



BRIHANMUMBAI MAHANAGARPALIKA

Section 4 Manuals as per provision of RTI Act
2005 of G/South Ward

Medical Health Officer G/South ward

Address - Office of **Medical Health Officer**
G/South ward

Asst. Commissioner G/South Ward Office
6th floor , Dhanmill Naka,
N.M.Joshi Marg,
Mumbai – 400 013

INTRODUCTION

Medical Officer of Health (G/S Ward)

The Municipal Corporation of Greater Mumbai has decentralized most of the main departments and placed the relevant sections of these Departments under the Assistant Commissioner at ward level. MOH is under administrative control of Assistant Commissioner.

Although the functional control of the MOH lies with the Executive Health Officer of the Public Health Department. The MOH is separately delegated powers u/s 394 & 412 of MMC Act and Registration of Births & Deaths Act, 1969 and Rule 8/13 of Maharashtra Registration of Births & Deaths Rules, 2000, PC-PNDT Act, 2003, to function effectively.

The registration of Births and deaths in G/South Ward area is done as per provisions laid down under the 'Registration of Births and Deaths Act, 1969'. The act lays down that the information about live births/still births and deaths should be given to the Registrar/Sub-Registrar i.e. Medical Officer of Health, G/South in the respective forms prescribed for the purpose within 21 days from the date of occurrence of the event. The Medical Officer of Health (G/S Ward) is the sectional Head of Health Department who exercises supervisory control over Public Health Infrastructure in G/S Ward. He has to take action under appropriate provisions of MMC Act/RBD/PC-PNDT/MNH Act against owners of Eating Houses/ USG Centres/ Genetic Clinics/ IVF Centres/ Nursing Homes/ Construction Sites/ Saloons/ Laundries/Flour Mills. He has to prevent unauthorized food trade and also Prevention of Sex-Determination. He has to also regulate and control Outbreaks of Communicable Diseases in G/S Ward. He also supervises all the Health Related activities in a particular ward. He is the appropriate authority to register & certify Vital Events such as Births, Deaths & Marriages. Under the PC-PNDT Act of the year 2003, Medical Officer of Health of G/South Ward has been appointed as Appropriate Authority. Under this act, all Genetic Centers / Genetic Counseling Centers / Genetic Laboratories / Ultrasonography Centers / Imaging clinics etc. are required to be registered. They are supposed to comply with the norms laid down under the PC-PNDT Act, 2003.

As per Central Right to Information Act 2005, The Medical Officer of Health is appointed as Public Information Officer (Health Department) for Public Health Department and As per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is appointed as for Record Officer for Public Health Department.

SECTION 4 (1) (B) (i)

The particulars of functions & duties of the Office of Medical Officer of Health (G/S Ward)

1	Name of the Public Authority	Dr. Satish Badgire Medical Officer of Health (G/S Ward)
2	Address	Medical Officer of Health, 6 th floor, G/south ward Office N.M.Joshi

		Marg, Parel, Mumbai 13
3	Head of the Office	Medical Officer of Health (G/S Ward)
4	Parent Government Department	Executive Health Officer- Public Health Department, Municipal Corporation of Greater Mumbai
5	Reporting to which office	Assistant Commissioner, G/South Ward
6	Jurisdiction-Geographical	'G/South' Ward is bounded by the Western railway on the East, Arabian Sea on the West, Kakasaheb Gadgil Marg and Kashinath Dhuru Road on the North and Keshavrav Khade Marg on the South side.
7	Mission	<ol style="list-style-type: none"> 1. Supervision of Public Health Infrastructure in G/S Ward 2. To regulate & control Communicable Disease Outbreaks as well as Non- Communicable Diseases.
8	Vision	Ensuring maintenance of Public Health in its physical, mental as well as the social dimensions.
9	Objectives	<ol style="list-style-type: none"> 1. Reduction in Cases of Malaria, Dengue & other Communicable Diseases as well as Non-Communicable Diseases. 2. Timely registration of all Births & Deaths. 3. Good standards followed by all the Public Facilities like Eating Houses/Nursing Homes/ Saloons/ Laundries/ Flour Mills. 4. Ensuring ideal physical, mental & social health for all individuals. 5. Prevention of Pre-Natal Diagnosis, Sex Selection & Illegal Medical Termination of Pregnancy.
10	Functions	<p>(a) To take action under appropriate provisions of MMC Act/RBD/PC-PNDT/MNH Act against owners of Eating Houses/ USG Centres/ Genetic Clinics/ IVF Centres/ Nursing Homes/ Construction Sites/ Saloons/ Laundries.</p> <p>(b) To prevent unauthorized food trade.</p> <p>(c) To prevent Sex-Determination.</p> <p>(d) To Issue Birth, Death & Marriage Certificates.</p> <p>(e) To Control Eating Houses/ Nursing Homes/ Construction Sites.</p> <p>(i) To Grant Eating House permits under section 394 of the MMC Act.</p> <p>(ii) To Renew Health Licenses.</p> <p>(iii) To take action against owners/proprietors in case of failure to comply.</p> <p>(iv) To take action against construction sites failing to comply with Anti- Malarial measures.</p>

11	Details of Services provided (In Brief)	<ol style="list-style-type: none"> 1. Issuing Birth, Death & Marriage Certificates. 2. Provision of Health Licenses. 3. Supervision of Public Health Infrastructure in G/S Ward. 4. Family Planning & Immunization Services. 5. Provision of Registration/License under PNDDT Act, 1994, Amended as PC-PNDDT Act 2003.
12	Tel. No.s & Office Timings	<p>Telephone no : 24305131 Extn : 601 .</p> <p>Email : mohgs.phd@mcgm.gov.in</p> <p>Office timing : (Monday to Friday):8.00 a.m. to 12.00 noon and 2.30 P.M. to 5.30 p.m. on Saturdays 08.00am to 11.30 am</p> <p>Visiting Hours: 03.00 p.m. to 05.00 pm (Monday to Friday)</p>
13	Weekly Holidays	Sunday and Public Holidays.

ORGANISATION'S STRUCTURAL CHART (ORGANOGRAM)

MOH G/S WARD (1)

DISPENSARY (13)

SNR.MO(1)
MO(11)

RELIEVER MO (1)

PHARMACIST
DRESSER
LABOURER

HEALTH-POST (8)

AMO
PHN
ANM
MPW
AYABAI
CHVs

MATERNITY HOME (1)

MO I/C MATERNITY HOME
SISTER I/C
CLERK
LABOURER

MOH G/S OFFICE STAFF

AMO (3) SNR SI (1) C.D.O (0)
SI (3) FOOD J.O (1)

CLERK (2)

B.R.K (1)

D.R.K (1)

D.S.I (1)

MALARIA STAFF

INSPECTORS (5)
INVESTIGATORS (17)

LABOURERS (3)

SECTION 4 (1) (b) (ii)

**The powers of officers and employees in the Office of Medical Officer of Health (G/S Ward)
A – Financial Powers**

Sr. No	Designation	Powers-Financial	Under which legislation / rules / orders / GRs	Remarks
1	Medical Officer of Health	Rs.5000/- per month	As per the circular no: CA/FRD/1/48, dated : 31/01/2013	--
2	Asst. Medical Officer	NIL	NIL	NIL
3	Community Development Officer	NIL	NIL	NIL
4	Sanitary inspector	NIL	NIL	NIL

SECTION 4 (1) (b) (ii)

**The powers of officers and employees in the Office of Medical Officer of Health (G/S Ward)
B - Administrative Powers**

Sr. No.	Designation	Powers -Administrative	Under which legislation / rules / orders / GRs	Remarks
1	Medical Officer of Health	Please refer to Delegation of powers to Medical Officer of Health on Pg.	Sections 394 & 412 MMC Act 1888	

2	Asst. Medical Officer	NIL	NIL	NIL
3	Community Development Officer	NIL	NIL	NIL
4	Sanitary inspector	Please refer to Delegation of powers to Sanitary Inspector on Pg.	Sections 394 & 412 MMC Act 1888	

SECTION 4 (1) (b) (ii)

The powers of officers and employees in the Office of Medical Officer of Health (G/S Ward)

C – Magisterial Powers

Sr. No.	Designation	Powers -Magisterial	Under which legislation / rules / orders / GRs	Remarks
1	Medical Officer of Health	N.A	N.A	N.A

SECTION 4 (1) (b) (ii)

**The powers of officers and employees in the Office of Medical Officer of Health (G/S Ward)
D - Quasi Judicial Powers**

Sr. No.	Designation	Powers - Quasi Judicial	Under which legislation / rules / orders / GRs	Remarks
1	Medical Officer of Health	N.A		

SECTION 4 (1) (b) (ii)

**The powers of officers and employees in the office of Medical Officer of Health (G/S Ward)
E – Judicial Powers**

Sr. No.	Designation	Powers - Judicial	Under which legislation / rules / orders / GRs	Remarks
1	Medical Officer of Health	N.A	--	--

Section 4 (1) (b) (ii)

The duties of officers and employees in the office of Medical Officer of Health (G/S Ward)

Medical Officer of Health (G/S Ward)

Medical Officer of Health of the ward works as per Mumbai Municipal Corporation Act, 1888 (Section 394 & 412), Registration of Births & Deaths Act, 1969 and Rule 8/13 of Maharashtra Registration of Births & Deaths Rules, 2000, Mumbai Nursing Home Act, 1949 & Pre-Conception & Pre-Natal Diagnostic Techniques Act, 1996 to function effectively. The Medical Officer of Health (G/S Ward) is the sectional Head of Health Department who exercises supervisory control over Public Health Infrastructure in the concerned ward. He has to take action under appropriate provisions of MMC Act/RBD/PC-PNDT/MNH Act against owners of Eating Houses/ USG Centres/ Genetic Clinics/ IVF Centres/ Nursing Homes/ Construction Sites/ Saloons/ Laundries. He has to prevent unauthorized food trade and also Prevention of Sex-Determination. He has to also regulate and control Outbreaks of Communicable Diseases in the concerned ward. He also supervises all the Health Related activities in a particular ward. He is also the appropriate authority to register & certify Vital Events such as Births, Deaths & Marriages.

Assistant Medical Officer (Inoc.)/ Medical Assistant (M.A.)

Asst. Medical Officer of a ward acts as an assistant to the Medical Officer of Health in conducting day-to-day office work, as well as supervision of the staff within the Health Department. The work consists of Daily Analysis & reporting of the Disease (Communicable & Non-communicable) trends in the ward. Evaluation of the applications of Centres under the PC-PNDT Act for renewal & new registration. Monitoring the Vital Statistics (Births, Deaths & Marriages) of a particular ward. Assisting the Medical Officer of Health in conducting Mumbai Aarogya Abhiyaan camps.

Co-ordination with the Public Health Infrastructure of a Ward (Health Posts, Dispensaries, Maternity Homes & Tertiary Care Hospitals)

Assistant Medical Officer (E.P.I.)

The Assistant Medical Officer (E.P.I.) is a representative of the E.P.I. Department in a particular ward. He/She supervises the activities of immunization in a particular ward under the guidance of the Medical Officer of Health. The work consists of supervision of Field & Centre Camps of Routine Immunization at the respective Health Posts & Dispensaries. Surveillance of Acute Flaccid Paralysis (AFP) cases in a ward. Surveillance & reporting of cases of Adverse Events Following Immunization (AEFI). Monitoring of Measles Outbreaks. Supervision of Pulse Polio Immunization (PPI) in a particular ward. Training of Health Care Workers in Safe Injection Practices. Ensuring maintenance of Cold Chain for the vaccines in a particular ward.

Community Development Officer

The Community Development Officer (C.D.O.) is a representative of the F.W.M.C.H. (Family Welfare) Department in the Health Department. The work consists of supervision of the R.C.H. (Reproductive & Child Health) Programme in a particular ward. Monitoring of Family Planning activities in a particular ward & promoting Family Planning Methods. C.D.O. is also in-charge of all the IEC activities in a particular ward. Conducts training activities of the Health Care Workers as well as the Community Health Volunteers. The C.D.O. assists the Medical Officer of Health in conducting Population Census. Supervision of NUHM & NRHM activities in a particular ward.

Sanitary Inspectors

Sanitary Inspectors of a particular ward assist the Medical Officer in carrying out various administrative activities under the Sections 394 & 412 of the MMC Act. The Sanitary Inspectors are allotted various sections within the ward and are supposed to inspect the Public Facilities like Eating Houses, Community Kitchens, Nursing Homes, Dairies, Flour Mills, Saloons, Pharmacies (Chemists), Laundries, etc. in their respective sections to ensure that they comply with the standards mentioned in the Sections 394 & 412 of the MMC Act & MNH Act, 1949. The Sanitary Inspectors are also supposed to refer the workers of Eating Houses to Medical facilities, if & when the need arises. The work also consists of issuing Inspection Reports to the concerned party/ies in the event of any discrepancies with respect to the Sections 394 & 412 of the MMC Act & MNH Act, 1949. Sanitary Inspectors also assist the Medical Officer of Health in supervision of construction

sites for implementation of Anti-Malarial Measures. Work also consists of carrying out visits to the concerned parties in the event of any complaint by the citizens. Processing applications for Health Licenses.

Malaria Inspectors

Represent the Malaria Surveillance Department in a particular ward. Are allotted various sections & with the help of Malaria Investigators carry out Active & Passive Surveillance in a particular ward for identification of Malaria (+ve) cases. Work also consists of Daily Malaria reporting & RT (Radical Treatment) compliance. Co-ordination with the Health Posts & Dispensaries to ensure RT completion & identification of all fever cases.

Malaria Investigators

They also represent the Malaria Surveillance Department, and under the guidance of Medical Officer of Health & Malaria Inspectors carry out Active & Passive Malaria Surveillance in their allotted sections. Collection of Blood Smears of all cases of fever, administration of Chloroquine & prompt referral to the appropriate medical facility. Ensuring RT Compliance of all Malaria +ve cases.

E.P.I. Clerk

Compilation of Monthly reports of Routine Immunization as well as Pulse Polio Immunization reports. Submission of Expenditure statements for Routine & Pulse Polio Immunization. Maintaining vaccine & syringe stock registers at the Ward Vaccine Store.

Birth, Death & Marriage Clerk

The work consists of receiving applications for corrections of Birth & Death Certificates. Verification of all documents & processing the application and if satisfactory forwarding the same to the Medical Officer of Health for corrections. Receiving applications for Marriage registration & scrutiny of all the proofs submitted. Maintaining Inward/Outward register & Dispatch.

D.S.I. (Water Samples)

Supervision of water quality in a particular ward & ensuring timely collection of water samples from all the points in a ward along with collection of samples from complaint areas. Ensuring timely submission of the samples collected & keeps track of the reports. Co-ordination with the staff of A E (Water Works) of the ward. Monitoring of cases of waterborne diseases in a ward.

Birth/Death Record Keepers

Maintaining the Birth & Death Records for a particular ward. Processing the Birth & Death reports received from the medical facilities. Feeding (Data Entry) of the Birth/Death reports into the Municipal Corporation Portal. Sending applications for the birth/death extracts. Co-ordination with the Cemetery staff for transportation of Dead bodies.

BRIHANMUMBAI MAHANAGARPALIKA

DELEGATION OF POWERS TO MEDICAL OFFICER OF HEALTH (G/S WARD)

Under Section 68 of the **Mumbai Municipal Corporation Act 1888**, Medical Officer of Health- G/ South is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed upon or vested in the Commissioner by the several Sections, Sub-Sections and Clauses of the said Act herein below mentioned :-

EXPLANATION :- The entries in the second column of the below table headed 'Nature of powers' etc. are not intended as definitely described in Sections, Sub-Sections and Clauses mentioned in the first column or even as abstracts of those sections, sub-sections and clauses, the numbers of which are given in the first column.

SECTIONS	BRIEF DESCRIPTION OF POWERS, DUTIES AND FUNCTIONS DELEGATED TO BE EXERCISED & PERFORMED
84	Leave of absence maybe granted.
112	To receive payments on accounts of the Municipal Fund and to lodge them in a bank.
381	To issue notice in writing require the person by whose act, default or sufferance, nuisance arises, exists or continues to remove, discontinue or abate the nuisance by taking measures.
384 (A)	Stabling animals or storing grains in dwelling houses be prohibited.

394 (1)(4)(5)	Certain articles or animals not to be kept, and certain trades, processes & operations not to be carried on without license & things liable to be seized, destroyed etc. to prevent danger or nuisance.
396 (1)	Powers of inspection (at any time, by day or by night without notice) of premises where licensable articles are kept or trade, process or operations are carried on where prohibited articles are kept.
412 (A)	License required for dealing in Milk or other Milk Products.
415	Unwholesome articles etc. to be seized.
416	Disposal of perishable articles seized under Section 415.
422	To inspect any place where dangerous diseases are suspected and to take measures etc.
424 (1)	To issue orders for removal of patients to hospital.
425 (1)	Disinfection of building etc. to prevent or check the spread of any dangerous diseases.
427 (3)	Infected articles maybe destroyed.
479 (5)	To require production of licenses for written permission.
483	Notices & Summons etc. to be served upon.
488	To enter any premises for any purposes of inspection, survey or execution of necessary work.

BRIHANMUMBAI MAHANAGARPALIKA

DELEGATION OF POWERS TO SANITARY INSPECTOR

Under Section 68 of the **Mumbai Municipal Corporation Act 1888**, Medical Officer of Health- G/ South is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed

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SECTIONS	BRIEF DESCRIPTION OF POWERS, DUTIES AND FUNCTIONS DELEGATED TO BE EXERCISED & PERFORMED
253	To inspect and examine drains etc. mentioned in the section.
374	To inspect premises to ascertain sanitary conditions.
396 (1)	Powers of inspection of premises where licensable articles are kept or trade, process or operation are carried on or where prohibited articles are kept.
412 (A)	Action for sale of Milk & Milk Products.
415	Unwholesome articles etc. to be seized.
416	Disposal of perishable articles seized under Section 415.
422	To inspect any place where dangerous diseases are suspected and to take measures etc.
424 (1)	Commissioner may order removal of patients to hospital.
427 (3)	Infected articles maybe destroyed.
479 (5)	To require production of licenses for written permission.
483	Notices & Summons etc. to be served upon.
488	To enter any premises for any purposes of inspection, survey or execution of necessary work.

Section 4 (1) (b) (ii)

The duties of officers and employees in the office of Medical Officer of Health (G/S Ward)

Medical Officer of Health (G/S Ward)

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Maintaining the Birth & Death Records for a particular ward. Processing the Birth & Death reports received from the medical facilities. Feeding (Data Entry) of the Birth/Death reports into the Municipal Corporation Portal. Sending applications for the birth/death extracts. Co-ordination with the Cemetery staff for transportation of Dead bodies.

Section 4 (1) (b) (v)

The rules / regulation related with the functions of Medical Officer of Health (G/S Ward)

Sr. No.	Subject	G.R. /Circular / Office order. Rule no. Notification etc. date.	Remarks, if any
1	Act regarding registration of birth & death in the ward	1. Registration of Births and Deaths Act, 1969 2. Rule 8/13 of Maharashtra Registration of Births & Deaths Rules, 2000 3. HO/35875/REG NO 1/ Dt 30.01.2013 – Provision for Child name insertion in birth certificate for the period of 2yrs (01.01.2013 – 31.12.2014), even if >15yrs have lapsed since birth.	
2	Act regarding registration of marriage in the ward	1.Maharashtra State Government Rules & Regulation for Marriage Registration 1998 2.HO/10798/Dt 08.03.2010	
3	Act regarding registration & supervision of nursing homes in the ward	Bombay Nursing Home Act, 1949	
4	Act regarding registration & supervision of PC-PNDT centres in the ward	1.The Pre-Natal Diagnostic Techniques (Regulation & Prevention of Misuse) Act, 1994 Amended as – The Pre-conception & Pre-Natal Diagnostic Techniques (Prohibition of Sex selection) Act, 2003 2.Ministry of Health & Family Welfare Notification dt 04.06.2012	
5	Act regarding supervision of MTP centres in the ward	Medical Termination of Pregnancy Act 1971	
6	Health Licenses	Sections 394 & 412 of MMC Act 1888	

Section 4 (1) (b) (vii)

Particulars of any arrangement that exists for consultation with the members of public in relation to the formulation of policy and implementation in the office of Medical Officer of Health (G/S Ward)

Sr. No.	Consultation	Details of	Under	Periodicity
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for	Mechanism	which legislation / rules / orders / GRs
NIL	NIL	NIL

Section 4 (1) (b) (vi)
Statement of Categories of documents held in the office of
Medical Officer of Health (G/S Ward)

Sr No	Subject	Type of Document/ file or register	File No. or Register No.	Particulars	Periodicity of Preservation
1	Birth & death registers / Hospital (confinement) records	Register		Details of birth & death events occurred in the ward	Permanent
2	Marriage Register	Register		Details of marriages of residents who wish to register the event with the respective ward	Permanent
3	PC-PNDT 'H' Form & 'A' form of individual centres	Soft copy of 'H' form File of individual centres		Details of PC-PNDT Centres	10 Years
4	I.R. Book	Register		Inspection reports of various facilities bearing Health License	10 Years
5	Offence sheet	Register		Record of various offences committed by the facilities bearing Health Licenses & the action taken.	5 Years
6	'C' Form	Register		Health License details	5 Years
7	Vaccine stock registers	Registers		Inventory of the stock of the vaccines in the Ward Vaccine Store	5 Years
8	AFP Register	Register / Box File		Record of all Acute Flaccid Paralysis cases	5 Years

				in the ward.	
9	AEFI Register	Register / Box File		Record of all cases of Adverse Events Following Immunization in the ward.	5 Years
10	DF & ILR Temperature chart monitoring log book	Log Book		Temperature records of the Cold Chain equipment in the Ward Vaccine Store.	5 Years
11	Routine Monthly Report of Immunization	Box File		Monthly Reports having number of beneficiaries of Routine Immunization in a particular month.	5 Years
12	Routine Monthly Report of VPD	Box File		Monthly Reports having number of cases of Vaccine Preventable Diseases in a particular month.	5 Years
13	Report of Pulse Polio Immunization	Box File		Reports of number of beneficiaries immunized during Pulse Polio Immunization Rounds.	5 Years
14	Routine Monthly Account Report of Immunization & Pulse Polio	Box File		Account of expenses incurred for Routine Immunization & Pulse Polio Immunization	5 Years
15	Malaria & Dengue report	Soft Copy		Cases of Malaria & Dengue during a particular month	3 Years
16	Water Sample Report	Soft Copy		Record of Fit & Unfit water samples during a particular month along with samples positive for E. Coli.	3 Years
17	Log sheets	Document		Details of Applications/ complaints/ other documents received by department	1 Year
18	Outward Register (Internal departments)	Document		Details of Applications/ complaints/ other documents forwarded to Internal departments of G/South ward.	1 Year
19	Outward Register	Document		Details of Applications/	1 Year

	(External correspondence)			complaints/ other documents forwarded to external departments of MCGM/ Other Govt. authorities and correspondence with applicants/ complainants /citizens etc.	
20	RTI application & their reply (Except appeal cases)	Document		Details of application received under RTI Act & reply given to the same.	01 year
21	First & second appeal made under RTI Act	Document		Details of First & second appeal made by applicant under RTI Act by the applicant against reply of Public Information Officer and/or order passed by First Appellate Authority	01 year

Section 4 (1) (b) (viii)

Statement of Boards, Councils, Committees or Other bodies

Sr. No.	Name of the committee board / council / other bodies	Composition of committee Board council other bodies	Purpose of the committee Board/ Council/ other bodies	Frequency of meetings	Whether meeting open to public or not	Whether Minutes are available to public or not	Minutes available at.
	NIL	NIL	NIL	N.A.	N.A.	N.A.	N.A.

Section 4 (1) (b) (xv)

Particulars of facilities available for citizen for obtaining information in the office of Medical Officer of Health (G/S Ward)

Sr. No.	Type of Facility	Timings	Procedure	Location	Person In Charge
1	Inspection of Record	10.30 am to 05.30 pm on all working days (except 2 ND & 4 TH Saturday & holidays)	For inspection of entries from Birth/Death registers searching fees of Rs. 2/- charged.	Office of Medical Officer of Health Department, 6 th floor, G/South Ward BMC office, N M Joshi Marg, Mumbai-13.	Medical Officer of Health, G/South ward.

Section 4 (1) (b) (xvi) Section 4 (1) (b) (xvi)

Details of public information officers / APIO's / appellate authority in the jurisdiction of (Public authority) in the office of Medical Officer of Health (G/S Ward)

Sr. No.	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address / Ph. No.	E mail id for purpose of RTI	Appellate authority
1	Dr. Satish Badgire	MOH G/S	Information related to the action taken against unauthorized eating houses/ Birth & Death Record verification	6 th floor, G/South ward office, N.M.Joshi Marg, Mumbai-13 Ph.24305131Ext. 601	Mohgs.phd@mcbm.gov.in	Smt. Bhagyashri Kapse (A.C. G/S Ward)

Details of public information officers / APIO's / appellate authority in the jurisdiction of (Public authority) in the office of Medical Officer of Health (G/S Ward)

Sr. No.	Name of APIO	Name of APIO	Designation	Jurisdiction as APIO under RTI	Address / Ph no.
1	NIL	NIL	NIL	NIL	NIL

Section 4 (1) (b) (xvi)

Details of public information officers / APIO's / appellate authority in the jurisdiction of (Public authority) in the office of Medical Officer of Health (G/S Ward)

Sr. No.	Name of Appellate Authority	Designation	Jurisdiction as Appellate authority	PIO Reporting	E mail id for purpose of RTI
1	Smt. Bhagyashri Kapse	A.C. G/S Ward		Dr. Satish Badgire	Mohgs.phd@m cgm.gov.in

Section 4 (1) (b) (iii)

The Procedure followed in the decision- making process, including channels of supervision and accountability in the office of Medical Officer of Health (G/S Ward)

- NAME OF ACTIVITY - Action against Eating Houses/ Community Kitchens/ Flour Mills
 Related Provisions - Under section 394 of MMC Act.
 Name of the Acts/Acts - MMC Act 1888
 Rules -
 Govt. Resolutions -
 Circulars - 1.DMC(RE)/6618, dt : 15/03/2012 (Refer pg- of Annexure)
 2. D.M.C./R.E./141 dt: 12/4/2013
 Office Orders -

Sr. No.	Activity	Steps involved	Time limit	Authority role and responsibility of the employee/officer in connection with each activity. (mention designation)	Remark
1	Action against Eating Houses/ Community Kitchens/ Flour Mills.	1. Detection of non-compliance with respect to Section 394, MMC Act during usual round of inspection or on receipt of complaint from citizen. 2. Taking photographs of discrepancies if necessary. 3. Preparation of inspection report. 4. Filing court case in case of non-compliance within the stipulated time.	2-7 days	Sanitary Inspector/ Medical Officer of Health	

- NAME OF ACTIVITY - Action against USG centres/ IVF Centres/ Genetic Clinics
 Related Provisions - --

Name of the Acts/Acts - PC-PNDT Act, 2003.

Rules - --

Govt. Resolutions - --

Circulars - --

Sr. No.	Activity	Steps involved	Time limit	Authority role and responsibility of the employee/officer in connection with each activity. (mention designation)	Remark
1	Action against USG centres/ IVF Centres/ Genetic Clinics	1. Detection of illegal USG/ Sex Determination practices during usual round of inspection or on receipt of complaint from citizen. 2. Taking photographs of discrepancies if necessary.	Within 2-7 days.	Medical Officer of Health	
		Scrutiny of the records (F-forms) at a particular centre. Preparation of inspection report.	Within 2-7 days.	Medical Officer of Health	
		Issuing Show-Cause Notice/ Sealing the USG machine/equipment or the entire centre as per the severity of the discrepancy/offence found.	Within 2-7 days.	Medical Officer of Health	
		Filing court case in case of non-compliance	7 days	Medical Officer of Health	

NAME OF ACTIVITY - Action against illegal/ unlicensed Nursing Homes

Related Provisions - --

Name of the Acts/Acts - Bombay Nursing Homes Act, 1949.

Rules - --

Govt. Resolutions - --

Circulars - --

Sr. No.	Activity	Steps involved	Time limit	Authority role and responsibility of the employee/officer in connection with each activity.	Remark
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				(mention designation)	
1	Action against illegal/unlicensed Nursing Homes	1. Detection of illegal/unlicensed Nursing Homes during usual round of inspection or on receipt of complaint from citizen. 2. Taking photographs of discrepancies if necessary.	Within 2-7 days.	Medical Officer of Health	
		Preparation of inspection report.	Within 2-7 days.	Medical Officer of Health	
		Filing court case in case of non-compliance	7 days	Medical Officer of Health	

PAYSHEET NO:- 3172

SRNO	Designation	EMPLOYEE NAME	GRD	DATE OF APPOINTMENT in MCGM	Appointment in G /South	TEL NO
105	MEDICAL OFFICER	THARA SOMASHEKAR	B	31.08.1962	13.04.2015	
106	A. M. O.	WAGH HARSHAL ANIL	B	13.08.2013	13.08.2013	
107	A.M.O.	KHARPADE PRIYANKA LAXMAN	B	08/07/16	08/07/16	
108	MED. OFFR. HEALTH	BADGIRE SATISH BABURAO	B	14.05.2007	04.06.2015	
109	SR. SANITARY INSP	DESAI PARIS GUNDAPPA	C	29.12.80	11/08/14	
110	HEAD CLERK	PAWAR VANDANA	C	12/07/89	27.05.2016	

		ARJUN				
111	CLERK	VARTAK VARAD V	C	05.02.1996	14.09.2013	
112	CLERK	SAWANT SURYAKANT V	C	01.01.2005	13.09.2013	
113	CLERK	BHUSEWAR VEENA SANTOSH	C	06.07.2006	20.06.2015	
114	CLERK	WAGHMODE GAJANAN ANKUSH	C	16.02.2009	15.05.2012	
115	CLERK	MAKWANA JYOTI ASHOK	C	24.07.2014	24.07.2014	
116	CLERK	DEOKATE RAHUL PRABHAKAR	C	04/08/14	04/08/14	
117	CLERK	DAPKAR BHAKTARAM B	C	07/07/08	12/05/16	
118	CLERK	MOHAMMAD SHUJA RAIS	C	01/04/05	15.03.2016	
119	SANITARY INSPECT	GOLATKAR NITIN ARVIND	C	04.02.1985	23.03.2016	
120	SANITARY INSPECT	SHIRKE PRADEEP MARUTI	C	01/02/85	04/03/14	
121	SANITARY INSPECT	DHURI ANIL SADHASHIVF	C	11.04.1988	22.03.2016	
122	KAR. BIRTH REG.	KUMBHAR TANAJI P	D	16.04.1985	03.08.2011	

123	KAR. BIRTH REG.	KUMBHAR RAJARAM H	D	17.10.1989	23.08.2011	
124	KAR. BIRTH REG.	SURVE VILAS SHALIGRAM	D	01.06.1991	20.09.2014	
125	KAR. DEATH. REG.	MALANDKAR AVINASH KESHAV	D	01/01/83	02.06.2014	
126	KAR. DEATH. REG.	PAPAN SANTOSH L	D	19.01.1987	26.03.2008	
127	KAR. DEATH. REG.	BORICHA DINESH DHUIDIDAS	D	08/06/81	20.11.2013	
128	KAR. DEATH. REG.	LOKE PRAKASH GOPAL	D	04.06.1991	05/10/12	
129	KAR. DEATH. REG.	KHAN KHALIQUZ ZAMAN	D	10/02/89	08/07/16	
130	KAR. DEATH. REG.	KAMBLE ASHOK BHAGA	D	11.02.1987	21.07.2016	
131	KAR. DEATH. REG.	WAJE CHANDRAKANT NAMDEV	D	12/04/91	12/07/14	
132	KAR. DEATH. REG.	GAIKWAD RAJENDRA GHANSYAM	D	01/09/91	10.03.2014	
133	NOTICE KARKOON	LAD SHASHIKANT MAHADEO	D	07.09.1987	16.07.2012	
134	PEON	KADAM RAMESH MANAJI	D	21.12.1981	21.12.1981	

135	PEON	KHUDE ASHOK HINDURAO	D	20.12.1983	20.12.1983	
136	ELECTRICIAN I	BHUVAD VISHNU BALKRISHNA	D	08.11.1985	17.12.2015	
137	FURNACE OP.	GAWALI RAM VITTHAL	D	01.12.1989	04/04/13	
138	LABOURER	SURVE CHANDRAKANT D	D	02.05.1988	16.04.2015	
139	DSINFTG. INSP	TULASKAR DEEPAK MAHADEO	D	01.02.1988	04.06.2011	
140	DSINFTG LABR	PAWAR JAYANTILAL NAGRAM	D	24.10.2011	24.10.2011	
141	DSINFTG LABR	MHATRE TUSHAR KRISHNA	D	19.09.2013	19.09.2013	
142	DSINFTG LABR	SABLE LAXMAN VISHNU	D	19.09.2013	19.09.2013	
143	CEMETERY ATT	SAGRE RAJVARDHAN V	D	01/12/83	24.04.2015	
144	CEMETERY ATT	NAGAONKAR VIJAY ANANT	D	01/08/85	24.04.2015	
145	CEMETERY ATT	VEERKAYDE RAJENDRA PRABHAKAR	D	17.07.1990	23.04.2015	

146	CEMETERY ATT	JADHAV PRAVIN GOVIND	D	16.09.1994	23.04.2015	
147	CEMETERY ATT	YADAV SURESHCHANDRA G	D	01.04.2005	01.04.2005	
148	CEMETERY ATT	KAMBLE SHARAD RAMJI	D	01.04.2005	29.04.2015	
149	CEMETERY ATT	OJHA RAMKRISHNA KUSMAKHAR	D	01.04.2005	31.12.2007	
150	CEMETERY ATT	PATIL RAJENDRA VISHWANATH	D	23.01.2012	23.01.2012	
151	CEMETERY ATT	RATHOD VASUDEV BANDU	D	22.10.2012	22.10.2012	
152	CEMETERY ATT	PATIL RAMESH SHANKAR	D	09.04.2013	09.04.2013	
153	CEMETERY ATT	THORAT SHASHIKANT JAYRAM	D	11/06/15	11/06/15	
154	CREMATORIUM ATT	GAMARE ANANT GANU	D	29.06.1985	20.04.2015	
155	CREMATORIUM ATT	WALWE ASHOK MAHADEO	D	02.11.1985	20.04.2015	
156	CREMATORIUM ATT	DEVKAR PRADIP R	D	01.02.1985	20.04.2015	
157	CREMATORIUM ATT	ROKADE ASHOK SHANKAR	D	01.05.1983	20.04.2015	

158	CREMATORIUM ATT	MADHAV SHASHIKANT GUNAWANT	D	15.08.1988	16.04.2015	
159	CREMATORIUM ATT	SHRIRAME SANJAY DATTATRY	D	08.06.2012	08.06.2012	
160	CREMATORIUM ATT	KHORATE MOHANRAO JANABA	D	01.10.2012	01.10.2012	
161	MALI C SWEEPER	JADHAV RAMAKANT BHASKAR	D	20.04.2015	20.04.2015	
162	MALI C SWEEPER	GHARANIYA RAJESH V	D	02/12/13	02/12/13	

PAYSHEET NO:- 3173

SRNO	Designation	EMPLOYEE NAME	GRD	
163	A. M. O.	KOLI GORAKH MARUTI	B	2
164	A. M. O.	KARALE MAHESH SHAMRAO	C	0
165	DRESSER	PATIL BHALCHANDRA GANPAT	D	0
166	LABOURER	GAWADE VIJAY RAWAJI	D	2
167	LABOURER	MUDE NIRANJAN BALIRAM	D	2

PAYSHEET NO:- 3174

SRNO	Designation	EMPLOYEE NAME	GRD	DATE OF APPO
168	MEDICAL OFFICER	WAGH PRADEEP MAHADEO	B	0
169	MEDICAL OFFICER	NAIK SHARVARI SUDHIR	B	0
170	MEDICAL OFFICER	SALVE ASHWINI MILIND	B	2
171	MEDICAL OFFICER	SHETTY POORNIMA S	B	0
172	MEDICAL OFFICER	KADAM SANGITA DHARMASHRI	B	0
173	MEDICAL OFFICER	VALA VARSHA CHIMANLAL	B	2
174	MEDICAL OFFICER	ADHAV SANGITA RAJESH	B	2
175	MEDICAL OFFICER	REDDY ANITA GOVIND	B	0
176	MEDICAL OFFICER	CHAVAN KARTIK SHIVAJI	B	17
177	MEDICAL OFFICER	GOSAVI MANJUSHA KUNDAN	B	0
178	MEDICAL OFFICER	BARVE GANESH BABURAO	B	0
179	MEDICAL OFFICER	ELLE RAMESH SATYANARAYAN	B	0
180	SR. MEDICAL OFFICER	MANE SUJATA RAMESH	B	14
181	PHARMACIST	JUVEKAR PRASHANT MANOHAR	C	1

182	PHARMACIST	SUPE PRAMOD VISHWANATH	C	1
183	PHARMACIST	KULKARNI JAYMALA RAJEEV	C	0
184	PHARMACIST	SHERLA VINAYAK MALLESHWAR	C	1
185	PHARMACIST	AHIRE MANJUSHA ULHAS	C	0
186	PHARMACIST	DHIKONDA HARIDAS GANGARAM	C	2
187	PHARMACIST	GARUD RUPALI HARSHAL	C	0
188	PHARMACIST	CHAVAN DEVDAS MANGILAL	C	2
189	PHARMACIST	JADHAV RUTUJA HEMANT	C	0
190	PHARMACIST	KANDALGAOKAR SAYALI A	C	22
191	PHARMACIST	CHINTAKINDI RUCHITA PRASHANT	C	13
192	LAB. TECHNICIAN	PATIL SHRIKANT ASHOK	C	3
193	LAB. TECHNICIAN	KASULKAR RAVINDRA B	C	2
194	DRESSER	GAWDE GANGARAM KRISHNA	D	0
195	DRESSER	LAD HARSHAL SANDESH	D	0
196	DRESSER	SAWANT VIJAY JAYWANT	D	0
197	DRESSER	NADKAR MANOHAR	D	21

		RAJARAM		
198	DRESSER	BANDRE RAJARAM SHANKER	D	0
199	DRESSER	CHAVAN SURENDRA ATMARAM	D	1
200	DRESSER	JADHAV SANTOSH BABAN	D	1
201	DRESSER	RANE VINOD GANPAT	D	1
202	DRESSER	NARVEKAR TUSHAR SHRIDHAR	D	29
203	DRESSER	SHINDE SUNIL SHANKAR	D	0
204	DRESSER	KHARAT DEEPAK DEVDRAM	D	23
205	DRESSER	BHANGALE NAVNATH DHAVJI	D	0
206	SWEEPER	TRIVEDI YOGESH RAMESH	D	22
207	LABOURER	TAJANE CHANDRAKANT M	D	0
208	LABOURER	BODKE SANTOSH NAMDEO	D	2
209	LABOURER	KOKANE ANIL GOVIND	D	0
210	LABOURER	MAHALE PRABHAKAR GOVIND	D	0
211	LABOURER	KHANDEKAR SANJAY KISAN	D	15
212	LABOURER	RATHOD SANTOSH SHIVLAL	D	1

213	LABOURER	SABLE MANOHAR SOMNATH	D	13
214	LABOURER	KOLAPATE DATTARAM SAKHARAM	D	15
215	LABOURER	PHANSEKAR VINOD SHANKAR	D	20
216	LABOURER	PRABHULAKAR SANTOSH RAMCHANDRA	D	0
217	SWEEPER FEMALE	SOLANKI RAJIBAI DHANJI	D	0

PAYSHEET NO:- 3172 SALARY AS ON JULY 2016

SR. NO.	Designation	EMPLOYEE NAME	GRD	Basic + GRP	DA	NPP	TA	HRA	WC	CA	SPA
105	MEDICAL OFFICER	THARA SOMASHEKAR	B	34800 + 6000	68850	14280	1600	12240			
106	A. M. O.	WAGH HARSHAL	B	16310 + 5400	36636	7598	1600	6513			

		ANIL									
107	A.M.O.	KHARPADE PRIYANKA LAXMAN	B	14450 + 5400	33497	6947	1600	5955			
108	MED. OFFR. HEALTH	BADGIRE SATISH BABURAO	B	21430 + 6000	46288	9600	1600	8229		463	
109	SR. SANITARY INSP	DESAI PARIS GUNDAPPA	C	20800 + 2800	29500		600	7080			
110	HEAD CLERK	PAWAR VANDANA ARJUN	C	23920 + 4200	35150		600	649			
111	CLERK	VARTAK VARAD V	C	11360 + 2000	16700		600	4008			
112	CLERK	SAWANT SURYAKANT V	C	11360 + 2000	16700		600	4008			
113	CLERK	BHUSEWAR VEENA SANTOSH	C	10890 + 2000	16113		600	3867			
114	CLERK	WAGHMODE GAJANAN ANKUSH	C	8440 + 2000	13050		600	3132			
115	CLERK	MAKWANA JYOTI ASHOK	C	6990 + 2000	11238		600	2697			
116	CLERK	DEOKATE RAHUL PRABHAKAR	C	6990 + 2000	11238		600	2697			
117	CLERK	DAPKAR BHAKTARAM B	C	9090 +2000	13863		600	3327			
118	CLERK	MOHAMMAD SHUJA RAIS	C	9900 + 2000	14875		600	3570			

119	SANITARY INSPECT	GOLATKAR NITIN ARVIND	C	19230 + 2100	26663		600	6399		463	
120	SANITARY INSPECT	SHIRKE PRADEEP MARUTI	C	19650 + 2100	27188		600	6525		463	
121	SANITARY INSPECT	DHURI ANIL SADHASHIVF	C	13500 + 2100	19500		600	4680		463	
122	KAR. BIRTH REG.	KUMBHAR TANAJI P	D	13330 + 1900	19038		600	4569	115		
123	KAR. BIRTH REG.	KUMBHAR RAJARAM H	D	13270 + 1900	18963		600	4551	115		
124	KAR. BIRTH REG.	SURVE VILAS SHALIGRAM	D	12190 + 1900	17613		600	4227	115		
125	KAR. DEATH. REG.	MALANDKAR AVINASH KESHAV	D	11970 + 1900	17338		600	4161	115		
126	KAR. DEATH. REG.	PAPAN SANTOSH L	D	12830 + 1900	18413		600	4419	115		
127	KAR. DEATH. REG.	BORICHA DINESH DHUDIDAS	D	13320 + 1900	19025		600	4566	115		
128	KAR. DEATH. REG.	LOKE PRAKASH GOPAL	D	12750 + 1900	18313		600	4395	115		
129	KAR. DEATH. REG.	KHAN KHALIQUZ ZAMAN	D	11090 + 1900	16238		600	3897	115		
130	KAR. DEATH. REG.	KAMBLE ASHOK BHAGA	D	13550 + 1900	19313		600	346	115		
131	KAR. DEATH. REG.	WAJE CHANDRAKANT NAMDEV	D	12530 + 1900	18038		600	4329	115		
132	KAR. DEATH. REG.	GAIKWAD RAJENDRA GHANSYAM	D	11600 + 1900	16875		600		115		

133	NOTICE KARKOON	LAD SHASHIKANT MAHADEO	D	12880 +1900	18475		600	410	115		
134	PEON	KADAM RAMESH MANAJI	D	13050 + 1900	18688		600	4485	115		
135	PEON	KHUDE ASHOK HINDURAO	D	12160 + 1850	17513		600	4203	115		
136	ELECTRICIAN I	BHUVAD VISHNU BALKRISHNA	D	14250 + 1950	20250		600	4860	115		115
137	FURNACE OP.	GAWALI RAM VITTHAL	D	12320 + 1950	17838		600	4281	115		
138	LABOURER	SURVE CHANDRAKANT D	D	12430 + 1800	17788		600	4269	115		
139	DSINFTG. INSP	TULASKAR DEEPAK MAHADEO	D	13220 + 1950	18963		600	4551		463	
140	DSINFTG LABR	PAWAR JAYANTILAL NAGRAM	D	6330 + 1800	10163		600	2439	115		
141	DSINFTG LABR	MHATRE TUSHAR KRISHNA	D	4990 + 1300	7863		600	1887	115		
142	DSINFTG LABR	SABLE LAXMAN VISHNU	D	5860 + 1800	9575		600	2298	115		
143	CEMETERY ATT	SAGRE RAJVARDHAN V	D	12780 + 1800	18225		600	776	115		
144	CEMETERY ATT	NAGAONKAR VIJAY ANANT	D	12780 + 1800	18225		600		115		

145	CEMETERY ATT	VEERKAYDE RAJENDRA PRABHAKAR	D	12290 + 1800	17613		600		115		
146	CEMETERY ATT	JADHAV PRAVIN GOVIND	D	10950 + 1800	15938		600	776	115		
147	CEMETERY ATT	YADAV SURESHCHANDRA G	D	9900 + 1800	14625		600	3510	115		
148	CEMETERY ATT	KAMBLE SHARAD RAMJI	D	9900 + 1800	14625		600	310	115		
149	CEMETERY ATT	OJHA RAMKRISHNA KUSMAKHAR	D	9900 + 1800	14625		600		115		
150	CEMETERY ATT	PATIL RAJENDRA VISHWANATH	D	6090 + 1800	9863		600	2367	115		
151	CEMETERY ATT	RATHOD VASUDEV BANDU	D	6090 + 1800	9863		600	2367	115		
152	CEMETERY ATT	PATIL RAMESH SHANKAR	D	5860 + 1800	9575		600	2298	115		
153	CEMETERY ATT	THORAT SHASHIKANT JAYRAM	D	4620 + 1300	7400		600				
154	CREMATORIUM ATT	GAMARE ANANT GANU	D	12350 + 1800	17688		600	4245	115		
155	CREMATORIUM ATT	WALWE ASHOK MAHADEO	D	12780 + 1800	18225		600	4374	115		
156	CREMATORIUM	DEVKAR PRADIP R	D	12780 +	18225		600	326	115		

	ATT			1800							
157	CREMATORIUM ATT	ROKADE ASHOK SHANKAR	D	12210 + 1800	17513		600	4203	115		
158	CREMATORIUM ATT	MADHAV SHASHIKANT GUNAWANT	D	11420 + 1800	16525		600	3966	115		
159	CREMATORIUM ATT	SHRIRAME SANJAY DATTATRY	D	6090 + 1800	9863		600		115		
160	CREMATORIUM ATT	KHORATE MOHANRAO JANABA	D	6090 + 1800	9863		600	2367	115		
161	MALI C SWEEPER	JADHAV RAMAKANT BHASKAR	D	4620 + 1300	7400		600	1776	115		
162	MALI C SWEEPER	GHRANIYA RAJESH V	D	4990 + 1300	7863		600	1887	115		190

PAYSHEET NO:- 3173 SALARY AS ON JULY 2016

SR NO	Designation	EMPLOYEE NAME	GRD	Basic + GRP	DA	NPP	TA	HRA	WC	CA	SPA
163	A. M. O.	KOLI GORAKH MARUTI	B	26980 + 5400	54641	11333	1600	9714			
164	A.M.O.*****	KARALE MAHESH SHAMRAO	C	16560 + 5400	37058	7686	1600	6588			
165	DRESSER	PATIL	D	12390 +	17863		600	4287	115		265

		BHALCHANDRA GANPAT		1900							
166	LABOURER	GAWADE VIJAY RAWAJI	D	12430 + 1800	17788		600	4269	115		
167	LABOURER	MUDE NIRANJAN BALIRAM	D	6330 + 1800	10163		600	2439	115		

PAYSHEET NO:- 3174 SALARY AS ON JULY 2016

SR NO	Designation	EMPLOYEE NAME	GRD	Basic + GRP	DA	NPP	TA	HRA	WC	CA	SPA
168	MEDICAL OFFICER	WAGH PRADEEP MAHADEO	B	37310 + 6000	73086	15158	1600	12993		463	
169	MEDICAL OFFICER	NAIK SHARVARI SUDHIR	B	37310 + 6000	73086	15158	1600	12993			
170	MEDICAL OFFICER	SALVE ASHWINI MILIND	B	36470 + 6000	71668	14864	1600	12741			
171	MEDICAL OFFICER	SHETTY POORNIMA S	B	33140 + 6000	66049	13699	1600	11742			
172	MEDICAL OFFICER	KADAM SANGITA DHARMASHRI	B	29480 + 6000	59873	12418	1600	10644			
173	MEDICAL OFFICER	VALA VARSHA CHIMANLAL	B	28950 + 6000	58978	12232	1600	10485			
174	MEDICAL OFFICER	ADHAV SANGITA RAJESH	B	31430 + 6000	63163	13100.5	1600	11229			
175	MEDICAL OFFICER	REDDY ANITA GOVIND	B	21480 + 6000	46373	9618	1600	8244			
176	MEDICAL OFFICER	CHAVAN KARTIK SHIVAJI	B	19850 + 6000	43622	9047.5	1600	7755			
177	MEDICAL OFFICER	GOSAVI MANJUSHA	B	19850 + 6000	43622	9047.5	1600	7755			

		KUNDAN									
178	MEDICAL OFFICER	BARVE GANESH BABURAO	B	19840 + 6000	43605	9044	1600	7752			
179	MEDICAL OFFICER	ELLE RAMESH SATYANARAYAN	B	29460 + 6000	59839	12411	1600	10638			
180	SR. M.O MEDICAL OFFICER	MANE SUJATA RAMESH	B	30360 + 6300	61864	12831	1600	10998			
181	PHARMACIST	JUVEKAR PRASHANT MANOHAR	C	21280 + 4200	31850		600	7644			
182	PHARMACIST	SUPE PRAMOD VISHWANATH	C	21210 + 4200	31763		600	7623			
183	PHARMACIST	KULKARNI JAYMALA RAJEEV	C	20820 + 4200	31275		600	7506			
184	PHARMACIST	SHERLA VINAYAK MALLESHWAR	C	19440 + 4200	29550		600	7092			
185	PHARMACIST	AHIRE MANJUSHA ULHAS	C	15780 + 4200	24975		600	5994			
186	PHARMACIST	DHIKONDA HARIDAS GANGARAM	C	15720 + 4200	24900		600	5976			
187	PHARMACIST	GARUD RUPALI HARSHAL	C	10400 + 2800	16500		600	3960			
188	PHARMACIST	CHAVAN DEVDAS MANGILAL	C	10400 + 2800	16500		600	3960			
189	PHARMACIST	JADHAV RUTUJA HEMANT	C	10400 + 2800	16500		600	3960			
190	PHARMACIST	KANDALGAOKAR SAYALI A	C	8560 + 2800	14200		600	3408			
191	PHARMACIST	CHINTAKINDI RUCHITA PRASHANT	C	9630 + 2800	15538		600	3729			
192	LAB.	PATIL SHRIKANT	C	11470 +	19588		600	4701			

	TECHNICIAN	ASHOK		4200							
193	LAB. TECHNICIAN	KASULKAR RAVINDRA B	C	11010 + 4200	19013		1200	4563			
194	DRESSER	GAWDE GANGARAM KRISHNA	D	13630 + 1900	19413		600	4659	115		265
195	DRESSER	LAD HARSHAL SANDESH	D	7100 + 1900	11250		600	2700	115		
196	DRESSER	SAWANT VIJAY JAYWANT	D	12690 + 1900	18238		600	4377	115		265
197	DRESSER	NADKAR MANOHAR RAJARAM	D	12310 + 1900	17763		600	4263	115		265
198	DRESSER	BANDRE RAJARAM SHANKER	D	11370 + 1900	16588		600	3981	115		265
199	DRESSER	CHAVAN SURENDRA ATMARAM	D	10280 + 1900	15225		600	3654	115		265
200	DRESSER	JADHAV SANTOSH BABAN	D	11480 + 1900	16725		600	4014	115		265
201	DRESSER	RANE VINOD GANPAT	D	11890+ 1900	17238		600	4137	115		265
202	DRESSER	NARVEKAR TUSHAR SHRIDHAR	D	9900 + 1900	14750		600	3540	115		
203	DRESSER	SHINDE SUNIL SHANKAR	D	10710 + 1900	15763		600	3783	115		
204	DRESSER	KHARAT DEEPAK DEVRAM	D	11890 + 1900	17238		600	4137	115		
205	DRESSER	BHANGALE NAVNATH DHAVJI	D	7100 + 1900	11250		600	2700	115		
206	SWEEPER	TRIVEDI YOGESH RAMESH	D	4440 + 1300	7175		600	1722	115		
207	LABOURER	TAJANE CHANDRAKANT M	D	12430 + 1800	17788		600	4269	115		

208	LABOURER	BODKE SANTOSH NAMDEO	D	7370 + 1800	11463		600	2751	115		
209	LABOURER	KOKANE ANIL GOVIND	D	5380 + 1300	8350		600	2004	115		
210	LABOURER	MAHALE PRABHAKAR GOVIND	D	6330 + 1800	10163		600	2439	115		
211	LABOURER	KHANDEKAR SANJAY KISAN	D	6330 + 1800	10163		600	2439	115		
212	LABOURER	RATHOD SANTOSH SHIVLAL	D	6330 + 1800	10163		600	2439	115		
213	LABOURER	SABLE MANOHAR SOMNATH	D	5410 + 1800	9013		600	2163	115		
214	LABOURER	KOLAPATE DATTARAM SAKHARAM	D	10810 + 1800	15763		600	3783	115		
215	LABOURER	PHANSEKAR VINOD SHANKAR	D	11320 + 1800	16400		600	3936	115		
216	LABOURER	PRABHULAKAR SANTOSH RAMCHANDRA	D	9900 + 1800	14625		600	3510	115		
217	SWEEPER FEMALE	SOLANKI RAJIBAI DHANJI	D	7100 + 1800	11125		600	2670	115		300

Section 4 (1) (b) (xii)

Manner of execution of subsidy program in the office of Medical Officer of Health (G/S Ward)

- No subsidy programs are executed by this office.

Section 4 (1) (b) (xii)

**Details of Beneficiaries of subsidy program in the office of
Medical Officer of Health (G/S Ward)**

Sr. No	Name and Address of Beneficiary	Amount of Subsidy / Concession Sanctioned
1	NIL	NIL

Section 4 (1) (b) (xiii)

**Particulars of recipients of concessions, permits or authorizations granted in the office of
Medical Officer of Health (G/S Ward)**

Section 4 (1) (b) (iv)

Norms set for discharge of its functions in the office of Medical Officer of Health (G/S Ward)

Organizational targets (Annual)

Sr. No.	Designation	Activity	Financial Targets in Rs.	Time Limit	Remarks
1	Medical Officer of Health	As mentioned in Section 4 (1) (b) (ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4 (1) (b) (iii)	
2.	Assistant Medical Officer	As mentioned in Section 4 (1) (b) (ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4 (1) (b) (iii)	

Section 4 (1) (b) (xiv)

Details of information available in electronic form in the office of Medical Officer of Health (G/S Ward)

Required information is available at <http://portal.mcg.gov.in>

In Electronic Format

Sr. No.	Type of Documents File/ Register	Sub Topic	In which Electronic Format it is kept	Person In Charge
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Section 4 (1) (b) (xvii)
Particulars of the Facilities Available to Citizens for Obtaining Information.

The Medical Officer of Health (G/S Ward) conducts certain special activities for the citizens of G/S ward as well as the Municipal Employees working in the G/S Municipal Office. Following are the details of the same:

- **Screening for Non- Communicable Diseases:**

The Medical Officer of Health (G/S Ward) organizes screening programs for Municipal Employees for diseases like Diabetes Mellitus & Hypertension. If diagnosed with the same, appropriate treatment/ referral services are provided.

- **Implementation of National Health Programs:**

The various National Health Programs like the National Malaria Control Program, Revised National Tuberculosis Control Program, Universal Immunization Program, Pulse Polio Immunization Program, Reproductive & Child Health Program etc.

- **Mumbai Aarogya Abhiyaan Camps:**

The Medical Officer of Health conducts Mumbai Aarogya Abhiyaan Camps for the citizens during which curative, diagnostic, referral and IEC services are provided. These camps are conducted on a regular basis with the help of the local councilors. The main purpose is control of communicable diseases.

- **IEC Activities:**

Various IEC activities are conducted whereby Role-Plays, Health Talks, Rallies, Poster-Pasting activities are done for increasing the awareness of the citizens regarding diseases like Malaria, Dengue, Leptospirosis and also non- communicable diseases like Diabetes & Hypertension.

- **Crusade Activities:**

Crusades Activities for various diseases are conducted within the community jointly along with PCO, AE (Maintenance), AE (Bldg. & Factories), SWM under the guidance of the Asst. Municipal Commissioner (G/S).

- **Training Activities:**

Training of UG & PG Medical/ Nursing students are also conducted by the Medical Officer of Health (G/S Ward).

- **Maternal & Child Health:**

ANC & PNC facilities are provided by the Health Post staff to the citizens.

Other Useful Information

Nil
