार्याचे अभिप्राय
Remarks of the Reporting Officer

१. आपण मागील पृष्ठावरील सदर कर्मचार्याच्या स्वयंमूल्यमापनाशी सहमत आहात काय ?
1. Whether you agree with the Self assessment of the employee

२. नसल्यास त्याची कारणे :
2. If not, state the reasons

दिनांक :
Date :

प्रतिवेदन अधिकार्याची सही
(Signature of the Reporting Officer)

नाव :
Name :

पदनाम :
Designation :

दिनांक :
Date :

परिशिष्ट - ब

स्वयंमुल्यनिर्धारण अहवाल लिहिणाऱ्या अधिकाऱ्यांना / कर्मचाऱ्यांना सूचना

१. जर उद्दिष्टे ठरवून देण्यात आली असतील तर ती उद्दिष्टे सर्वसाधारण सूचनांनुसार अथवा विशेष सूचनांनुसार ठरवून देण्यात आली होती की आपापसातील चर्चेनुसार ठरविण्यात आली होती.
२. सर्व दैनंदिन कामाची यादी वेगवेगळे देऊ नये. फक्त ठळक, वंशिष्टवपूर्ण व उल्लेखनीय कामगिरीचा उल्लेख करावा. (उद्दिष्टे ठरवून देण्यात आली असल्यास उद्दिष्टांचा संदर्भ देऊन) संदिग्ध विधाने टाळावीत व नेमके विधान करावे.
३. तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेएवढेच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नसतील ठेवली जाणार नाहीत व कर्मचाऱ्यास परत करण्यात येतील.
४. मी "माझ्या वरिष्ठांचे समाधान/पूर्ण समाधान होईपर्यंत काम केले" किंवा "वरिष्ठांनी माझं काम नावाजले" अशी किंवा अशा सारखी विधाने करू नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
५. स्वयंमुल्य निर्धारण अहवाल अर्घ्या पानातच लिहावा.
६. स्वयंमुल्य निर्धारण अहवाल अधिकारी/कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून १५ दिवसांच्या आत प्रतिवेदन अधिकाऱ्याकडे घ्यावा.

प्रतिवेदन अधिकाऱ्यांना सूचना

१. गोपनीय अहवाल लिहिताना कर्मचाऱ्यांने लिहिलेला स्वयंमुल्य निर्धारण अहवाल विचारात घ्यावा व तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
२. वरील सूचना क्रमांक ६ अनुसार स्वयंमुल्यनिर्धारण अहवाल प्राप्त न झाल्यास प्रतिवेदन अधिकारी स्वतः गोपनीय अहवाल लिहू शकेल.
३. प्रतिवेदन अधिकाऱ्यांनी गोपनीय अहवालांच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्या भोवती वर्तुळ करावे: उदाहरणार्थ अ. क्र. ४ उद्योगप्रियता व कार्यक्षमता या समोर उत्कृष्ट असे शेर घ्यावयाचे असल्यास ते खालीलप्रमाणे देण्यात यावेत.

अत्युत्कृष्ट

उत्कृष्ट

चांगले

साधारण

साधारणपेक्षा कमी

४. (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्र. ३, ९, १०, ११ व १८ या समोरील शेर, तसेच प्रतवारी स्वतःच्या हस्ताक्षरात लिहावी.

(ब) प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी भिळती जुळती राहिल याची दक्षता घ्यावी.

पुनर्विलोकन अधिकाऱ्यांना सूचना

१. अधिकारी / कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
२. प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी भिळती जुळती राहिल याची दक्षता घ्यावी.

प्रपत्र - ब

अधिकाऱ्यांची / कर्मचाऱ्यांची सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय.
Estimate of General Ability and Character of Officers / Employees.

१) (अ) नाव 1) (A) Name	:	श्री/श्रीमती/कुमारी Shri/Smt./Kum.							
(ब) खाते/विभाग/संस्था (B) Dept./Ward/Institute	:								
(क) वेतन/वेतनश्रेणी (C) Pay/Grade	:								
२) प्रतिवेदनाचा कालावधी 2) Period of Report	:	पासून From	दिवस Date	महिना Month	वर्ष Year	पर्यंत To	दिवस Date	महिना Month	वर्ष Year
३) धारण केलेले पद/पदे 3) Post/Post held	:								
४) उद्योगप्रियता व कार्यक्षमता 4) Industry & Application	:	अत्युत्कृष्ट Outstanding	उत्कृष्ट Very Good	चांगले Good	साधारण Average	साधारणपेक्षा कमी Below Average			
५) हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता 5) Capacity to get work done by subordinates.	:	अत्युत्कृष्ट Outstanding	उत्कृष्ट Very Good	चांगले Good	साधारण Average	साधारणपेक्षा कमी Below Average			
६) सहकारी व जनता यांच्याशी असलेले संबंध 6) Relations with colleagues and public	:	सहकार्याचे Cooperative	सांजण्याचे Courteous	मदतीचे Helpful	उदासीन Indifferent	अमैत्रीपूर्ण Unfriendly			
७) सर्वसाधारण बुद्धीमत्ता 7) General Intelligence	:	अतिशय बुद्धीमान Very brilliant	बुद्धीमान Brilliant	दृशर Intelligent	साधारण Average	मंदबुद्धि Dull			
८) निर्णयशक्ती, उपक्रमशीलता व घडाडी यासह कार्यक्षमता 8) Administrative ability including judgement initiative and drive	:	अत्युत्कृष्ट Outstanding	उत्कृष्ट Very good	निश्चित चांगले Positively good	साधारणपेक्षा कमी Below Average	चांगली Good			
९) तांत्रिक कार्यक्षमता (संबंधित असेल तेथे) 9) Technical professional ability (Where relevant)	:								
१०) विशेष कल 10) Special Attitude	:								
११) सचोटी व चारित्र्य 11) Integrity & Character	:								
१२) प्रदान करण्यात आलेल्या शक्तींचा पूर्णपणे वापर करतात काय ? 12) Whether powers delegated are fully utilised ?	:	होय Yes	अंशतः Partly	नाही No.					
१३) पदोन्नतीसाठी पात्रता 13) Fitness for Promotion	:	अयोग्य Unfit	ज्येष्ठतेनुसार योग्य Fit in normal course (according to seniority)	त्वरित वदतीसाठी योग्य Fit for accelerated Promotion					
१४) प्रशिक्षणासाठी आवश्यक क्षेत्र 14) Areas of training required	:	यथे आवश्यक त्या क्षेत्राचा उल्लेख करावा.							
१५) प्रकृतिमान 15) State of Health	:	चांगले नाही Not Good	चांगले Good	उत्कृष्ट Very Good					

१६) क्षेत्रीय स्तरावर काम करण्याची योग्यता	:	आहे	नाही	संबंधित नाही
16) Fitness for field work	:	Yes	No	Not relevant
१७) संगणकावर काम करण्याची आवड	:	आहे	नाही	दिसून आली नाही
17) Willingness to work on computer	:	Yes	No	Not seen.
१८) सर्वसाधारण मूल्यमापन	:			
18) General Assessment	:			
१९) प्रतवारी (हाताने लिहावी)	:	अ+ अत्युत्कृष्ट	अ उत्कृष्ट	ब चांगला
19) Grading (Write in handwriting)	:	A+Outstanding	A very good	B Good
		ब - साधारण	क साधारणपेक्षा कमी	
		B - Average	C Below Average	
		(M)		

ठिकाण :-
Place

प्रतिवेदन अधिकार्याची सही
नाव व पदनाम
Signature, Name and Designation
of the Reporting Officer

दिनांक :-
Date :-

पुनर्विलोकन अधिकार्याचे अभिप्राय
Remarks of the Reviewing Officer

१. पुनर्विलोकन अधिकार्याच्या हाताखालील सेवावधी :
1. Length of Service under Reviewing Officer

२. आपण प्रतिवेदन अधिकार्याशी सहमत आहात (सहमत नसल्यास कुठल्या अभिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही फेरफार करण्याची किंवा भर घालण्याची अपेक्षा इच्छा आहे ?

2. Do you agree with the Reporting Officer (If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?

३. प्रतवारी (हाताने लिहावी)
3. Grading (Write in handwriting)

अ+ अत्युत्कृष्ट	अ उत्कृष्ट	
A+Outstanding	A very good	
ब - चांगला	ब - साधारण	क - साधारणपेक्षा कमी
B - Good	B - Average	C - Below Average
	(M)	

ठिकाण :
Place :

दिनांक :
Date :

पुनर्विलोकन अधिकार्याची सही
नाव व पदनाम
Signature, Name & Designation of
the Reviewing Officer.

BRIHANMUMBAI MAHANAGARPALIKA

OFFICE OF ASSISTANT COMMISSIONER R/South Ward

HEAD CLERK EXPENDITURE SECTIONAL HEAD

SR. NO.	SECTIONAL HEAD DEPARTMENT	CONCERN TABLE
1)	ASSTT. ENGINEER (M&R)	1)C.W.C. , TRENCH, GARDEN, WORKS TABLE
2)	M.O.H. R/South Ward	1)STATIONARY WORKS TABLE
3)	ADMINISTRATIVE OFFICER R/South Ward :	1)STATIONARY WORKS TABLE 2)IMPREST WORKS TABLE