



# **BRIHANMUMBAI MAHANAGARPALIKA**

Section 4 Manuals as per provision of  
RTI Act 2005 of G/North Ward

## **ASSTT. ENGINEER(MAINT.) DEPARTMENT**

Address - Office of Asstt. Engineer (Maint),  
1<sup>st</sup> Floor, G/North Ward Office Building,  
Harishchandra Yelve Marg, Dadar(W.),  
Mumbai – 400 028

## INDEX

<b>Sr, No.</b>	<b>Section 4 (1) B Sub Clauses</b>	<b>Description of the Chapter's Contents</b>	<b>Page No.</b>
		Introduction	3
1	4 (1) (b) (i)	Particulars of Organization, Function and Duties	4 - 8
2	4 (1) (b) (ii)	Powers and Duties of Officers and Employees	9 – 11
3	4 (1) (b) (iii)	Procedure followed in Decision Making Process including Channels of supervision and accountability	50 – 58
4	4 (1) (b) (iv)	Norms set for discharge of its functions	59
5	4 (1) (b) (v)	The rules, regulation, instruction, manuals and records, held by it or under its control or used by the employees for discharging department functions	60
6	4 (1) (b) (vi)	Statement of categories of documents that are held and under the control of the office of Asstt. Engineer (M & R)	61 – 62
7	4 (1) (b) (vii)	Particulars of any arrangement that exists for consultation with the members of the public in relation to the formulation of the department's policy and implementation thereof.	63
8	4 (1) (b) (viii)	A Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.	64
9	4 (1) (b) (ix)	Directory of the officers and employees	65 – 74
10	4 (1) (b) (x)	The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.	75 – 100
11	4 (1) (b) (xi)	The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made.	101 – 103
12	4 (1) (b) (xii)	The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs.	104
13	4 (1) (b) (xiii)	The particulars of recipients of concession, permits or authorisations granted by department.	105
14	4 (1) (b) (xiv)	Details in respect of the information available to or held by it, reduced in an electronic form.	106
15	4 (1) (b) (xv)	The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room	107
16	4 (1) (b) (xvi)	The names, designations and other particulars of the Public Information Officers	108 – 110
17	4 (1) (b) (xvii)	Such other information as may be prescribed.	111 - 118

## Introduction

### **Assistant Engineer (Maintenance & Repair)**

The right to information is implicitly guaranteed by the Constitution. However, with a view to set out a practical regime for securing information, the Indian Parliament enacted the Right to Information Act, 2005 and thus provided a powerful tool to the citizens to get information from the Government as a matter of right. This law is very comprehensive and covers almost all matters of governance and has the widest possible reach, being applicable to Government at all levels- Union, State and Local as well as recipients of government grants.

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government and make our democracy work for the people in real sense. The Act is a big step towards making the citizens informed about the activities of the Government.

The Act requires the Government authority to compile a handbook in easily comprehensible form and to update it from time to time under **Section 4(1) b** sub clauses i to xvii (17 Manuals). The objective of publishing 17 Manuals is the proactive disclosure of the information/records held by Govt. Authority for the information seekers. The office of Assistant Engineer, Maintenance & repair, G/North ward is hereby publishing the Handbook for 17 Manuals as required under RTI Act 2005 to promote transparency and accountability in the working of the department & to give easy access to the information seekers to the information & records held by this office.

This handbook contains introduction about the department along with particulars of its functions, duties, objectives & vision. It further elaborates about the duties, powers delegated to its officers & employees. The procedure followed in decision-making process, accountability of concerned officers, norms set for discharge of its function along with Acts, related rules/regulations are further described in detail. It also contains the Statement of Categories of documents held by this office, directory & remuneration of its officers and employees. The details of budget allocation & its disbursement, particulars of permits issued, facilities available for citizens & details of PIO/Appellate authority is also published for information.

This consolidated updated handbook on 17 Manuals of the Act would help all the information seekers in getting information. However, in case any information seeker wants to get more information on topics covered in the handbook as well as other information may contact Assistant Engineer (Maintenance & repair), G/North ward whose office is situated at 1<sup>st</sup> Floor, G/North Ward Office Building, Harishchandra Yelve Marg, Dadar(W.), Mumbai-400028. The procedure and fee structure for getting information is as per the provisions of RTI Act, 2005

The Municipal Corporation of Greater Mumbai has decentralized most of the main departments and placed the relevant sections of these departments under the Assistant Commissioner at ward level. Maintenance department is an important department in the Ward Office and it is operated by the Sub Engineers and Junior Engineers working under the Assistant Engineer (Maintenance & Repair) is under administrative control of Assistant Commissioner. The Assistant Engineer (Maintenance & Repair) is the sectional Head of Ward who is responsible for the maintenance & repairs of Municipal roads & properties with the help of departmental artisans and approved private contractors. He has to take appropriate action on the unauthorized constructions detected on Roads & footpaths. This department issues various permissions like Mandap Permission, Trench permission etc. as per various norms.

Beat wise responsibility of the electrol wards rests with the Jr. Engineers. The Jr. Engineers works under the supervision of the Sub Engineer & the control of Assistant Engineer. The preview of this department is quite extensive and the staff such as Mukadam & Labours in Roads & Repair sections, Mistry, Carpenter, Mason, Blacksmith, Plumber etc work in this department. Material required for the various departmental works is provided by Store Clerk.

As per Central Right to Information Act 2005, designated officer is appointed as Public Information Officer Maintenance & Repair for Maintenance & Repair department and as per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is designated as Record Officer for Maintenance & Repair Dept.

**Assistant Engineer (M. & R.)  
G/North ward**

**SECTION 4 (1) (b) (i)****The particulars of functions & duties of the public authority**

1	Name of the Section	Office of Assistant Engineer (Maintenance & Repair)
2	Address	Room No. 32, 1 <sup>st</sup> floor, G/North ward office Building, Harishchandra Yelve Marg, Dadar(W.) Mumbai- 400 012
3	Head of the office	Assistant Engineer (M. & R.) G/North
4	Office Timings	Monday to Friday 8.00 a.m. to 12.00 noon and 2.30 P.M. to 5.30 p.m. Saturdays 08.00am to 11.30 am Visiting Hours - (Monday – Friday) 03.00 p.m. to 05.00 pm Holidays- Sunday & Public Holidays
5	Chowky Timings	07:30 am – 2:30 pm
6	Contact Details	Telephone no : 024397800 Extn : 850 & 853 , 851 & 852, 900, 901 & 903 Email Asst. Eng - <a href="mailto:aemaint01.gn@mcgm.gov.in">aemaint01.gn@mcgm.gov.in</a> <a href="mailto:aemaint02.gn@mcgm.gov.in">aemaint02.gn@mcgm.gov.in</a> <a href="mailto:aemaint03.gn@mcgm.gov.in">aemaint03.gn@mcgm.gov.in</a>
7	Parent Government Department	City Engineer
8	Reporting to which office	Assistant Commissioner, G/North Ward Ward Ex. Engineer, G/North Ward
9	Jurisdiction Geographical	G/North ward is bounded by the Central & Western Railway the East, Seashore on West, Natural Garden on North and Shree SidhiVinayak Temple on South.
10	Vision	1. Well maintained Roads 2. Well maintained Municipal Properties & Slums area.
11	Mission	To Repair & Maintain Minor Roads, Footpath & Municipal Properties & Slum area in Ward.
12	Objectives	To Repair & Maintain Roads and Footpath & Municipal Properties & Slum area.
13	Functions	(a) Repair & Maintenance of Minor Roads & Footpath in Ward. (b) Repair & Maintenance of Municipal Properties in purview of the Estate Department. (c) To demolish the unauthorized encroachments on footpath, roads & Municipal Plots. (d) Issuance permits to the excavation of trenches on roads to the various utility services & various departments of MCGM. (e) Granting of Mandap Permission for social & regional

		<p>purpose on Roads, Footpath &amp; Municipal Properties.</p> <p>(f) Granting of Ganapati Mandap Permission on Roads, Footpath &amp; Municipal Properties.</p> <p>(g) Granting of Film shooting permission on Municipal Roads.</p> <p>(h) Improve roads under Section 63 (K) of MMC Act. (refer pg. no. __)</p> <p>(i) Acquire the Setback area of the road &amp; merge the same into the road. (refer pg. no. __)</p> <p>(j) Remove Bottlenecks. (refer pg. no. __)</p> <p>(k) Action in respect of dangerous Municipal buildings.</p>
14	Details of Services provided ( In Brief)	<p>a.i.1. Trench Permission : -</p> <ul style="list-style-type: none"> <li>• Issuance of permits for the excavation of trenches on roads to various utility Services &amp; Various departments of MCGM is granted as per Trench Guideline Circular Policy issued by Municipal Commissioner u/no. MGC / F/1835 dated 17.11.2007. (attached)</li> <li>• Permission for laying augmentation of the utility pipelines / cables shall be granted only during the fair season starting from 1<sup>st</sup> October till 15<sup>th</sup> April. For trench exclusively on footpath / paver blocks, the permission shall be granted upto 30<sup>th</sup> April.</li> <li>• From 16<sup>th</sup> April to 30<sup>th</sup> September, for the fault repair, sanction of Zonal D.M.C. shall be obtained as far as possible before undertaking excavation.</li> <li>• As per recent circular vide no. MGC/F/9974 dated 04.02.2013 Issuance of Ganpati Mandap Permission is granted as per Circular u/no MDF / OD / 8358/Gen dt. 11.06.2013.</li> </ul> <p>3. Issuance of Film Shooting permission.</p> <p>4. Bottleneck :-</p> <ul style="list-style-type: none"> <li>• Bottleneck means construction, narrowing, obstruction, congestion, block, partially/total blockage which leads to traffic congestion, traffic</li> </ul>

		<p>clogging problems started due to precipitant.</p> <ul style="list-style-type: none"> <li>• Reference Circular – AMC/ES/D/168 (ChE/1876/DPC/Gen) Dated 25.02.2004.</li> <li>• Recently we are using MRTP 56 clause.( Power to require removal of authorized development or use.)</li> <li>• (AMC/ES/9141 dt. 14.10.2011.</li> </ul> <p>5. 63 K Road :-</p> <ul style="list-style-type: none"> <li>• Arising out of representation from residents of private layouts and Public representatives, that layout residents are paying Municipal taxes and therefore roads should be maintained by MCGM.</li> <li>• Reference Circular ChE/1484/Roads Dated 16.05.2009</li> </ul> <p>(I) As per the circular 1/3 cost of up gradation shall be borne by Co. Op. Hsg. Society of Residents, 2/3 cost by MCGM and the private street shall be declared public under section 306 of MMC Act 1888 before taking up the works. However, in case 1/3 construction cost is not deposited by Co. Op. Hsg. Society / Federation of Societies and roads in private layout are to be improved using Municipal Funds, M.P./MLA funds then sanction under section 63 K</p> <p>6. Departmental Maintenance &amp; Repair :-</p> <ul style="list-style-type: none"> <li>• Beat wise responsibility of the electoral wards rests with the Junior Engineers. The Junior Engineers works under the supervision of the Sub Engineer and the control of Asstt. Engineer. The Junior Engineer reports to his chowky along with his workmen at 7.30 a.m. the labour distribution is carried out after singing the muster at 7.30 a.m.</li> <li>• A group of workmen (gang) comprising of 2 to 3 labours, the skilled labours such as mason, carpenter and plumber is formed and additional labours as per the extent of jpb is provided to that</li> </ul>
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gang. A job Slip is issued to gang to carryout various day to day work. The job Slip is prepared by the Junior Engineer according to nature and priority of complaint and it is signed by Mistry and the Junior Engineer. The address of Municipal property where the work is to be carried out, nature of work and the number of workmen is mentioned in the job slip.

- Generally, sufficient material is brought to the chowkies from the Central Store. The non-scheduled items are also procured by following due procedures or by calling for the quotations, from the open market. The material thus procured is stocked in the store and is in position with supervision / clerk. This material is transported to the work site in Municipal vehicles.
- Junior Engineers, Mistry / Mukadam visit the work site, at least once, for supervision and guidance. The Junior Engineer reports to the office to attend the office work in the afternoon session between 2.300 p.m. to 5.30 p.m

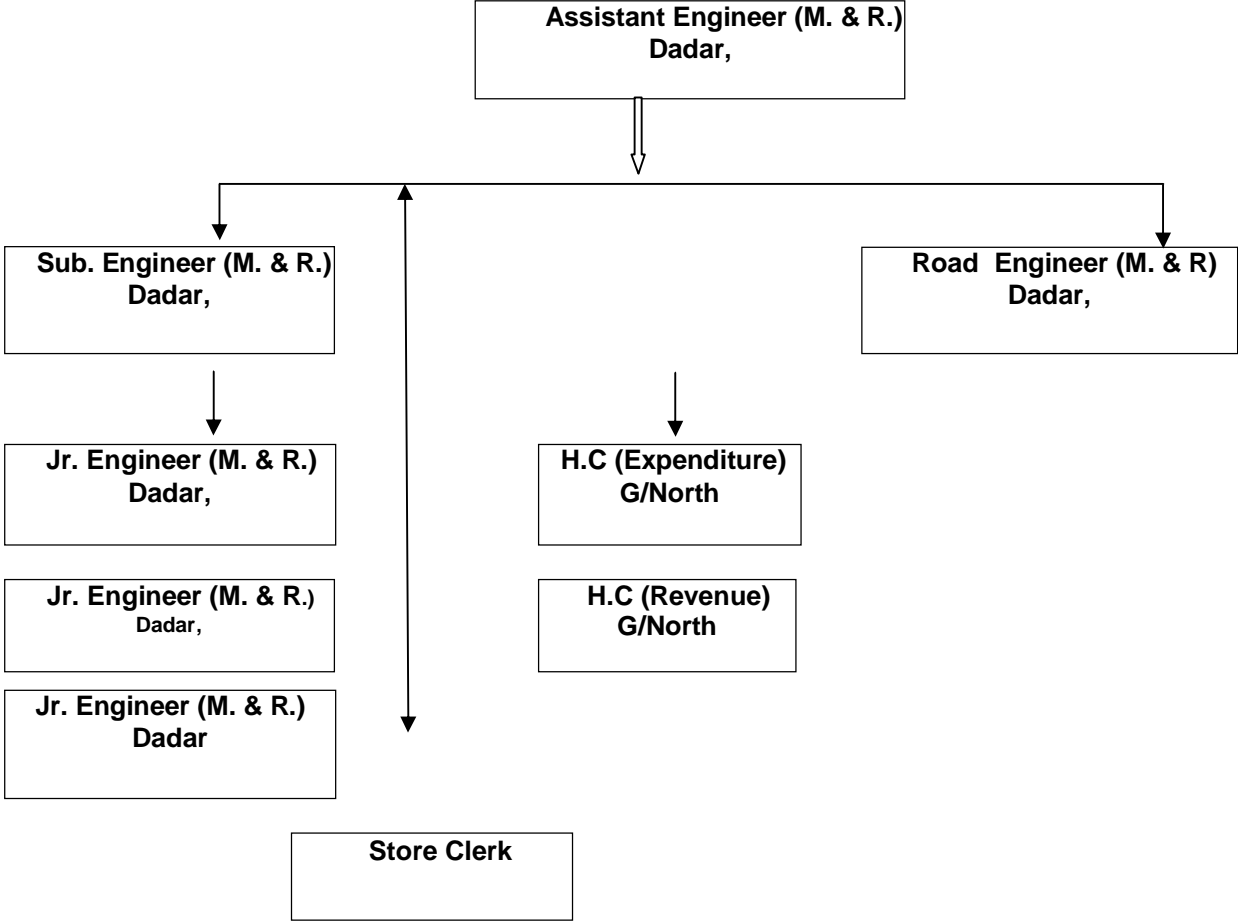
#### 7. E-Tendering :-

- Preparation of Estimate by J.E.
- Obtain Administrative approval from ward Committee or DMC etc.
- Estimate is uploaded in SAP System in A.E. or SE's ID (R3 Module)
- BID is created by A.E. /S.E. using their ID. SRM Module E tendering.
- BID is forwarded to E.E. Ward for publishing on Municipal Website.
- Ward E.E. Publish the Tender (SRM E tender login Approval)
- List of Bidder and letter to successful 1<sup>st</sup> Bidder with 5 % contract amount to deposit with MCGM

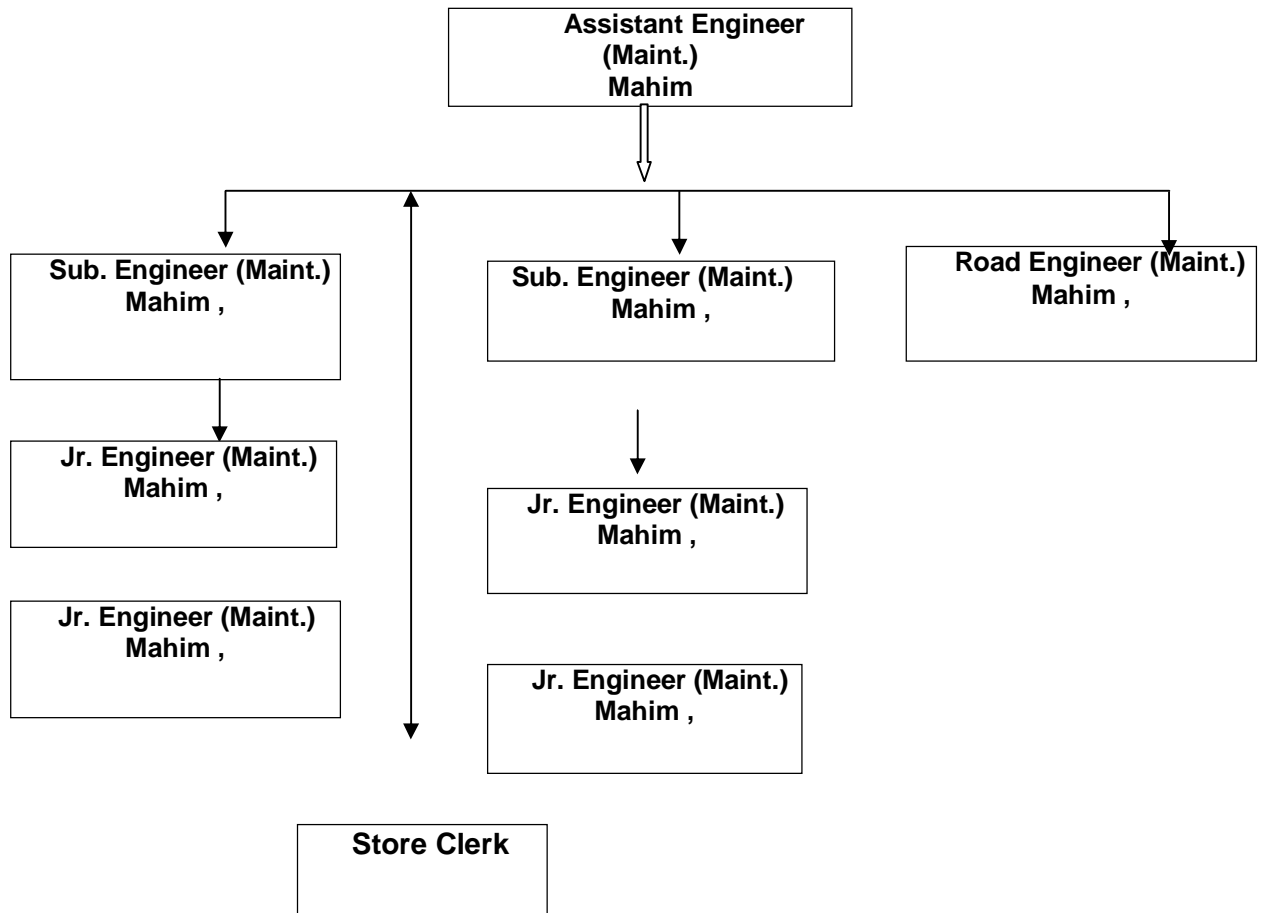
		<ul style="list-style-type: none"> <li>• PO is created by A.E. in SAP Module.</li> <li>• Release P.O. Amount by A.O.</li> <li>• Create Contract by E.E. ward in SAP System.</li> <li>• PO is generated by A.E. in SAP and released by E.E. Ward.</li> <li>• PO printout is taken by AE and issued to Bidder .</li> </ul> <p>8. Mahatma Gandhi Pathkranti Yojana:-</p> <ul style="list-style-type: none"> <li>• It is a scheme to clear the footpath of encroachment.</li> <li>• Certain roads are identified in each ward.</li> <li>• Cut off date is 01.01.1995.</li> <li>• The eligible hutment dwellers are offered alternate accommodation.</li> <li>• To draw lottery to decide alternate accommodation in presence of all eligible hutments dwellers.</li> <li>• After shifting mass demolition to be carried out.</li> <li>• The footpath so cleared should be immediately developed for public usage.</li> <li>• AMC/ES/944/IV dated 31.03.2012</li> <li>• DMC/RE/Z.Su/4274 dated 26.02.2013.</li> </ul>
1 5	Physical assets (Statement of lands & Buildings and other Assets)	As per separate sheet attached (Page No.____)
1 6	Organization's structural Chart	As per separate sheet attached (Page No.____)



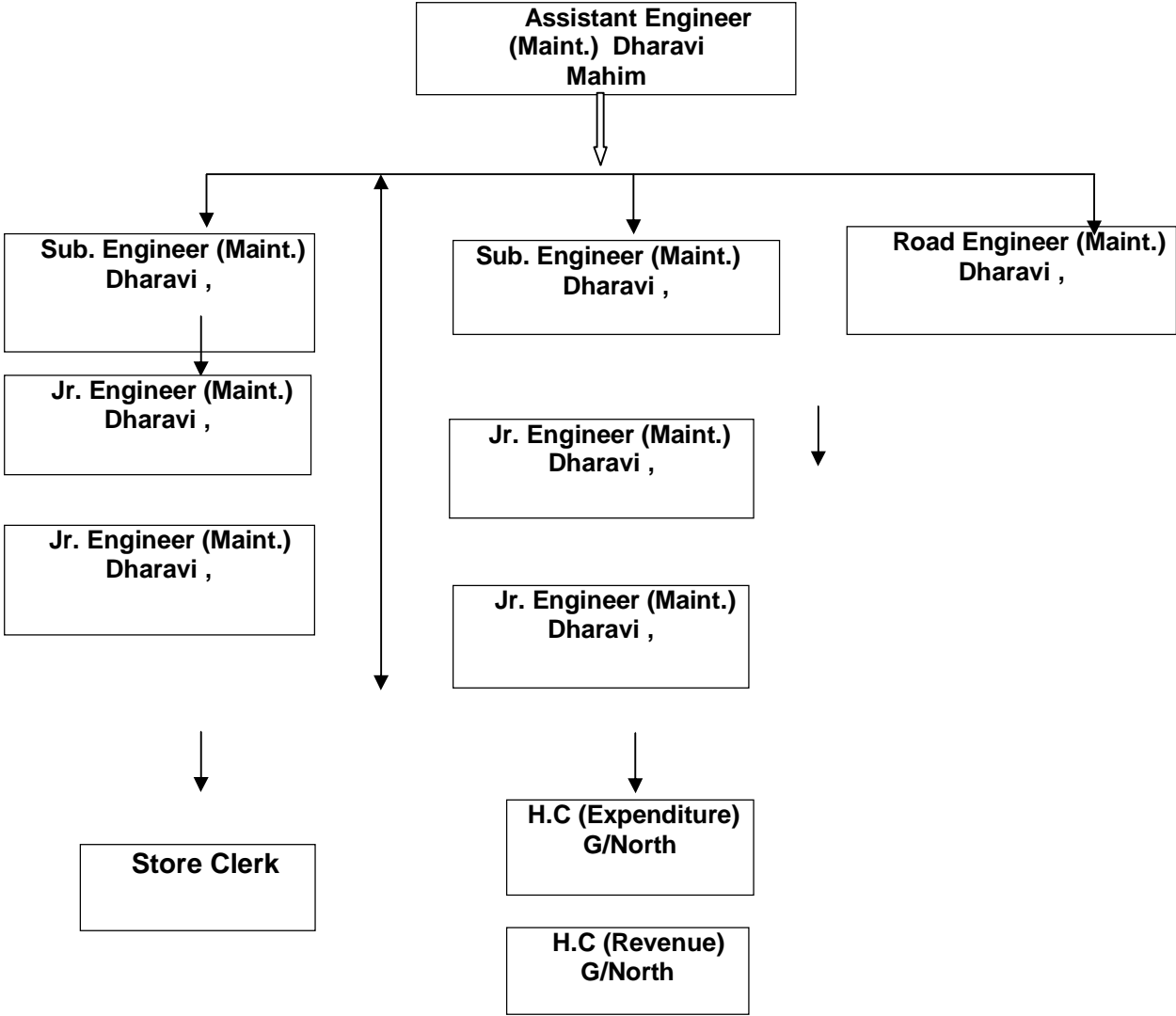
**Organization's Structural Chart of Office of Assistant Engineer (Maintenance & Repair)  
Dadar, G/North Ward**



**Organization's Structural Chart of Office of Assistant Engineer (Maintenance )  
Mahim, G/North Ward**



**Organization's Structural Chart of Office of Assistant Engineer (Maintenance & Repair)  
Dharavi, G/North Ward**



**Details of Departmental Chowky in Asstt. Engineer (Maint) Dadar Section**

<b>Sr. No.</b>	<b>Type</b>	<b>Name of Chowy</b>	<b>Address of Chowy</b>	<b>Contact No.</b>
1	Road & Repair	G/3 Chowky	P.Jambhekar Marg, Nr. Hindu Cementry, Dadar.	NIL
2	Repair	Office Chowky	G/North Ward Office Building, Harishchandra Yelve Marg, Dadar(W.), Mumbai – 400 028	NIL

**Details of Departmental Chowky in Asstt. Engineer (Maint) Mahim Section**

<b>Sr. No.</b>	<b>Type</b>	<b>Name of Chowy</b>	<b>Address of Chowy</b>	<b>Contact No.</b>
1	Road & Repair	Shahunagar Chowky	Dr. Babasaheb Ambedkar Marg, Beside Fire Brigade Station, Shahunagar, Dharavi.	NIL
2	Road & Repair	Matunga Labour Camp Chawki	Andhara vally road, Dharavi	NIL
3	Road & Repair	G/4 Chawki	Ram Panjawani Road, Mahim	NIL

**Details of Departmental Chowky in Asstt. Engineer (Maint) Dharavi Section**

<b>Sr. No.</b>	<b>Type</b>	<b>Name of Chowy</b>	<b>Address of Chowy</b>	<b>Contact No.</b>
1	Road & Repair	Shahunagar Chowky	Dr. Babasaheb Ambedkar Marg, Beside Fire Brigade Station, Shahunagar, Dharavi.	NIL
2	Repair	Dharavi Pumping Chowky	Near Sion station, Sant Rohidas Marg, Dharavi.	NIL

**Organization's structural Chart of Office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

<b>Designation</b>	RD Roller driver	Mistry	Painter	Mason	Carpenter	Mukadam	Labours	Plumber	Roller Cleaner	Chunn awala
<b>F 3</b>	1	1	1	1	1	1	22	1	1	0

<b>Department – Asstt. Engineer (Maint)</b>		<b>Scheduled Post</b>	<b>Occupied</b>
<b>Sr. No.</b>	<b>Post</b>		
1	Assistant Engineer	1	1
2	Sub Engineer	2	2
3	Junior Engineer	4	4
4	Labours		
5	Labours (Electric)		
6	Mistry(I)		
7	Mistry(II)		
8	Carpenter (I)		
9	Carpenter(II)		
10	Carpenter(III)		
11	Mason(I)		
12	Mason(II)		
13	Mason(III)		
14	Penter(II)		
15	Mukadam		
16	Plumber(I)		
17	Plumber(II)		
18	Chunawala		
19	Vljtantri(I)		
20	Vljtantri(II)		
21	Wireman(I)		
22	Wireman(II)		
23	Wireman(III)		
24	Lift Operator		

**SECTION 4 (1) (b) (ii)****The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward****A – Financial Powers**

<b>Sr. No</b>	<b>Designation</b>	<b>Powers-Financial</b>	<b>Under which legislation / rules / orders / GRs</b>	<b>Remarks</b>
1	Assistant Engineer (Maintenance & Repair)	Rs.3000/-	As per the circular no: CA/FRD/I/48, dated : 31/01/2013	
		Rs. 3,00,000/-	--	To scrutiny of Estimate
2	Sub Engineer (Maintenance & Repair)	Nil	N.A.	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A.	

**SECTION 4 (1) (b) (ii)**

**The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

**B - Administrative Powers**

<b>Sr. No</b>	<b>Designation</b>	<b>Powers -Administrative</b>	<b>Under which legislation / rules / orders / GRs</b>	<b>Remark</b>
1	Assistant Engineer (Maintenance & Repair )	Please refer to Delegation of powers to Asstt. Engineer (Pg. No___)	1. MMC Act 1888 2. MRTP Act 1966	
2	Sub Engineer (Maintenance & Repair)	Please refer to Delegation of powers to Sub Engineer on (Pg. No___)	1. MMC Act 1888 2. MRTP Act 1966	
3	Junior Engineer (Maintenance & Repair)	Please refer to Delegation of powers to Junior Engineer on (Pg. No___)	1. MMC Act 1888 2. MRTP Act 1966	

**SECTION 4 (1) (b) (ii)**

**The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

**C – Magisterial Powers**

<b>Sr. No.</b>	<b>Designation</b>	<b>Powers - Magisterial</b>	<b>Under which legislation / rules / orders / GRs</b>	<b>Remarks</b>
1	Assistant Engineer (Maintenance & Repair)	Nil	N.A	
2	Sub Engineer (Maintenance & Repair)	Nil	N.A	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A	



**SECTION 4 (1) (b) (ii)**

**The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

**D - Quasi Judicial Powers**

<b>Sr. No.</b>	<b>Designation</b>	<b>Powers- Quasi Judicial</b>	<b>Under which legislation / rules / orders / GRs</b>	<b>Remarks</b>
1	Assistant Engineer (Maintenance & Repair)	Appointed as Public Information Officer under RTI Act,2005	Circular No. MOM/8957 dtd: 02.01.2006	
2	Sub Engineer (Maintenance & Repair)	Nil	N.A	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A	

**SECTION 4 (1) (b) (ii)**

**The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

**E – Judicial Powers**

<b>Sr. No</b>	<b>Designation</b>	<b>Powers - Judicial</b>	<b>Under which legislation / rules / orders / GRs</b>	<b>Remarks</b>
1	Assistant Engineer (Maintenance & Repair)	Nil	N.A	
2	Sub Engineer (Maintenance & Repair)	Nil	N.A	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A	

**Section 4 (1) (b) (ii)**  
**The duties of officers and employees in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

**ASSISTANT ENGINEER (MAINTENANCE & REPAIR)**

Asstt. Engineer (Maintenance & Repair) of the ward work as per Mumbai Municipal Act, 1888, Maharashtra Regional & Town Planning Act, 1966. His work includes repairs and maintenance of Municipal Roads, Footpath, Ward Offices, Staff Quarters, Estate properties, Municipal Chowkies, Roads, Depots, Maternity Homes, Dispensaries, PSC Blocks, Municipal Cemeteries, Fire Brigade, Schools Welfare Centre, Conservancy Chawls, either departmentally or through the e-tendering. He Issues Trench permission, Ganpati Mandap, Social, Regional Mandap Permission, Shooting Permission, acquire setback area of the road & merge the same into the Road, remove Bottleneck, demolish unauthorized encroachments on Municipal Roads, Footpath & Municipal properties.

Assistant Engineer (Maintenance & Repair) of the ward is responsible to Assistant Commissioner of the Ward and Zonal Dy.Municipal Commissioner for day-to-day work of the department in respect of administrative and policy work. He is also responsible to Ward Executive Engineer in respect of technical matters..

Asstt. Engineer (Maintenance & Repair) of the ward is assisted by Junior Engineer & Sub-Engineers to execute daily work. Respective Roads & Repairs Labour, Mukadam, Mistry, Carpenter, Mason, Plumber etc. help Junior Engineers & Sub-Engineers of the department to attained day to day complaints received.

Asstt .Engineer (Maintenance & Repair) of the Ward executes following duties/works from his staff working under his control:-

1. Exercise full control over the executive as well as the clerical and labour staff working in his section and ensure that all of them function efficiently.
2. Issuance of Trench permissions to various utilities as well as to various departments of MCGM.
3. Issuance of Film shooting permission on Municipal Roads & properties.
4. Issuance of Ganpati Mandap/Navratri/social /religious permission on Municipal Roads & properties.
5. To acquired setback , bottle neck & Road Line.
6. To remove the encroachments on roads with the help of Sub Engineers and Jr. Engineers.
7. To supervise the work of store supervisor store clerk and the labours in the store and insure smooth functioning of the store.
8. To ensure that the necessary information is furnished to the concerned officers, in time and to take action on the defaulting staff, in case of delay.
9. To put up indents for the store item after discussion with the Sub Engineers and arrange for the requisite stock and to check for its quality and quantity. Material Checking norms.
  - 25 % of the store items, once in three months
  - 25 % of the depot items, once in three months
  - To dispose off the scrap material by following due procedure.
10. To carry out inspection to assess the condition of major roads.
11. To ensure prompt disposal of the complaints. To check the registers and daily diaries, at least fortnightly and monthly, respectively.
12. To exercise control on the municipal funds available, with the help of Head Clerk (Expenditure) and distribute the said funds among the Sub Engineers, appropriately and make them responsible for the utilization of funds.

13. To implement the orders issued by higher authorities.
14. To take appropriate action on the unauthorized constructions, detected on municipal roads & footpath.
15. To take timely action of propping, cordoning and demolition of dilapidated municipal buildings. To serve demolition notices on receipt of orders from the Executive Engineer or higher authorities.
16. To check at least 20 % of mass supply of materials and the contract bills. To check the estimate pertain to the repairs of municipal buildings, roads, etc. prepared by the Jr. Engineers & Sub Engineers.
17. To accept and serve notices under various Municipal Acts and take necessary action in the matter.
18. To visit major works in the ward at least once in a week.
19. To maintain the municipal properties and other buildings in the purview of the Estate Department (e.g. School, Hospitals, etc.)
20. To co-ordinate with the Law officers as regards the Court-case lodged by the MCGM or the matters against MCGM.
21. To get dilapidated municipal building vacated with the assistance of Police.
22. To visit the sites where labourers work and check on mustering once a month.
23. To co-ordinate with Central Agency as regards major repairs of municipal properties and maintenance of major roads.
24. To attend Ward Committee meetings in the ward office.
25. Review of SAP Complaints
26. Review of MCL A/B/C.
27. Review of MC-P.G. Cases
28. Review of Outstanding Audit Notes (Once monthly with MCA staff)
29. Review of pending Union problems ( Once in Two months)
30. Enquiry procedure.
31. To maintain Daily Diary.

To execute above mentioned works Labours, Mukadams, Mistry, Junior Engineers Sub-Engineers inspect their respective sub-sections and report to the Asstt. Engineer (Maintenance & Repair) of the ward. Based on these reports, further necessary actions are taken by the Asstt. Engineer and the Asstt. Commissioner of the ward and under guidance of the Ward Executive Engineer in case of technical matters.

Following registers are maintained by the office of the Asstt. Engineer (Maintenance & Repair) of the ward :-

1. Notice Register
2. Demolition Register
3. Property Register
4. Set back Register
5. R.T.I. Register
6. MCL A/B/C Register
7. Mandap Permission Register
8. M.C.A. Audit Register
9. F.R.D. Audit Register
- 10. P.R.D. Audit Register**

## **DUTIES OF SUB-ENGINEER (MAINTENANCE & REPAIR)**

- 1) He shall be subordinate to the Asstt. Engineer and shall carry out their orders in general.
- 2) Supervision on departmental works.
- 3) To supervise each work under him at the start, during execution, completion and frequently as necessary.
- 4) Supervision on Funds available under various budget heads.
- 5) Timely submission of payments, bills and adjustments.
- 6) Site visit for major faults in the Municipal Buildings
- 7) Consolidation of revenue and outstanding requisition.
- 8) Supervision on employee muster books in order to see that the staff reports on duty in time and the fault entries are not made.
- 9) To check leave and service record and "Dead Stock" register and get them updated.
- 10) To ensure timely action in Court matters and order.
- 11) He shall draft replies to the complaints or references received in his section.
- 12) He shall attend the Courts as and when required for giving evidence helping the Sub. Engineer in conduction cases etc.

**13)** To take action against unauthorized structures / unauthorized developments on Municipal lands etc. as per M.M.C.Act and M.R.T.P.Act and as per the policy guidelines issued by time to times by the administration.

To exercise, perform and discharge duties entrusted under Section 68(Municipal officers may be empowered to exercise certain powers, etc, of the Commissioner.) of M.M.C. Act as per the authority issued by Zonal D.M.C

- 1) He shall attend the various functions organized by the administration such as Disaster Management Plan, Swachhata Abhiyan, Anti Flooding Duties, Mahapaur Daud, Cleansing Camps, Advance Locality Management etc.
- 2) To maintain Daily Diary.
- 3) To maintain various registers such as :-
  - a.i.1. Notice Register
  - a.i.2. Demolition Register
  - a.i.3. Property Register
  - a.i.4. Set back Register
  - a.i.5. R.T.I. Register
  - a.i.6. MCL A/B/C Register
7. Mandap Permission Register

## **DUTIES OF JUNIOR -ENGINEER (MAINTENANCE & REPAIR)**

- 1) He shall be subordinate to the Asstt. Engineer & Sub Engineer and shall carry out their orders in general.
- 2) Supervision on departmental works.
- 3) To supervise each work under him at the start, during execution, completion and frequently as necessary.
- 4) Supervision on Funds available under various budget heads.
- 5) Timely submission of payments, bills and adjustments.
- 6) Routine site visit in his jurisdictional area.
- 7) Attending Site chowky and control the labours working under him.
- 8) To check leave and service record and "Dead Stock" register and get them updated.
- 9) To ensure timely action in Court matters and order.
- 10) To carry out joint inspection along with various utilities.
- 11) He shall draft replies to the complaints or references received in his section.
- 12) He shall attend the Courts as and when required for giving evidence helping the Sub. Engineer in conduction cases etc.
- 13) To take action against unauthorized structures / unauthorized developments on Municipal lands etc. as per M.M.C.Act and M.R.T.P.Act and as per the policy guidelines issued by time to times by the administration.
- 14) To exercise, perform and discharge duties entrusted under Section 68 of M.M.C.Act as per the authority issued by Zonal D.M.C
- 15) He shall attend the various functions organized by the administration such as Disaster Management Plan, Swachhata Abhiyan, Anti Flooding Duties, Mahapaur Daud, Cleansing Camps, Advance Locality Management etc.
- 16) To maintain various registers such as :-
  - a.i.6.a.i.1. Notice Register
  - a.i.6.a.i.2. Demolition Register
  - a.i.6.a.i.3. Property Register
  - a.i.6.a.i.4. Set back Register
  - a.i.6.a.i.5. R.T.I. Register
  - a.i.6.a.i.6. MCL A/B/C Register
  7. Mandap Permission Register
  8. M.C.A. Audit Register

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**Section 4 (1) (b) (ii)**  
**DELEGATION OF POWERS TO ASSISTANT ENGINEER**

Under Section 68 of the Mumbai Municipal Corporation Act 1888 as amended up to date, Asstt Engineer (Maintenance & Repair) is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed upon or vested in the Commissioner by the several Sections, Sub-Sections and Clauses of the said Act herein below mentioned :-

**EXPLANATION** :- The entries in the second column of the below table headed 'Nature of powers' etc. are not intended as definitely described in Sections, Sub-Sections and Clauses mentioned in the first column or even as abstracts of those sections, sub-sections and clauses, the numbers of which are given in the first column.

<b>Sections</b>	<b>Nature of Powers, Duties and Functions delegated</b>
84 & 85(1)	(e) Grant Casual Leave to the inferior staff working under him upto the limit allowed by any rules for the time being in force. (f) Grant leave without pay admissible under the Rules to the Labour staff. To appoint when necessary, persons to act in place of employees who are absent on leave.
112	To receive money in respect of any matter pertaining to the City Engineer's Department.
113(3)	(a) To incur expenditure on office contingencies (except furniture) upto Rs.3000/- per item. (b) To make cash purchase and payment of bills out of imprest upto Rs.3000/- and payment of telephone call bills for any amount.
222(1) & (2)	To construct, repair or alter Municipal drains and to enter upon land for the purpose.
228	To grant permission and prescribed conditions as to communications with Municipal drains.
234	Determining details of drains and drainage fittings or cesspools for new buildings.
240	Granting permission for the construction of the drain so as to pass beneath building.
243(2)	Making requisition in respect of taps, covering and means of ventilation for drain and cesspools.
244(1)(4) 246-A	To erect shafts or pipes for ventilating drains and cesspools. To permit the construction of water closets and privies.
247	Prescribing water closet and other accommodation in building newly created or re-erected.

248(1)(c)	Requisition to enforce provision of water closet or privy or urinal or bathing or washing place etc.
251	Determining details regarding water closets under Clauses (a)(d) and (e).
251(B)	To determine use of places of bathing or washing clothes or domestic utensils.
253	Inspection and examining drains, etc. not belonging to the Corporation.
254	Opening ground etc. for inspection and examination under Section 253.
255	Reinserting the ground etc. opened for purposes of inspection.
257	Making requisition on owners of premises as provided in Sub-Section (1) for doing the work mentioned in Sub-Section (2).
258(a)(b)(c)	Prohibition of acts, contravening the provisions under Chapter IX of the M.M.C.Act.
259-A	Requiring any person to employ a Licensed Plumber to execute a work to furnish the name of a Plumber and to put up completion certificate by the Licensed Plumber.
298(2)	To take possession or and clear the lands under this section.
311	To require owners to alter ground floor doors, etc. opening outward.
313(1)	To grant permission for placing stalls, chairs and benches, boxes, ladder, bales etc. on footpath and streets.
314	To remove obstructions etc. on streets made contrary to section 312 or 313.
317	To permit booths on festivals in certain streets.
321(2)	To prevent removal, etc. without permission of fences etc. erected in the streets, while works are in progress.
322	To prevent opening, etc. of streets unless done with permission and to give such permission.
324	To restore streets opened or broken up when the person responsible fails to do so.
325	To require person permitted to open streets to provide for diversion of traffic etc.
326(2)&(3)	To regulate hoarding etc. in streets.
329	To require and secure adoption of measures to protect and enclose dangerous places.



333(4)	Manner of laying gas pipes.
338	To require certain documents on receipt of Notice under Section 337.
339	To refuse to accept plans, etc. not signed by the Licensed Surveyor.
340	To require, further, particulars and details
342	To receive notices of intentions to make additions etc. to building.
343	To require certain documents and particulars on receipt of Notice under Section 342 and to refuse to accept plans, etc. not signed by Licensed Surveyor.
344-A	Supervision of buildings and work.
345	To intimate approval of work of which notice is received.
346(1) 347(A)(B)& (C)	To intimate disapproved of such work. Prohibiting user of a non-residential buildings or chawl to a residential one and of a residential building or chawl to that of a godown, warehouse, workshop, workplace, factory, stable or a motor garage and prohibiting making or causing any alterations in an existing building originally constructed or authorized to be used for human habitation for the purpose of using it or causing it to be used as a godown, warehouse workshop, workplace, factory, stable or motor garage.
348(1)(a)(b) & (c)	Provision as to buildings, which are to be newly erected.
349 350	To refuse permission for walls, coverings, etc. of inflammable materials and to require removal of such wall or covering. To inspect buildings in course of erection, alterations, etc
353	To specify any matter in contravention of Act of Bye Law within three months after completion.
353(A)	To grant completion certificate and permission to occupy or use.
354	To require removal etc. of ruinous or dangerous structures and to temporarily secure etc. repair etc.
354A(1)	To issue a written notice to stop within the specified period the erection of the work unlawfully carried on or commenced upon any premises.
354A(2)	To direct removal of person unlawfully carrying on the erection of buildings or the execution of any such works described in Section 342.
368	To require owners to provide receptacles of a size for collection of dust, ashes, refuse, rubbish and trade refuse, etc.

374	To inspect building or premises for the purpose of ascertain sanitary conditions thereof.
375	To require cleansing and lime washing of any building etc.
375-A	To require the owners to remove buildings, materials or debris, etc. accumulated due to house collapse etc.
377(1-A)	To require cleansing, clearing or enclosing any premises over grown with rank vegetation, etc.
377-A	To require the owners of the buildings to abate the nuisance arising from rainwater leaking from the roofs of the building or to prevent its recurrence.
380	To require removal, alteration etc., of unsanitary huts and sheds.
381	To require the owners of the building to abate the nuisance arising out of the defects.
383	To require cutting and looping of hedges, trees, etc. in certain cases and to take measures for protection of public.
394	To prohibit certain articles to be kept and certain trades processes and operation to be carried out without a license to exercise all other powers in respect of the things liable to be seized, destroyed etc, to prevent danger or nuisance.
396 Sub-section (1)	To inspect at any time, by day or by night without notice any premises used for manufacture as mentioned in Section 394 and any premises in which a furnaces employed for the purpose of manufacture and into any bake house to see whether any provision or this Act or any condition of any license is being contravened and as to whether any nuisance is created.
479(5)	To require production of licenses or written permission.
488	To enter into or upon buildings or and with or without Assistant or workment (1) for the purpose of exercising performing or discharging, the powers, duties or functions hereinabove delegated with reference to the sections above specified. The delegation of powers of entry under Section 488 is to be subject in each case to strict observance of and compliance with the provisions and conditions prescribed by Clauses (a), (b), (c) and (d) so far as applicable.
489	To take measures and execute work, etc, failure of compliance with requisitions or orders under provisions of the Act.
492(2)(a)	To call on occupiers to disclose rents for purpose of determining question of liabilities to pay expenses in certain cases.
517(1)(a)	To take or withdraw from proceedings against persons charged with offences against the Act etc. as described in Sub-Clauses (i),(ii) and (iii) of Clause (a).

**Section 4 (1) (b) (ii)**  
**DELEGATION OF POWERS TO SUB ENGINEER**

Under Section 68 of the Mumbai Municipal Corporation Act 1888 as amended up to date, Sub -Engineer (Maintenance & Repair), Municipal Corporation of Greater Mumbai is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed upon or vested in the Commissioner by the several Sections, Sub-Sections and Clauses of the said Act herein below mentioned:-

**EXPLANATION** :- The entries in the second column of the below table headed 'Brief Description of Powers to be exercised and performed' are not intended as definitions described in Sections, Sub-Sections of these sections, but are inserted merely as reference to the subjects of the sections, sub-sections and the numbers of which are given in the first column.

<b>Sections</b>	<b>Nature of Powers, Duties and Functions delegated</b>
84 & 85(1)	a) Grant Casual Leave to the inferior staff working under him upto the limit allowed by any rules for the time being in force. b) Grant leave without pay admissible under the Rules to the Labour staff. To appoint when necessary, persons to act in place of employees who are absent on leave.
112	To receive money payments on account of the Municipal Fund and to lodge them in a bank.
222(1) & (2)	To cause to be served a notice of demand.
228	To grant permission and prescribed conditions as to communications with Municipal drains.
231	To enforce drainage of undrained premises situate within a hundred feet of a Municipal drains.
234	Determining details of drains and drainage fittings or cesspools for new buildings.
243(2)	Making requisition in respect of taps, covering and means of ventilation for drain and cesspools.
244(1)	To power affix pipes for ventilation of drains.
244(4)	To erect shafts or pipes for ventilating drains and cesspools
246-A	To permit the construction of water closets and privies.
247	Prescribing water closet and other accommodation in buildings newly created or re-erected.
248(1)(a), (b),(c)	Requisition to enforce provision of water closet or privy or urinal or bathing or washing place etc.
251	Determining details regarding water closets under Clauses (a)(d) and (e).
251(B)	To determine use of places of bathing or washing clothes or domestic utensils.

253	Inspecting and examining drains, etc. not belonging to the Corporation.
254	Opening ground etc. for inspection and examination under Section 253.
255	Reinstating the ground etc. opened for purposes of inspection.
257	Making requisition on owners of premises as provided in Sub-Section (1) for doing the work mentioned in Sub-Section (2).
258(a)(b)(c)	Prohibition of acts, contravening the provisions under Chapter IX of the M.M.C.Act.
259-A	Requiring any person to employ a Licensed Plumber to execute a work to furnish the name of a Plumber and to put up completion certificate by the Licensed Plumber.
314 (a), (b), (c)	To remove without notice things placed or deposited upon any place or attached or suspended in contravention of Clause (a) or Clause (c) or Sub-section (1) or Section 313.
317	To permit booths on festivals in certain streets.
322	To prevent opening, etc. of streets unless done with permission and to give such permission. (Except for newly constructed roads or capital roads)
322(3)	To remove without notice any building materials or any scaffolding or any temporary erection or any posts, bars, rails, boards or other things by way of enclosure which have been deposited or set up in any street without the permission or authority specified in Sub-section (1) or which having been deposited or set up with such permission or authority, have not been removed within the period specified in the notice issued under Section (2).
350	To inspect buildings in course of erection, alterations, etc.
354	To require removal etc. of ruinous or dangerous structures and to temporarily secure etc. repair etc.
354A(1)	To issue a written notice to stop within the specified period the erection of the work unlawfully carried on or commenced upon any premises.
354A(2)	To direct removal of person unlawfully carrying on the erection of buildings or the execution of any such works described in Section 342.
368	To require owners and occupiers to collect and deposit dust etc.
374	To inspect building or premises to ascertain sanitary conditions thereof.
375	To require cleansing and lime washing of any building etc.
375-A	To require the owners to remove buildings, materials or debris, etc. accumulated due to house collapse etc.
377	To make requisition against the owner or occupier for removal of rank

	vegetation.
377-A	To require the owners of the buildings to abate the nuisance arising from rainwater leaking from the roofs of the building or to prevent its recurrence.
380	To require removal, alteration etc., of unsanitary huts and sheds.
381	To require the owners of the building to abate the nuisance arising out of the defects.
383	To require cutting and looping of hedges, trees, etc. in certain cases and to take measures for protection of public.
390 (1) (2) (3)	Regulations of factories, trades, etc.
479(5)	To require production of licenses or written permission.
488	To enter premises with assistants etc. to inspect survey and execute works

**Section 4 (1) (b) (ii)**  
**DELEGATION OF POWERS TO JUNIOR ENGINEER**

Under Section 68 of the Mumbai Municipal Corporation Act as amended up to date, Junior Engineer (Maintenance & Repair) under Asstt. Commissioner is hereby empowered to exercise, perform or discharge under the control and subject to the revision of the Commissioner, the under mentioned powers, duties and functions conferred or imposed upon or vested in the Commissioner by the several Sections, Sub-Sections and Clauses of the said Act herein below mentioned :-

**EXPLANATION** :- The entries in the second column of the below table headed 'Nature of Powers' etc. are not intended as definitely described in Sections, Sub-Sections and Clauses mentioned in the first column or even as abstracts of those sections, sub-sections and clauses but are inserted merely as reference to the subjects of the sections, sub-sections and clauses, the numbers of which are given in the first column.

<b>Sections</b>	<b>Nature of Powers, Duties and Functions delegated</b>
231	To enforce drainage of undrained premises situate within a hundred feet of a Municipal drains.
248(1)(c)	To substitute water closet accommodation for any privy accommodation.
253	To inspect and examine all drains, ventilation shafts and pipes cesspools of house gullies, water closets, privies, latrines and urinals to which this Section applied.
254	Opening ground etc. for inspection and examination under Section 253.
255	Reinstating the ground etc. opened for purposes of inspection.
314 (a), (b), (c)	To remove without notice things placed or deposited upon any place or attached or suspended in contravention of Clause (a) or Clause (c) or Sub-section (1) or Section 313.
322	To prevent opening, etc. of streets unless done with permission and to give such permission.
350	To inspect buildings in course of erection, alterations, etc.
354	To require removal etc. of ruinous or dangerous structures and to temporarily secure etc. repair etc.
354A(1)	To issue a written notice to stop within the specified period the erection of the work unlawfully carried on or commenced upon any premises.

354A(2)	To direct removal of person unlawfully carrying on the erection of buildings or the execution of any such works described in Section 342.
368	To require owners to provide receptacles of a size for collection of dust, ashes, refuse, rubbish and trade refuse, etc.
374	To inspect building or premises for the purpose to ascertain sanitary conditions thereof.
375	To require cleansing and lime washing of any building etc.
377	To make requisition against the owner or occupier for removal of rank vegetation.
377-A	To require the owners of the buildings to abate the nuisance arising from rainwater leaking from the roofs of the building or to prevent its recurrence.
380	To require removal, alteration etc., of unsanitary huts and sheds.
381	To require the owners of the building to abate the nuisance arising out of the defects.
390 (1) (2) (3)	Regulations of factories, trades, etc.
479(5)	To require production of licenses or written permission.
483	Service of notice - To serve, issue or present or give notices, bills schedules summonses and other such document required by this act to the served upon or issued or presented or given to any person.
488	<p>To enter into or upon buildings or land with or without Assistant or workmen.</p> <ol style="list-style-type: none"> <li>1. For the purpose of exercising performing or discharging, the powers, duties or functions hereinabove delegated with reference to the sections above specified.</li> <li>2. For the purpose of carrying into effect under Section 489 any requisition or order (not only complied with) made by written notices by the Commissioner; under either of the following Section or Sub-section namely Section 257(1).  Section 308 Sub-section(2)309, Sub-section(1), Section 311, Section 315(1), Section 325, Section 326(3), Section 329(1), Section 349, Section 351, Sub-section(2), Section 353, Section 354, Section 380 or Section 383(1).</li> <li>3. For the purpose of leveling, metalling or paving, sewerage, draining, channeling and lightening any private street which the Commissioner with the sanction of the Standing</li> </ol>

	<p>Committee may be empowered under the provision of Section 305 level, metal or pave sewer drains, channel or light to his satisfaction or (1) for the purpose of removing altering or pulling down the building or work which the Commissioner with the approval of the Standing Committee may be empowered under the provisions of Sub-section (2)</p> <p>of Section 351 to remove alter or pull down (5) for the purpose of Section 381(2) to fill up cover over or drain off well, provided that a delegation of power of entry under Section 4888 is to be understood so be subject in each case to strict observance of and compliance with the provisions and conditions prescribed by Clauses (a),(b),(c) and (d) so far as applicable.</p>
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**Section 4 (1) (b) (ii)**  
**Supervision Norms**

<b>Sr.No.</b>	<b>Designation</b>	<b>Supervision Norms</b>
1	Asstt. Engineer (Maint)	To check at least 20 % of mass supply of materials and the contract bills. To check the estimate pertains to the repairs of municipal buildings, roads, etc. prepared by the Jr. Engineers & Sub Engineers.
2	Sub Engineer (Maint)	To supervise each work under him at the start, during execution, completion and frequently as necessary.
3	Junior Engineer (Maint)	To supervise each work under him at the start, during execution, completion and frequently as necessary.

**Section 4 (1) (b) (iii)**

The procedure followed in the decision-making process, including channels of supervision and accountability in the office of Assistant Engineer (Maintenance & Repair) Dadar

**NAME OF THE ACTIVITY:- Action against unauthorized encroachments detected on roads / footpath.**

Related provisions:-

Name of the Act/ Acts :- MMC Act 1888 section 314

Rules:-

Govt. Resolutions:-

Circulars:-

Office Orders:-

Sr. No.	Activity as said above	Steps involved	Time Limit	Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)	Remark
1	Complaint Received from Public, Staff, from higher authority and others.	1. Site visit	Within 24 Hours	JE / SE	
		2. Inspection Report		Junior Engineer	
		3. Issue 314 Notice if required	Within 7 days	J.E./ S.E. /A.E.	
		4. Arrange demolition by taking order from Asstt. Commissioner.	After expiry 48 Hours from order	J.E./ S.E. /A.E.	
		5. Entry in demolition register		J.E.	
		Demolition report		J.E./S.E.	
		Filing of W.S/A.I.R. in court, in case of stay granted by court restraining MCGM to take further action.	As directed by legal dept.	Junior Engineer / Sub Engineer	

**NAME OF THE ACTIVITY: - BOTTLENECK :-** Bottleneck means construction, narrowing, obstruction, congestion, block, partially/total blockage which leads to traffic congestion, traffic clogging problems started precipitating.

Related provisions:-

Name of the Act/ Acts :-

Rules:-

Govt. Resolutions:-

Circulars:- 1 ) AMC /ES/D 168 (Ch E/1876/DPC/Gen) Dated 25.02.2004

2) AMC/ES/9141/II dt.14.10.11

Office Orders:-

<b>Sr. No.</b>	<b>Activity</b>	<b>Step involved</b>	<b>Time Limit</b>	<b>Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)</b>	<b>Remark</b>
1	Bottleneck				
		Preparation of Priority List of Bottlenecks.		Asstt. Commissioner/ A.E. (M & R) of Ward	
		Demarcation of Roads Sanctioned RL, Dp Roads	Within 15 Days from the receipt of the information received from the Asstt. Commissioner	E.E. (T.C.) / A.E.(Survey) E.E. (D.P.) / A.E.(Survey)	
		Collection of Basic Data		J.E. (M & R)	
		Preparation of Inventory		J.E.(M & R) / S.E. (M & R)	
		Documents checking		S.E.(M & R) / A.E. (M & R)	
		Proposals Scrutiny and submission to		Ward E.E.	

		Competent Authority			
		Sanction of Competent Authority		Additions M.C.'s of Zone	
		Removal of Bottleneck		Asstt. Commissioner/ A.E. (M & R) of Ward	
		Roads/ S.W.D. Developments		Ch. Engg (Roads)/Ch. Engg (S.W.D.)	
		Final Compliance to Zonal DMC/Jt. MC's		Asstt. Commissioner of Ward	

**NAME OF THE ACTIVITY:- E-tendering**

Related provisions:-

Name of the Act/ Acts :-

Rules:-

Govt. Resolutions:-

Circulars:-

Office Orders:-

<b>Sr. No.</b>	<b>Activity</b>	<b>Step involved</b>	<b>Time Limit</b>	<b>Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)</b>	<b>Remark</b>
1	E-tendering	Preparation of Estimate		J.E.	
		Administrative approval		Ward Committee or DMC etc.	
		Estimate is uploaded in SAP System in A.E. or		S.E.	

		SE's ID (R3 Module)			
		BID is created in SRM Module E tendering.		S.E.	
		BID is forwarded to E.E. Ward for publishing on Municipal Website.		A.E. /S.E.	
		Publish the Tender (SRM E tender login Approval)		Ward E.E.	
		List of Bidder and letter to successful 1 <sup>st</sup> Bidder with 5 % contract amount to deposit with MCGM.		MCGM Website & A.E./S.E.	
		PO is created in SAP Module.		A.E.	
		Release P.O. Amount.		Account officer	
		Create Contract in SAP System.		Ward E.E.	
		PO is generated in SAP.		A.E.	
		PO is released.		Ward E.E.	
		PO printout is taken and issued to Bidder.		A.E.	

**NAME OF THE ACTIVITY:- Permission for trench**

Related provisions:-

Name of the Act/ Acts:-

Rules:-

Govt. Resolutions:-

Circulars:-

- MGC/F/1835 dated 17.11.2007
- MGC/F/9974 dated 04.02.2013
- ChE/804/SR/Rds, Tr. & Br. Dated 05.02.2013
- ChE/525/SR/Roads dated
- ChE/11888/Rds/SR dated 09.03.2012
- ChE/1075/Roads dated 31.09.2012
- ChE/857/SR/Roads dated 18.02.2012
- Ch.Eng/727/SR/Rds dated 19.03.2010
- AMC/ES/8879/II dated 05.04.2013.
- Ch.E/396/SR/Rds & Tr. Dt.12.09.2013
- Ch.E/455/SR/Rds dated 09.10.2013

Office Orders:-

Sr. No.	Activity	Step involved	Time Limit	Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)	Remark
1	Trench Permission	As per above circulars			

**NAME OF THE ACTIVITY:- Permission for Ganapati Mandap**

Related provisions:-

Name of the Act/ Acts:-

Rules:-

Govt. Resolutions:-

Circulars:-

- MDF/OD/8358/Gen datd11.06.2013
- MDF/9629/Gen dated 25.07.2008
- AA/ES/4528 dated 28.07.2008
- AA/ES/D/1971 dated 02.07.2007

AA/9269/Jahirat/201212 dated30.08.2012AMC/ES/8879/II dated 05.04.2013.

Office Orders:-

<b>Sr. No.</b>	<b>Activity</b>	<b>Step involved</b>	<b>Time Limit</b>	<b>Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)</b>	<b>Remark</b>
1	Ganapati Mandap Permission	Scrutiny of documents on receipt of application.	7 days	J.E./S.E.	
		Site Inspection	7 days	J.E./S.E.	
		To demand additional documents/NOC required from applicant, if any.	Within 15 days	J.E./S.E.	

		Forward for Road Engineer's NOC.	Within 15 days	J.E./S.E.	
		To issue demand letter & permission charges after receipt of all required documents.	Within 15 days	J.E./S.E.	
		To issue permission on obtaining approval from competent authority. (Permission is refused if applicant has not submitted all required documents)			



**Section 4 (1) (b) (iv)**

**Norms set for discharge of its functions in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

Organizational targets (Annual)

<b>Sr. No</b>	<b>Designation</b>	<b>Activity</b>	<b>Financial Targets in Rs.</b>	<b>Time Limit</b>	<b>Remark</b>
1	Asstt.Engineer (M & R)	As mentioned in Section 4 (1)(b)(ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4(1)(b)(iii)	
2	Sub Engineer (M & R)	As mentioned in Section 4 (1)(b)(ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4(1)(b)(iii)	
3	Junior Engineer (M & R)	As mentioned in Section 4 (1)(b)(ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4(1)(b)(iii)	

**Section 4 (1) (b) (v)**  
**The rules / regulation related with the functions of Assistant Engineer**  
**(Maintenance & Repair) of G/North Ward**

Sr. No.	Subject	G.R. /Circular / Office order. Rule no. Notification etc. date.	Remarks if any
1	Trench	<ul style="list-style-type: none"> <li>• MGC/F/1835 dated 17.11.2007</li> <li>• MGC/F/9974 dated 04.02.2013</li> <li>• ChE/804/SR/Rds, Tr. &amp; Br. Dated 05.02.2013</li> <li>• ChE/525/SR/Rds, Dated</li> <li>• ChE/11888/Rds/SR, Dated 09.03.2012</li> <li>• ChE/1075/Roads, Dated 31.09.2012</li> <li>• ChE/857/SR/Roads, Dated 18.02.2012</li> <li>• Ch.Eng/727/Sr/Rds dated 19.03.2010</li> <li>• <del>AMC/ES/8879/II dated 05.04.2013</del></li> </ul>	
2	Ganapati Mandap Permission	<ul style="list-style-type: none"> <li>• MDF/OD/8358/Gen datd11.06.2013</li> <li>• MDF/9629/Gen dated 25.07.2008</li> <li>• AA/ES/4528 dated 28.07.2008</li> <li>• AA/ES/D/1971 dated 02.07.2007</li> </ul>	
3	Pothole	<ul style="list-style-type: none"> <li>• Dy. Ch. Eng/1901/Rds(City) dated 15.06.2013</li> <li>• MGC/F/1074 dated 06.07.2013</li> <li>• CA/FDT/59 dated 16.03.2013</li> </ul>	
4	E-tendering	<ul style="list-style-type: none"> <li>• CA/FRD/7 dated 17.05.2013</li> <li>• CA/CPD/36 dated 03.11.2012</li> </ul>	
6	Shooting Permission	<ul style="list-style-type: none"> <li>• CA/FRM/3 dated 10.04.2013</li> </ul>	
7	Mahatma Gandhi Pathkranti	<ul style="list-style-type: none"> <li>• DMC/Special/OD/5468/dated06.03.2012</li> <li>• DMC/Special/5447 dated03.03.2012</li> <li>• AMC/ES/944/IV dated 31.03.2012</li> </ul>	
8	Bottlen	AMC/ES/9141/II dt. 14.10.11 <ul style="list-style-type: none"> <li>•</li> </ul>	

**Section 4 (1) (b) (vi)**

**Statement of Categories of documents held in the office of Assistant Engineer  
(Maintenance & Repair) Dadar of G/North Ward**

<b>Sr. No.</b>	<b>Subject</b>	<b>Type of Document file or register</b>	<b>File No. or Register No.</b>	<b>Particulars</b>	<b>Periodicity of Preservation (Proposed)</b>
<b>'C1' Class Record</b>					
1	Demolition Register	Register		Details of demolitions of unauthorized work carried out under various sections of MMC Act	10 Years
<b>'C' Class Record</b>					
1.	R.T.I Register	Register		Details of application received under R.T.I.Act, replied/forwarded & transferred date.	5 Years
2	Work Orders	Documents		Details of work orders issued to contractor by department	5 Years
3	Measurement Books	Documents		Details of Measurements recorded in M.B.	5 Years
4	Payment Certificate	Documents		Details of Payments issued to the contractor	5 Years
5	Demand Notes & Permits	Documents		Details of Demand Notes & Permits issued to various utility agencies.	5 Years
6	Mandap Permission	Register		Details of Mandap Permission issued to various applicants.	5 Years
<b>'D' Class Record</b>					
1	Log sheets	Inward papers		Details of Applications/ complaints/ other documents received by department	01 Year
2.	Outward Register(Internal departments )	Outward papers		Details of Applications/ complaints/ other documents forwarded to Internal departments of G/North ward.	01 Year

3.	Outward Register (External correspondence)	Outward papers		Details of Applications/ complaints/ other documents forwarded to external departments of MCGM/ Other Govt. authorities and correspondence with applicants/ complainants /citizens etc.	01 Year
4.	Complaint Register	Register		Orally complaint registered.	01 year
5.	RTI application & their reply (Except appeal cases)	Document		Details of application received under RTI Act & reply given to the same.	01 year
6.	First & second appeal made under RTI Act	Document		Details of First & second appeal made by applicant under RTI Act by the applicant against reply of Public Information Officer and/or order passed by First Appellate Authority	01 year
7	Monthly reports sent to various departments	Document		File papers containing monthly reports sent to various departments	01 years
8	Demolition of structures under MMC Act, MRTP Act & other action completed	Nasti		Nasti files containing papers pertaining to the notice action against structures demolished under MMC Act, MRTP Act & other actions.	01 year (after demolition)

**Section 4 (1) (b) (vii)**

**Particulars of any arrangement that exists for consultation with the members of public in relation to the formulation of policy and implementation in the office of Assistant Engineer (Maintenance & Repair) Dadar of G/North Ward**

<b>Sr. No.</b>	<b>Consultation for</b>	<b>Details of Mechanism</b>	<b>Under which legislation / rules / orders / GRs</b>	<b>Periodicity</b>
1	Policy Details	Ward Committee	Nil	Once in a Month

**Section 4 (1) (b) (viii)**

**Statement of Boards, Councils, Committees or Other bodies of office of Asstt Engineer  
(Maintenance & Repair) Dadar of G/North Ward**

<b>Sr. No.</b>	<b>Name of the committee board / council / other bodies</b>	<b>Composition of committee Board council other bodies</b>	<b>Purpose of the committee Board/ Council/ other bodies</b>	<b>Frequency of meetings</b>	<b>Whether meeting open to public or not</b>	<b>Whether Minutes are available to public or not</b>	<b>Minutes available at.</b>
1	Advance Locality Management (ALMI)	Nil	Nil	Nil	Nil	Nil	Nil
2	Local Area Citizens Committee (LACC)	Nil	Nil	Nil	Nil	Nil	Nil
3	Local Area Citizens Group (LACG)	Nil	Nil	Nil	Nil	Nil	Nil

**Directory of the officers and employees in the office of Assistant Engineer  
(Maintenance & Repair) Dadar,G/North ward**

SR. NO	Designation	Name of the Officers/ Employees	Designation	Dt. Of Joining the post	Contact Details Ph/Fax/ E-mail
1	ASSTT. ENGINEER	SHRI. Rajesh. K.CHAVAN	Above said information is available in 17 manual of Administrative Officer, G/North Ward's		022-24397850
2	SUB. ENGINEER	SHRI. SANDEEP .P KADAM			022-24397853
3	ROAD ENGINEER	SHRI. S. PURKAM			022-24397855
4	JUNIOR ENGINEER	SHRI. AJAY MALODE			022-24397855
5	JUNIOR ENGINEER	SHRI. AJAY JADHAV			022-24397850
6	JUNIOR ENGINEER	SHRI. RAHUL JADHAV			022-24397850
7	JUNIOR ENGINEER	SHRI. ROHAN SHERAVATE			022-24397850

### Section 4 (1) (b) (ix)

#### Directory of the officers and employees in the office of Assistant Engineer (Maintenance & Repair) Mahim, G/North ward

SR. NO.	Designation	Name of the Officers/ Employees	Grade Code	Dt. Of Joining the post	Contact Details Ph/Fax/ E-mail
1	ASSTT. ENGINEER	SHRI. K.Y DHOTRE	B 16	24/06/98	022-24397851
2	SUB. ENGINEER	SHRI. RUPESH GAVHANE	B	Above said information is available in 17 manual of Administrative Officer, G/North Ward's	022-24397855
3	SUB. ENGINEER	SHRI. SUSHIL MESHAM	B		022-24397855
4	ROAD ENGINEER	SHRI. S. PURKAM	B		022-24397855
5	JUNIOR ENGINEER	SHRI. PADMANABH RANGNE	C	02/09/09	022-24397855
6	JUNIOR ENGINEER	SHRI. PARIJAT PAWAR	C	15/03/11	022-24397855
7	JUNIOR ENGINEER	SHRI. PRAVIN BHAMBRE	C	12/04/13	022-24397855
8	JUNIOR ENGINEER	SHRI.ASHISH DEVHARE	C	Above said information is available in 17 manual of Administrative Officer, G/North Ward's	



**Section 4 (1) (b) (ix)**

**Directory of the officers and employees in the office of Assistant Engineer  
(Maintenance & Repair) Dharavi, of G/North ward.**

<b>SR. NO .</b>	<b>Designation</b>	<b>Name of the Officers/ Employees</b>	<b>Grade Code</b>	<b>Dt. Of Joining the post</b>	<b>Contact Details Ph/Fax/ E-mail</b>
1	ASSTT. ENGINEER	SMT. ANJALI MESHARAM	B-16	24.06.1998	022-24397851
2	SUB ENGINEER	SHRI.AMIT PATIL	B-28	01.12.1980	022-24397901
3	SUB. ENGINEER	SHRI. ROHIT APHALE	B-28	05.06.2014	022-24397901
4	SUB ENGINEER	SHRI. RAJESH SONAVANE	B 28	04/11/08	022-24397902
5	JUNIOR ENGINEER	SHRI.RAHUL VORA	C-05	12/04/13	022-24397856
6	JUNIOR ENGINEER	SHRI. VIVEK PATIL	C-05	15/03/2011	022-24397856
7	JUNIOR ENGINEER	SHRI.MOHANISH SHINDE	C-05	02/09/2009	022-24397856
8	JUNIOR ENGINEER	SHRI.SIDDHARTH PAWAR	C-05	07/03/2009	022-24397856

**Section 4 (1) (b) (x)**

**Details of remuneration of officers and employees in the office of Assistant Engineer  
(Maintenance & Repair) Dadar of G/North Ward.**

S. N O.	NAME OF EMPLOYEE	GRADE CODE	DESG. CODE	DESG.	PAYSHEET NO.	EMPLOYEE CODE	TOTAL SALARY
1	SHRI.RAJESH K CHAVAN	B-16	B-022	ASSTT. ENGINEER			
2	SHRI. KESHAV Y DHOTRE	B-16	B-022	ASSTT. ENGINEER			
3	SMT.ANJALI MESHARAM	B-16	B-022	ASSTT. ENGINEER			
4	SHRI.SANDEEP P. KADAM	B-28	B039	SUB ENGINEER			
5	SHRI. RUPESH GAVHANE	B-28	B039	SUB ENGINEER			
6	SHRI SUSHIL MESHARAM	B-28	B039	SUB ENGINEER			
7	SHRI. SHRIKANT PURKAM	B-28	B039	SUB ENGINEER			
8	SHRI. AMIT PATIL	C-05	C-082	SUB ENGINEER			
9	SHRI. ROHIT APHALE	C-05	C-082	SUB ENGINEER			
10	SHRI.RAJESH SONAVANE	C-05	C-082	SUB ENGINEER			
11	SHRI AJAY JADHAV	C-05	C-082	JUNIOR ENGINEER			
12	SHRI. AJAY MALODE	C-05	C-082	JUNIOR ENGINEER			
13	SHRI. RAHUL VORA	C-05	C-082	JUNIOR ENGINEER			
14	SHRI. RAHUL JADHAV	C-05	C-082	JUNIOR ENGINEER			
15	SHRI. ROHAN SHERAVATE	C-05	C-082	JUNIOR ENGINEER			
16	SHRI.PADMANABH RANGNE	C-05 C-05	C-082 C-082	JUNIOR ENGINEER JUNIOR ENGINEER			
17	SHRI. PARIJAT PAWAR	C-05 C-05	C-082 C-082	JUNIOR ENGINEER JUNIOR ENGINEER			
18	SHRI. PRAVIN BHAMBRE	C-05	C-082	JUNIOR ENGINEER			
19	SHRI.ASHISH DEVHARE	C-05 C-05	C-082 C-082	JUNIOR ENGINEER JUNIOR ENGINEER			
20	SHRI.VIVEK PATIL	C-05 C-05	C-082 C-082	JUNIOR ENGINEER JUNIOR ENGINEER			
21	SHRI SIDDHARTH PAWAR	C-05	C-082	JUNIOR ENGINEER			
22	SHRI.MOHANISH SHINDE	C-05	C-082	JUNIOR ENGINEER			

Above said information is available in 17 manual of Administrative Officer, G/North Ward

Paysheet code 3314

S. NO.	NAME OF EMPLOYEE	GRADE CODE	DESG. CODE	DESG.	PAYSHEET NO.	EMPLOYEE CODE	TOTAL SALARY
1	ADIMULAM MUNISWAMI	D-15	D023	PLUMBER-I	3314	3166176	32910
2	KAMBLE SUNIL DATTU	D-15	D023	PLUMBER-I	3314	3500613	33815
4	KADAM KRISHNAKANT P	D-23	D087	MUKADAM	3314	3152890	32626
5	ARVIND HIRAMAN	D-23	D087	MUKADAM	3314	3166121	33147
6	TARPE VISHWAS SONU	D-25	D111	LAB CUM WATCHMEN	3314	3703272	32834
7	SABLE SURESH MAHADEO	D25	D114	LABOURER	3314	3051401	33242
8	SHROFF PRAFULL MINANTH	D25	D114	LABOURER	3314	3160314	33929
10	SARJINE BALKRISHNA S	D25	D114	LABOURER	3314	3395103	33574
12	SHERE ASHOK HIRALALA	D25	D114	LABOURER	3314	3500606	32815
13	NALLANNAN MUTUSETTY	D25	D114	LABOURER	3314	3500620	32141
15	RAJU PALANI	D25	D114	LABOURER	3314	3500651	31725
16	MAHADEV SAMBHAJI KAMBLE	D25	D114	LABOURER	3314	3500668	32469
18	VAGHARI GOVIND CHIMAN	D25	D114	LABOURER	3314	3543621	30213
20	KISHOR SAMPAT	D25	D114	LABOURER	3314	3543669	27244
21	KISHOR JAMBU	D25	D114	LABOURER	3314	3543683	31725
22	NATHA MAWJI	D25	D114	LABOURER	3314	3543755	31725
23	PAWAR PRAKASH GOVIND	D25	D114	LABOURER	3314	3543858	32815
25	PANDHARE VIDYADHAR S	D25	D114	LABOURER	3314	3579422	32507
26	CHAUDHARI KHANDU NAMDEO	D25	D114	LABOURER	3314	3734164	31749
27	GAIKWAD DEVDATTA B	D25	D114	LABOURER	3314	3840579	30469
28	SAWANT SADANAND KRISHNA	D25	D114	LABOURER	3314	3840847	30469
29	PALKAR NARESH DEU	D25	D114	LABOURER	3314	3840919	29355
30	MHASKE ANIL SHANKAR	D25	D114	LABOURER	3314	3841161	30469
31	JADHAV DEEPAK PANDURANG	D25	D114	LABOURER	3314	3841178	27019
33	PATIL SUBHASH YASHVANT	D25	D114	LABOURER	3314	3841219	30972
34	CHALAK RAMDAS SHANKAR	D25	D114	LABOURER	3314	3841312	30958
35	AMBEKAR ANANT SADASHIV	D25	D114	LABOURER	3314	3841367	30469
36	MOSAMKAR ATMARAM P	D25	D114	LABOURER	3314	3841680	31163
37	SAWANT VIJAY DILIP	D25	D114	LABOURER	3314	4059541	21992
38	SAJAGANE BABURAO MAHADEV	D25	D114	LABOURER	3314	4162238	20776
39	WAGH UMESH RATAN	D25	D114	LABOURER	3314	4162245	18262
40	KUMBHAR ANIL LAXMAN	D25	D114	LABOURER	3314	4177728	20776
41	PATIL KISHOR SURESH	D25	D114	LABOURER	3314	4177735	20776
42	PATIL MANGESH JOMA	D25	D114	LABOURER	3314	4177742	20776

43	PATIL RAJESH MORESHWAR	D25	D114	LABOURER	3314	4177759	20776
44	LADE VIVEK NARENDRA	D25	D114	LABOURER	3314	4177766	20776
45	JADHAV RAJESH JAYRAM	D25	D114	LABOURER	3314	4180230	18262
46	NAME MUKUND MAHADEO	D25	D114	LABOURER	3314	4187172	20776
47	PINGALE AJAY GOSAVI	D25	D114	LABOURER	3314	4250483	20183
48	BHOSALE MACHINDRA T	D25	D114	LABOURER	3314	4258797	20214
49	SHINDE SANATARAM D	D25	D114	LABOURER	3314	3166145	.
51	JADHAV AJAY BUDHAJI	D25	D114	LABOURER	3314	4258807	20214
52	DASHRATH SOPAN ALDAR	D25	D114	LABOURER	3314	4325552	19069
53	BHANDKOLI CHIMAJI VITTHAL	D25	D114	LABOURER	3314	4331122	19069
54	BHOSALE AVINASH DATTU	D25	D114	LABOURER	3314	4331074	19069
55	DABHOLKAR VINAYAK S	D25	D114	LABOURER	3314	4331067	15822
56	SUBHASH BALKRUSHNA TAMBE	D25	D114	LABOURER	3314	4341655	18524
57	COUGALE NITESH VILAS	D25	D114	LABOURER	3314	4346818	16295
58	PAWAR SUNIL BUDHAJI	D07	D122	ELECTRICIAN- I	3314	3800715	32341
59	BHAKTE PRABHAKAR V	D07	D122	ELECTRICIAN- I	3314	1048375	35327
60	DEVLEKAR RAMCHANDRA GOPAL	D15	D143	CARPENTER- I	3314	3166107	35351
61	KAMBLE GORAKHANATHA KISAN	D21	D146	WMAN III CUM PUMP OPRATOR	3314	3791479	30967
62	VEDIVEL PALANISWAMI	D19	D056	PLUMBER-III	3314	3500572	31986
63	GURAV SURYAKANT GOVIND	D19	D056	PLUMBER-II	3314	3579415	31701
64	PANCHAL SANTOSH DHONDU	D19	D061	CARPENTER- II	3314	3651454	31701
65	GHODBE TULSHIRAM LAXMAN	D25	D103	ATTENDANT	3314	3435984	28508
66	SABLE ANIL THAKAJI	D25	D114	LABOURER	3314	3168972	33574
67	KHARWA ATMARAM PURSHOTTAM	D25	D114	LABOURER	3314	3543645	32416
68	KISHOR AMICHAND	D25	D114	LABOURER	3314	3543786	32507
69	PAGARE RAJESH BHIMA	D25	D114	LABOURER	3314	4062053	21392
70	RAMAN KANJI	D25	D506	MALI CUM WATCHMEN	3314	3543717	.
71	KHARWA VISHNU VASANT	D25	D506	MALI CUM WATCHMEN	3314	343724	33484
72	KHARWA BACCHU VASANT	D25	D506	MALI CUM WATCHMEN	3314	3543748	32815

Paysheet code 3315

S. NO.	NAME OF EMPLOYEE	GRADE CODE	DESG. CODE	DESG.	PAYSHEET NO.	EMPLOYEE CODE	TOTAL SALARY
1	WAGHMARE GULAB APPAJI	D-23	D087	MUKADAM	3315	3165986	33663
2	SHARDUL BALU GENU	D-23	D087	MUKADAM	3315	3369656	32878
3	KAMBLE SURESH TILLU	D-23	D087	MUKADAM	3315	3373152	31101
4	KAMBLE VIJAY DHONDIRAM	D-23	D087	MUKADAM	3315	3373114	28560
5	KUNCHIKORVE YALLAPA S.	D-25	D114	LABOURER	3315	1297722	24436
6	JADHAV SOMANNA B.	D-25	D114	LABOURER	3315	3037544	33542
7	KAMBLE SUBHASH SAKHARAM	D-25	D114	LABOURER	3315	3369663	NOT CHARGE
8	MIREKAR RAMU SAVALA	D-25	D114	LABOURER	3315	3369670	32807
9	AWAD DADARAM YADAV	D-25	D114	LABOURER	3315	3369687	32807
10	PITLEKAR CHABU HANUMANTA	D-25	D114	LABOURER	3315	3369694	32807
11	DEVENDRA KUNDSWAMI S.	D-25	D114	LABOURER	3315	3373138	32499
12	HASOLKAR VIJAY BHIKAJI	D-25	D114	LABOURER	3315	3376784	28808
13	KADAM ANAND GOVIND	D-25	D114	LABOURER	3315	3376825	32807
14	NAIDU SHIVLINGAM PALANI	D-25	D114	LABOURER	3315	3379048	32499
15	SAVANT MANOJ TUKARAM	D-25	D114	LABOURER	3315	3454949	31124
16	GHOLAP GAUTAM MAHADEV	D-25	D114	LABOURER	3315	3809587	29355
17	GORLE PRAVIN GAJANAN	D-25	D114	LABOURER	3315	3840878	30469
18	ABHINAV RAMESH BHAGWAN	D-25	D114	LABOURER	3315	3840964	NOT CHARGE
19	WAGHMARE SANDEEP MARUTI	D-25	D114	LABOURER	3315	3841233	31213
20	NIKALJE JEKAB SHYAM	D-25	D114	LABOURER	3315	3841271	29709
21	GHODKE ANAND GULAB	D-25	D114	LABOURER	3315	3841295	26867
22	SATPUTE SAMEER SOPAN	D-25	D114	LABOURER	3315	4163916	21076
23	PATIL RAJESH NARESH	D-25	D114	LABOURER	3315	4163985	21076
24	GURAV SATISH GOPAL	D-25	D114	LABOURER	3315	4171502	21076
25	GAWAD DEVANAND PADMAKAR	D-25	D114	LABOURER	3315	4171557	21076
26	TADVI DAUD RAMJAN	D-25	D114	LABOURER	3315	4180560	21076
27	NITYANAND GANESH DE.	D-25	D114	LABOURER	3315	4279936	19914
28	NAGESH DHARMA BHOKACHA	D-25	D114	LABOURER	3315	4279950	19914
29	NITIN PRAKASH BENDRE	D-25	D114	LABOURER	3315	4282280	19914
30	TODSAM PRABHAKAR RAMHARI	D-25	D114	LABOURER	3315	4346801	18824

31	VIJAY FULCHAND DANTANI	D-25	D114	LABOURER	3315	4379960	14830
32	NAVLU VIJAY MAHADEV	D-15	D025	ROAD ROLLAR DRIVER	3315	3684685	34901
33	DALVI MUKHTYAR HASANMIYA	D-15	D025	ROAD ROLLAR DRIVER	3315	3727892	34379
34	DALVI LAKSHMAN DASHRATH	D-19	D059	MASON-II	3315	3165931	33218
35	SONWANE BHAUSAHEB GENU	D-19	D059	MASON-II	3315	3500761	31986
36	GAWANDE ANAND WASUDEV	D-19	D059	MASON-II	3315	3718016	30967
37	PREYASWAMI MUTTHU	D-19	D060	MESTRY-II	3315	3165948	33692
38	BHOSLE PANDIT MARUTI	D-19	D060	MESTRY-II	3315	3166011	32345
39	SAYGAONKAR ANAND SUDKYA	D-19	D060	MESTRY-II	3315	3166042	33929
40	NAIDU PONNUSWAMI ARJUN	D-19	D060	MESTRY-II	3315	3166097	33289
41	JADHAV GAUTAM VITTHAL	D-19	D060	MESTRY-II	3315	3500826	32934
42	GADHIRE ASHOK DEVAPPA	D-19	D060	MESTRY-II	3315	3576539	32626
43	GHIGE RAMDAS GOPAL	D-19	D060	MESTRY-II	3315	3768028	29071
44	SUTAR GAJANAN DHONDU	D-19	D061	CARPAINTER-II	3315	3753813	31607
45	SILVARAJ RAMU	D-23	D087	MUKADAM	3315	3165979	33597
46	BHALERAO KONDAJI ANAND	D-23	D087	MUKADAM	3315	3576560	32768
47	PORTI GANGUBAI POSHANNA	D-25	D105	FIMALE LABOURER	3315	3441200	31749
48	KAIKADE VENKATTAMMA	D-25	D105	FIMALE LABOURER	3315	3586701	31464
49	MULLAJI RAFIQUE ABDUL K.	D-25	D109	CLEENER	3315	3724222	30354
50	GURKHE AKARAM BABU	D-25	D111	LAB CUM WATCHMEN	3315	3166073	32507
51	REDDI RAVIKUMAR RATNAPPA	D-25	D111	LAB CUM WATCHMEN	3315	3500792	32815
52	ROKDE DILIP BAJIRAO	D-25	D111	LAB CUM WATCHMEN	3315	3604074	32531
53	DABDE RAJKUMAR CHANDRAKANT	D-25	D111	LAB CUM WATCHMEN	3315	3809549	30469
54	ADANGALE ASHOK HIRAMAN	D-25	D114	LABOURER	3315	1002728	30730
55	BIHAGARE MAHADEV LINGAPPA	D-25	D114	LABOURER	3315	1061286	30066
56	SHIRKE AJIT GANGARAM	D-25	D114	LABOURER	3315	1550984	30097
57	DANGAT NARAYAN MURLIDHAR	D-25	D114	LABOURER	3315	1606892	30469
58	VELU KUNDSWAMI	D-25	D114	LABOURER	3315	3165955	32507
59	PALANISWAMI MALLAN	D-25	D114	LABOURER	3315	3165993	32507
60	MARIAPPAN PERIYAN	D-25	D114	LABOURER	3315	3166004	32507

61	SANGARE KESHAV BHIKAJI	D-25	D114	LABOURER	3315	3231214	29832
62	LAKSHMAN NARSAYYA	D-25	D114	LABOURER	3315	3500723	31725
63	SHEKH GULAM RASUL	D-25	D114	LABOURER	3315	3500747	32815
64	DHANAJI ANAJI KAMBLE	D-25	D114	LABOURER	3315	3500778	32469
65	GONDE SABANNA MARIAPPA	D-25	D114	LABOURER	3315	3500802	33052
66	RAJU MUNIYAN	D-25	D114	LABOURER	3315	3500840	31725
67	PERIYASWAMI KUTTI	D-25	D114	LABOURER	3315	3500857	NOT CHARGE
68	RAJENDRA KUNDSWAMI	D-25	D114	LABOURER	3315	3500864	31725
69	MANIKAM RAMSWAMI	D-25	D114	LABOURER	3315	3576515	30469
70	SY. ALI HUSENBAKSH	D-25	D114	LABOURER	3315	3576546	31464
71	JADHAV RAVINDRA PITYAJI	D-25	D114	LABOURER	3315	3576577	30137
72	CHANDANSHIVE RAMESH KARBHARI	D-25	D114	LABOURER	3315	3576584	31464
73	KAMBLE MOHAN KAMLYA	D-25	D114	LABOURER	3315	3607314	31464
74	PANDHRE MADHUKAR MAHADEV	D-25	D114	LABOURER	3315	3651461	32507
75	RAUT SUBHASH SHIVRAM	D-25	D114	LABOURER	3315	3651478	31464
76	NIKAM SANJAY BALARAM	D-25	D114	LABOURER	3315	3651485	30137
77	KUNCHIKORVE ANIL YALLAPPA	D-25	D114	LABOURER	3315	3682171	32199
78	AUSARMAL GAUTAM ANAND	D-25	D114	LABOURER	3315	3682188	NOT CHARGE
79	SARVANNA PERIYASWAMI	D-25	D114	LABOURER	3315	3682195	31014
80	DHIVAR GAURAKH SHANKAR	D-25	D114	LABOURER	3315	3703306	31670
81	JADHAV MANOHAR LAKSHMAN	D-25	D114	LABOURER	3315	3703313	32199
82	PATIL SAMBHAJI BHIMRAO	D-25	D114	LABOURER	3315	3703337	32814
83	DEVDE SANJAY SHANKAR	D-25	D114	LABOURER	3315	3703344	32199
84	SONWANE BHARAT GENU	D-25	D114	LABOURER	3315	3718023	31749
85	MORE MEHENDRA BHIKAJI	D-25	D114	LABOURER	3315	3718030	30730
86	SOLANKI KESHAV NANJI	D-25	D114	LABOURER	3315	3749898	30469
87	VERAT GAUTAM GUNWANT	D-25	D114	LABOURER	3315	3749908	30469
88	PANCHAL RAJESH GANPAT	D-25	D114	LABOURER	3315	3749915	30469
89	SALUNKE SURYAKANT MARUTI	D-25	D114	LABOURER	3315	3756342	31464
90	PAWAR VIJAY TUKARAM	D-25	D114	LABOURER	3315	3756359	31464
91	SONWANE RAJENDRA FAKIRA	D-25	D114	LABOURER	3315	3756366	30469
92	GAYAKWAD ANAND SHIVAJI	D-25	D114	LABOURER	3315	3756373	30469
93	NIRALKAR ARVIND YASHWANT	D-25	D114	LABOURER	3315	3756380	31464

94	SHENGAL NANABHAU LAKSHMAN	D-25	D114	LABOURER	3315	3768042	30587
95	KAWTE PRADEEP THAKAJI	D-25	D114	LABOURER	3315	3768059	31187
96	PICHAD SUBHASH RAMJI	D-25	D114	LABOURER	3315	3768066	31331
97	KHATLE MADHU SAWLIRAM	D-25	D114	LABOURER	3315	3768073	30587
98	ZOLE BHAGWAN RAMDAS	D-25	D114	LABOURER	3315	3768097	30469
99	MASURKAR BABAJI BHARAT	D-25	D114	LABOURER	3315	3809439	30469
100	DHORTE GOVIND BHIMRAO	D-25	D114	LABOURER	3315	3809446	29355
101	GAONKAR UTTAM GAJANAN	D-25	D114	LABOURER	3315	3809460	30469
102	SURVE SANDEEP ABA	D-25	D114	LABOURER	3315	3809477	30469
103	JADHAV MAHENDRA GANPAT	D-25	D114	LABOURER	3315	3809501	NOT CHARGE
104	SHINDE SANTOSH BABURAO	D-25	D114	LABOURER	3315	3809518	30469
105	JADHAV NARESH GANGARAM	D-25	D114	LABOURER	3315	3809563	30469
106	BHATADE BALKRUSHNA	D-25	D114	LABOURER	3315	3840476	29355
107	VAVHAL SUKHDEV HARIBHAU	D-25	D114	LABOURER	3315	3840483	29355
108	SHIRSEKAR SURYAKANT CHINTU	D-25	D114	LABOURER	3315	3840720	30469
109	VAIDHYE SANJAY KESHAV	D-25	D114	LABOURER	3315	3840744	29355
110	PAWASKAR WAMAN DHONDU	D-25	D114	LABOURER	3315	3840782	30469
111	PULGA RAVINDRABABU TIMAPPA	D-25	D114	LABOURER	3315	3840926	NOT CHARGE
112	PANDIT SANJAY MAHADEV	D-25	D114	LABOURER	3315	3841068	30469
113	PREMKUMAR RAVINDRAN	D-25	D114	LABOURER	3315	3841075	29071
114	SAWANT UTTAM MARUTI	D-25	D114	LABOURER	3315	3841082	30469
115	SALUNKE LAKSHMAN JAYRAM	D-25	D114	LABOURER	3315	3841147	29355
116	AARANE RAVINDRA	D-25	D114	LABOURER	3315	3841192	31175
117	PATIL SHANTARAM NARAYAN	D-25	D114	LABOURER	3315	3841226	29355
118	JOSHI PRAKASH ANANT	D-25	D114	LABOURER	3315	3841264	30469
119	SUTAR VIJAYKUMAR	D-25	D114	LABOURER	3315	3841336	29355
120	GORIVALE SURESH MALU	D-25	D114	LABOURER	3315	3841350	29355
121	MURTIKRUSHNAN DEVENDRA	D-25	D114	LABOURER	3315	3841398	30469
122	SABLE VIJAY RAMCHANDRA	D-25	D114	LABOURER	3315	3841415	29355
123	PATIL SURESH PANDURANG	D-25	D114	LABOURER	3315	3841446	29355
124	BOLE GANPAT ARJUN	D-25	D114	LABOURER	3315	3841501	29355
125	MURKAR RAJAN AATMARAM	D-25	D114	LABOURER	3315	3841525	30469
126	BHAMBID NANDKUMAR	D-25	D114	LABOURER	3315	3841563	30469
127	FONDE BHAGOJ BABU	D-25	D114	LABOURER	3315	3841714	29355
128	VISHE VILAS VITTHAL	D-25	D114	LABOURER	3315	3841721	29355
129	SUTAR MAHADEV SIDDHU	D-25	D114	LABOURER	3315	3841848	28834



130	DANGE VINOD EKNATH	D-25	D114	LABOURER	3315	3841862	30469
131	KELAMBEKAR PRAKASH	D-25	D114	LABOURER	3315	3841879	29788
132	GOVALKAR PRAMOD SITARAM	D-25	D114	LABOURER	3315	3841903	29883
133	SHINDE DILIP BABURAO	D-25	D114	LABOURER	3315	3841989	30469
134	REDKAR ANIL SHANTARAM	D-25	D114	LABOURER	3315	3842014	30469
135	NARKAR DNYANESHWAR	D-25	D114	LABOURER	3315	3842045	29878
136	PADAVE RAVINDRA BHIKAJI	D-25	D114	LABOURER	3315	3842076	30469
137	MHASKE SANJAY UTTAM	D-25	D114	LABOURER	3315	3842124	30469
138	Arunthathiyar NAGRAJ A.	D-25	D114	LABOURER	3315	3842155	30469
139	BHOSLE SANTOSH SHRIPAT	D-25	D114	LABOURER	3315	3876686	30469
140	BHOSLE RAJU SHAMRAO	D-25	D114	LABOURER	3315	4153098	20776
141	MHATRE PRITESH ANANT	D-25	D114	LABOURER	3315	4163909	20776
142	BHOYIR SUDHIR CHANDRAKANT	D-25	D114	LABOURER	3315	4163923	20776
143	NARLE VITHOBA DARI	D-25	D114	LABOURER	3315	4163930	20776
144	NACHNEKAR SANJAY SHANKAR	D-25	D114	LABOURER	3315	4163947	20776
145	PATIL HANUMANT RAGHO	D-25	D114	LABOURER	3315	4163954	20776
146	BAWKAR RAVINDRA	D-25	D114	LABOURER	3315	4163961	20776
147	JADHAV MANISH DNYNESHWAR	D-25	D114	LABOURER	3315	4163978	20776
148	PATIL NARESH TUKARAM	D-25	D114	LABOURER	3315	4171447	20776
149	DOKE MAHESH RAM	D-25	D114	LABOURER	3315	4171454	20776
150	PATKAR NITIN KISAN	D-25	D114	LABOURER	3315	4171461	20776
151	PATIL SHASHIKANT ANANTA	D-25	D114	LABOURER	3315	4171478	20776
152	SAMBRE RAVINDRA SUKARAM	D-25	D114	LABOURER	3315	4171485	20776
153	DAWANE MUKESH ASHOK	D-25	D114	LABOURER	3315	4171492	20776
154	PATIL PANDIT ARUN	D-25	D114	LABOURER	3315	4171526	20776
155	PATIL ANIL GANPAT	D-25	D114	LABOURER	3315	4171533	20776
156	PATIL ADESH NAMDEV	D-25	D114	LABOURER	3315	4171540	20776
157	DALVI YOGESH MAHADEV	D-25	D114	LABOURER	3315	4171564	20776
158	GAWAND SURYAKANT JANARDHAN	D-25	D114	LABOURER	3315	4180553	20776
159	SAMBRE JITENDRA SAKHARAM	D-25	D114	LABOURER	3315	4250490	20393
160	SUBRMANIYAN PALANI	D-25	D114	LABOURER	3315	4279967	19614
161	ASHOK SAHADU AWHAD	D-25	D114	LABOURER	3315	4287209	20214
162	KAMBLE RAVINDRA PANDURANG	D-25	D114	LABOURER	3315	4301011	19069

163	THAKUR KARAN DASHRATH	D-25	D114	LABOURER	3315	4303202	19069
164	Kadam Sachin Vijay	D-25	D114	LABOURER	3315	4308135	15707
165	DANGAT SHANTARAM KISAN	D-25	D114	LABOURER	3315	4331050	15822
166	Kamble Anket Anant	D-25	D114	LABOURER	3315	4372286	15257

**Section 4 (1) (b) (xi)**

**Details of allocation of budget and disbursement made in the office of the Assistant Engineer (Maintenance & Repair) Dadar of G/North Ward for the year 2021-22.**

<b>Sr. No.</b>	<b>Budget Head description</b>	<b>Grants received (In Lakhs)</b>	<b>Planned use ( give details area wise or work wise in a separate form)</b>	<b>Remarks</b>
1	Unforeseen Grant Beat No. 189	60.00	60.00	
2	Unforeseen Grant Beat No. 191	60.00	60.00	
3	Unforeseen Grant Beat No. 192	60.00	60.00	
5	Development of Gaothan	-	-	
6	Integrated Koliwada Development Program (Dharavi Koliwada)	-	--	
7	Gen Civil Repairs to Slum	80.00	80.00	
8	Gen. Civil Repairs Public Toilet PSC Block	120.00	120.00	
	<b>Total</b>	<b>467.50</b>	<b>467.50</b>	

**Details of allocation of budget and disbursement made in the office of the Assistant Engineer (Maintenance & Repair) MAHIM of G/North Ward for the year 2013-14.**

<b>Sr. No</b>	<b>Budget Head description</b>	<b>Grants received (In Lakhs)</b>	<b>Planned use ( give details area wise or work wise in a separate form)</b>	<b>Remarks</b>
1	Unforeseen Grant Beat No. 187	60.00	-	
2	Unforeseen Grant Beat No. 188	60.00	-	
3	Unforeseen Grant Beat No. 190	60.00	-	
4	Unforeseen Grant Beat No. 182	60.00	-	
5	Koliwada -181	-	-	
6	Gen Civil Repairs Road & Pavement Slum	-	-	
7	Gen. Civil Repairs Public Toilet PSC Block	-	-	
8	Ward Committee	-	-	
	<b>Total</b>			

**Form B for previous year**

<b>Sr. No</b>	<b>Budget Head description</b>	<b>Grants received</b>	<b>Grant utilized</b>	<b>Grants Surrendered</b>	<b>Remark</b>
1	Unforeseen Grant Beat No. 183	60.00	-	-	
2	Unforeseen Grant Beat No. 184	60.00	-	-	
3	Unforeseen Grant Beat No. 185	60.00	-	-	
4	Unforeseen Grant Beat No. 186	60.00	-	-	
5	Development of Gaothan	-	-	-	
6	Integrated Koliwada Development Program (Dharavi Koliwada)	-	-	-	
7	Gen Civil Repairs to Slum	-	-	-	
8	Gen. Civil Repairs Public Toilet PSC Block	-	-	-	
	<b>Total</b>				

**Section 4 (1) (b) (xii)**

**Manner of execution of subsidy program in the office of Assistant Engineer  
(Maintenance & Repair) Dharavi of G/North Ward**

<b>Sr. No</b>	<b>Name and Address of Beneficiary</b>	<b>Amount of Subsidy / Concession Sanctioned</b>
1	NIL	NIL

**Section 4 (1) (b) (xiii)**

**Particulars of recipients of concessions, permits or authorizations granted in the office of  
Assistant Engineer (Maintenance & Repair)Dharavi of G/North Ward**

<b>Sr. No</b>	<b>Name of the license</b>	<b>License no.</b>	<b>Issued on</b>	<b>Valid up to</b>	<b>General Conditions</b>	<b>Details of the license</b>
	NIL	N.A.	N.A.	N.A.	N.A.	N.A.

**Section 4 (1) (b) (xiv)**

**Details of information available in electronic form in the office of Assistant Engineer  
(Maintenance & Repair)Dharavi of G/North Ward**

<b>.Sr. No.</b>	<b>Type of Documents file/Register</b>	<b>Sub Topic</b>	<b>In which Electronic Format it is kept</b>	<b>Person in Charge</b>
	Nil	Nil	Nil	



**Section 4 (1) (b) (xv)**

**Particulars of facilities available for citizen for obtaining information in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

Types of facilities-

- Information about facilities for inspection of record.

Sr.No.	Type of Facility	Timings	Procedure	Location	Peron in Charge
1.	Inspection of Record	11.00 a.m. to 1.00 p.m on Wednesday with prior appointment only.	For inspection of records no fee for first hour will be charged, however fee of Rs.5/- for each 15 minutes or fraction thereof will be charged thereafter.	Asstt. Engineer, (M. & R.), G/North Ward, 1 <sup>st</sup> Floor, G/North ward Office Building, Harishchandra Yelve Marg, Dadar(W.), Mumbai-400028	Asstt. Engineer, (M. & R.) G/North Ward.

**Section 4 (1) (b) (xvi)**

**Details of public information officers / APIO's / appellate authority in the jurisdiction of (Public authority) in the office of Assistant Engineer (Maintenance & Repair) of G/North**

**PIO**

Sr. No.	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address / Ph. No.	E mail id for purpose of RTI	Appellate authority
1	Shri R.K Chavan	Asstt. Engineer (M & R) Dadar	Electrol ward no. 189,191, 192,	Asstt. Engineer, (M. & R.) , G/North Ward, 1 <sup>st</sup> Floor, G/North ward Office Building, Harishchandra Yelve Marg, Dadar(W.), Mumbai-400028 Contact No. :- 022 24397850		Shri. K.Y Dhotre Executive Engineer (I/C) G/North Ward, R. No.37, 1 <sup>st</sup> floor, G/North ward Office Building, Harishchandra Yelve Marg, Dadar(W.), Mumbai-400028 Ph.022-24397863

Sr. No.	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address / Ph. No.	E mail id for purpose of RTI	Appellate authority
1	Shri K.Y Dhotre	Asstt. Engineer (M & R)	Electrol ward no.187,188.190,& 182	Room no.32,1 <sup>st</sup> Floor, G/Northward office, Harishchandra Yelwe Marg, Dadar, Mumbai-28 Contact No. :- 022 24397851 Extn :- 855		Shri. K.Y Dhotre Executive Engineer (I/C) G/North Ward, , R. No.37, 1 <sup>st</sup> floor, Harishchandra Yelwe Marg, Dadar, Mumbai-28 Ph.022-24397863

Sr. No.	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address / Ph. No.	E mail id for purpose of RTI	Appellate authority
1	Smt. Anjali Mesharam	Asstt. Engineer (M & R) Dharavi	Electrol ward no. 183, 184, 185, 186	Asstt. Engineer, (M. & R.) Dharavi, G/North Ward, 1 <sup>st</sup> Floor, G/North ward Office Building, Harishchandra Yelwe Marg, Dadar(W.), Mumbai-400028 Contact No. :- 022 24397900		Shri. K.Y Dhotre Executive Engineer (I/C) G/North Ward, R. No.37, 1 <sup>st</sup> floor, G/North ward Office Building, Harishchandra Yelwe Marg, Dadar(W.), Mumbai-400028 Ph.022-24397863

**Section 4 (1) (b) (xvi)**

**Details of public information officers / APIO's / appellate authority in the jurisdiction of (Public authority) in the office of Assistant Engineer (Maintenance & Repair) Dharavi of G/North Ward**

**APIOs**

<b>Sr. No.</b>	<b>Name of APIO</b>	<b>Name of APIO</b>	<b>Designation</b>	<b>Jurisdiction as APIO under RTI</b>	<b>Address / Ph no.</b>
	<b>N.A.</b>				

**Section 4 (1) (b) (xvi)**

**Details of public information officers / APIO's / appellate authority in the jurisdiction of (Public authority) in the office of Assistant Engineer (Maintenance & Repair) of G/North Ward**

**Appellate Authority**

<b>Sr. No.</b>	<b>Name of Appellate Authority</b>	<b>Designation</b>	<b>Jurisdiction as Appellate authority</b>	<b>PIO Reporting</b>	<b>E mail id for purpose of RTI</b>
1	Shri. K. Y Dhotre	Ward Ex Engineer (I/C)	G/North Ward	A.E.(Maintenance & Repair) G/North Ward	

<b>Dadar Section Roads list</b>		
<b>Sr. No.</b>	<b>Name of Road</b>	<b>Length of Road in Mtr.</b>
1	Padmabai Thakkar Marg	250.00
2	Sakharam Keer Marg	135.00
3	-----Do---	105.00
4	-----Do---	35.00
5	Manorama Nagarkar Marg	230.00
6	Taikal Wadi	145.00
7	Bhagat Gully	280.00
8	-----Do---	27.00
9	M. B. Raut Marg	461.00
10	Pandurang Naik Marg	504.00
11	Lokmanya Nagar Hall Manamala Cross Road	154.00
12	Gopi Tank Raod	305.00
13	Gurunanak Marg	94.00
14	Khot Gully	181.00
15	N.C. Kelkar Marg	496.00
16	L.J. Raod	1160.00
17	Chatrapati Shivaji Marg	326.00
18	Pandit Satavalkar Marg	590.00
19	Mogal Lane Cross Rd No.1	143.00
20	Mogal Lane Cross Rd No.2	253.00
21	Mogal Lane Cross Rd No.3	218.00
22	Mogal Lane Cross Road	60.80
23	Vardraj Aad Marg	125.00
24	Bhandar Gully	318.00
25	Sitaram Rawaji Keer Marg	145.00
26	---- Do ---	50.00
27	Sambhaji Raje Marg	69.00
28	Shitaladevi Rd to S.B. Rd (Comman Rd in Dadar & Mahim Section)	1108.00
29	Post Gully, S. B. Marg	100.00
30	Senapati Bapat Marg	1176.00
31	Veer Savarkar Marg	743.00
32	Dilip Gupte to Veer Savarkar Marg	135.00

33	Tilak Bridge	144.00
34	K.N. P. Market	35.00
35	K.N. P. Market	36.00
36	Raut Wadi Gully	63.00
37	Kotwal Udhyan Footpath	134.00
38	Harishchandra Yelve Marg	120.00
39	Manamala Tank Road	562.00
40	J.K. Sawant Marg	349.00
41	T.H. Kataria Marg	667.00
42	Dilip Gupte Marg	526.00
43	Keluskar Marg	410.00
44	Masala Gully Sitaladevi Cross Road	242.00
45	Prakash Kotnis Marg	350.00
46	Balgovindas Marg	397.00
47	Garage Gully Tilak Bhavan	303.00
48	Garage Gully Jogani Ind.	45.00
49	Masjid Gully up to Jogani Mandir	178.00
50	V.S.Matkar Marg B.S.Rd. To Gokhale Road	139.00
51	Baburao Parulekar Marg, Gokhale Rd to B.S.Rd	247.00
52	Baburao Parulekar Marg, S.B.Rd to B.S. Rd	154.00
53	S.H.Parulekar Rd. SVS to Rande Rd	80/150
54	Patil Wadi	261.00
55	Deobai Lane	145.00
56	Chabildas Rd, Rande Rd to Tilak Rd	132.00
57	Chabildas Rd, Rande Rd to S.K.BoleRoad	101.00
58	Bhaindarkar Lane,S.K. Bole Rd, To B.S. Rd	448.00
59	Saraswatibai Joshi Lane, Chitale Path to B.L.	100.00
60	M.C. Javale Marg,S.B. Rd to B.S.Rd	121.00
61	Chitale Path, B.S.Rd to S.K. Bhole Rd.	268.00
62	Ramchandra Bhide Marg,	95.00
63	Agashe Path to D.D. Garden	74.00
64	Chitale Path Cross Rd Chitale Path to Garden	60.00
65	Senapati Bapat Marg	1320.00

66	Bhavani Shankar Rd	1000.00
67	Suryavanshi Hall Road (From SVS to CPS)	187.00
68	Kirti Collage Road (From SVS to CPS)	225.00
69	Kirti Collage Cross Raod	71.00
70	Kashinath Dhuru Road	225.00
71	Kashinath Dhuru Road (From Agar bazaar Market to Cross Rd SVS)	120.00
72	MTNL Marg (From Cross Rd Sangam Hotel to SVS Cross)	120.00
73	MTNL Marg (From Agar Bazaar to Babrekar Marg)	394.00
74	Road No.86	120.00
75	---- Do ---	75.00
76	Road No.86 Cross Road	166.00
77	N.M.Kale Marg	300.00
78	Datta Raul Marg	159.00
79	B.D.Thakur Road	97.00
80	Thakur Wadi lane (N.M. Kale Cross Road)	64.00
81	Thakur Wadi S.K.Bole Cross Kamana Soc.	296.00
82	Kakasaheb Gadgil Marg Sidhivinayak Mandir to Shankar Ghankar Marg	287.00
83	Kakasaheb Gadgil Marg Cross Lane	85.00
84	Kakasaheb Marg Shankar Ghanekar to Gopinath Chauhan Chowk	225.00
85	Kakasaheb Gadgil Marg to Tilak Bhavan	259.00
86	H.M.Pati Marg.Rande Rd to Babarekar Marg	301.00
87	Anant Patil Marg, H.M.Patil Marg To Gokhale Rd	144.00
88	Senabhavan Path, Rande Rd to N.C. Kelkar Rd	310.00
89	D.L.Vaidya Rd, Rande Rd to N.C.Kelkar Marg	310.00
90	Ganesh Peth Lean, N.C.Kelkar Rd to R.K. Vaidya Rd	87.00
91	R.L.Vaidya Marg, N.C.Kelkar Road to R.K.Vaidya Junction	195.00
92	Ram Maruti Rd, D.L.Vaidya to Ram Maruti Cross Rd	87.00
93	D'Silva Road, N.C. Kelkar Rd to S.B. Rd	187.00
94	Akshikar Road, N.C. Kelkar to Chhabildas Rd	108.00
95	Ashok Vruksha Path, Ranade Rd to S.K. Bhole Rd	153.00
96	Dyan Mandi Rd, S.K. Bole Rd to P.L. Kale Marg	154.00
97	P.L. Kale Marg, Ranade Rd to Gokhale Rd	168.00
98	S.K. Bhole Cross Rd, S. K. Bhole to Garden	55.00

99	Agashe Path, Gokhale Rd to B.S. Road	256.00
100	Agashe Path, S.B.Rd to B.S. Rd	200.00
101	P.Jambhekar Maharaj Path, from Ranade Rd to Suryavanshi Hall Rd	309.00
102	Vasant Rath Marg, S.V.S. to S.H. Parulekar	100.00
103	Manohar P. Rane Gokhale Rd to D.L. Vaidya Rd	30
104	--- Do ---	30
105	Keluskar Rd (N) to P.P. in S.K. Bhole	1600.00
106	S.K. Bhole Rd	1200.00
107	N.C. Kelakar Rd	700.00
108	Ghokhale Rd (S) & (N)	1500.00
<b>Total</b>		<b>30946.80</b>

**LIST OF MAJOR ROADS IN MAHM SECTION**

Sr.No.	Name of the road	Beat No	Category of the road			Length of road in mts	Width of road in mts			Area of road excluding Footpath in Sqm	Area of side strip in Sqm
			C C road	Paver Block	Asphalt		Side strip (Asphalt / Paver Block)	Carriage way	Footpath		
1	2	3	4	5	6	7	8	9	10	11	12
1	60' road (from Sion Briddge to Mahim Fatak Rd.)	179	√	-	-	1145.00		16.13	1548.80	18468.85	NIL
2	Ganesh Temple Road	179	-	√	-	665.07	NIL	13.3	-	8845.43	NIL
3	90' road (from 60' road to cemetary road )	179	√	√	-	390.00	4.5	15	-	5850.00	NIL
4	Jasmin Mill Road	180	-	-	√	930.00	NIL	9.2	-	8556.00	NIL
5	Jasmin Mill Road	180	-	√	-	853.00	NIL	9.70	3.5	8274.10	NIL
6	Shahu Nagar Colony	180	-	√	√	60.00	NIL	12.00	-	720.00	NIL
7	Andhra Valley Road	180	√	-	-	432.00	1.50	12.50	4.5	5400.00	648
8	Sat Chawal Road	180	-	-	√	356.00	NIL	9.00	-	3294.00	NIL
9	MORI ROAD	181	√	-	-	490.40	NIL	16.60	2.40	8140.64	NIL
			-	√	-	25.00	NIL	15.45	2.40	386.25	NIL
10	S. V. S. ROAD	181	√	-	-	717.90	NIL	11.90	3.60	8543.01	NIL
			-	√	-	47.60	NIL	10.80	3.60	514.08	NIL
11	GEN. A. K. VAIDYA ROAD	181	-	-	√	68.70	NIL	32.80	NIL	2253.36	NIL
			√	-	-	531.50	NIL	12.30	2.50	6537.45	NIL
			√	-	-	74.10	NIL	5.20	NIL	385.32	NIL
			√	-	-	285.80	NIL	12.10	5.20	3458.18	NIL
			-	√	-	50.00	NIL	6.70	1.00	335.00	NIL
			√	-	-	253.80	NIL	9.50	4.00	2411.10	NIL
			-	√	-	48.50	NIL	12.60	2.50	611.10	NIL
12	SENAPATIBAPAT ROAD	181	-	√	-	48.50	NIL	9.50	4.00	460.75	NIL
			√	-	-	45.50	2.80	10.35	1.20	470.93	127.40
			√	-	-	39.90	1.50	12.15	1.20	484.79	59.85
			√	-	-	23.10	NIL	12.50	1.20	288.75	NIL
			√	-	-	261.70	NIL	25.60	1.20	6699.52	NIL
			-	√	-	42.50	NIL	10.80	NIL	459.00	NIL
			-	-	√	42.50	NIL	10.80	1.20	459.00	NIL
13	S. L. RAHEJA ROAD	181	√	-	-	123.90	3.50	11.40	3.50	1412.46	433.65
			√	-	-	123.90	3.10	9.10	2.80	1127.49	384.09
			√	-	-	40.50	3.90	9.10	2.80	368.55	157.95
			√	-	-	40.50	1.00	6.30	NIL	255.15	40.50
			√	-	-	30.40	NIL	2.00	NIL	60.80	NIL
			√	-	-	124.30	NIL	12.90	2.20	1603.47	NIL
			√	-	-	124.30	2.20	9.25	2.20	1149.78	273.46
			√	-	-	30.20	NIL	20.45	2.20	617.59	NIL
			√	-	-	47.10	2.25	12.50	2.75	588.75	105.98
			√	-	-	105.60	2.00	6.60	2.75	696.96	211.20
			√	-	-	42.40	2.00	6.60	NIL	279.84	84.80
			-	√	-	7.20	NIL	26.60	NIL	191.52	NIL
			-	√	-	22.30	NIL	16.00	NIL	356.80	NIL
			-	√	-	45.70	NIL	6.80	NIL	310.76	NIL
			-	√	-	20.70	NIL	18.65	2.30	386.06	NIL
			-	√	-	37.40	NIL	15.80	2.30	590.92	NIL
-	√	-	7.50	NIL	9.40	NIL	70.50	NIL			
-	√	-	13.20	NIL	13.35	2.20	176.22	NIL			
-	√	-	9.90	NIL	16.50	2.20	163.35	NIL			
14	S. L. RAHEJA X ROAD NO.3	181	-	-	√	230.70	NIL	11.10	NIL	2560.77	NIL
15	S. L. RAHEJA X ROAD NO.4	181	-	-	√	242.70	NIL	13.40	NIL	3252.18	NIL
16	S. L. RAHEJA X ROAD NO.6	181	-	-	√	144.50	NIL	9.85	NIL	1423.33	NIL
17	S. L. RAHEJA X ROAD NO.8	181	-	√	-	144.50	NIL	9.00	4.75 & 1.50	1300.50	NIL
18	S. L. RAHEJA X ROAD NO.9	181	-	-	√	183.80	NIL	9.60	2.80 East	1764.48	NIL
19	S. L. RAHEJA X ROAD NO.10	181	-	-	√	38.70	NIL	14.20	NIL	549.54	NIL
20	S. L. RAHEJA X ROAD NO.11	181	-	-	√	120.90	NIL	10.55	NIL	1275.50	NIL
21	M.M.C.ROAD	182	-	√	-	520.50	NIL	10.91	3.78	5678.66	NIL
22	L.J.ROAD	182	√	-	√	838.50	NIL	18.00	6.00	15093.00	NIL
23	L.J.ROAD CROSS RD NO.2	182	√	-	√	171.00	NIL	9.40	NIL	1607.40	NIL
24	L.J.ROAD CROSS RD NO.1 ST.MICHAL LANE	182	√	-	√	174.00	NIL	14.70	NIL	2557.80	NIL
25	RAMPANJWANI ROAD	182	-	√	√	271.00	NIL	14.25	2.10	3861.75	NIL
26	BHAGOJI KEER RAOD	182	-	√	√	555.50	NIL	11.25	3.00	6249.38	NIL
27	GABRIAL ROAD	182	√	-	√	305.50	NIL	9.60	2.75	2932.80	NIL
28	SOONAWALA AGYARI LANE	182	-	-	√	515.00	NIL	9.38	3.15	4828.13	NIL
29	SHITLADEVI ROAD	182	√	√	√	878.00	NIL	11.00	3.25	9658.00	NIL
30	ATMARAM RAIKAR MARG	182	-	-	√	198.00	NIL	12.63	2.55	2499.75	NIL
31	SENAPATIBAPAT ROAD	182	√	√	-	957.00	6.90	18.25	3.18	17465.25	6603.30
32	SENAPATIBAPAT CROSS ROAD MARINAGAR	182	-	√	√	113.00	NIL	13.00	2.48	1469.00	NIL
33	L.J. CROSS ROAD NO.2 (L.J.ROAD TO S.V.S, MARG)	182	-	-	√	196.00	NIL	9.20	2.7	1803.20	NIL
34	BALAMIYA LANE	182	√	-	-	115.00	NIL	9	2.25	1035.00	NIL



**LIST OF MINOR ROADS IN MAHM SECTION**

Sr. No.	Name of the road	Beat No	Category of the road			Length of road in mts	Width of road in mts			Area of road excluding Footpath in Sqm	Area of side strip in Sqm
			C C road	Paver Block	Asphalt		Side strip( Asphalt/ PB )	Carriage way	Footpath		
1	2		3	4	5	6	7	8	9	10	11
1	Anna Nagar Road	179	-	√	-	140.00	NIL	5.90	NIL	826.00	NIL
2	Sonapur lane road	179	-	√	-	76.70	NIL	4.85	NIL	372.00	NIL
3	Cemetery Road	179	-	√	-	88.20	NIL	5.00	NIL	441.00	NIL
4	sant Gora kumbhar Rd.	179	-	√	-	185.50	NIL	6.90	NIL	1279.95	NIL
5	Ganest Temple 'X' Road	179	-	√	-	201.00	NIL	5.12	NIL	1029.12	NIL
6	Ahinsa Marg	179	-	√	-	162.00	NIL	6.50	NIL	1053.00	NIL
7	Pal wadi	179	-	√	-	210.00	NIL	5.50	NIL	1155.00	NIL
8	Indira Nagar Road	179	-	√	-	118.30	NIL	6.70	NIL	792.61	NIL
9	A.K.G. Road	179	-	√	-	231.00	NIL	7.60	NIL	1755.60	NIL
10	Jai Ganesh Society Rd.	180	-	√	-	120.00	NIL	5.00	NIL	600.00	NIL
11	From Jasmine Mill Rd. Colony	180	-	√	-	120.00	NIL	6.50	NIL	780.00	NIL
12	Road towards Mahim Station	180	-	√	√	200.00	NIL	8.00	NIL	1600.00	NIL
13	Road to water Tank	180	-	-	√	120.00	NIL	6.50	NIL	780.00	NIL
14	Road to Police Chowky	180	-	-	√	320.00	NIL	6.50	NIL	2080.00	NIL
15	Ambedkar Road	180	-	√	-	450.00	NIL	6.50	NIL	2925.00	NIL
16	Ambedkar Zopadpatti Road	180	-	-	√	240.00	NIL	5.35	NIL	1284.00	NIL
17	Ambedkar Zopadpattito Masjid Road	180	-	√	√	240.00	NIL	7.75	NIL	1860.00	NIL
18	B Ward Road	180	-	-	√	162.00	NIL	6.50	NIL	1053.00	NIL
19	D Ward Road	180	-	-	√	162.00	NIL	6.50	NIL	1053.00	NIL
20	MAHIM FORT ROAD	181	-	-	√	140.50	NIL	7.95	3.20	1116.98	NIL
			-	√	-	42.50	NIL	5.50	3.20	233.75	NIL
21	DURGAH STREET	181	-	-	√	94.60	NIL	5.30	NIL	501.38	NIL
			-	√	-	170.30	NIL	7.30	2.00	1243.19	NIL
22	TADKESHWAR MAHADEV MANDIR ROAD	181	-	-	√	415.70	NIL	8.70	2.15	3616.59	NIL
			-	√	-	182.20	NIL	7.90	1.90	1439.38	NIL
23	S. L. RAHEJA X ROAD NO.1	181	-	-	√	217.00	NIL	6.75	NIL	1464.75	NIL
24	S. L. RAHEJA X ROAD NO.2	181	-	-	√	211.20	NIL	5.80	NIL	1224.96	NIL
			-	-	√	25.00	NIL	5.50	NIL	137.50	NIL
25	S. L. RAHEJA X ROAD NO.5	181	-	-	√	91.70	NIL	5.50	NIL	504.35	NIL
			-	-	√	26.90	NIL	4.50	NIL	121.05	NIL
26	S. L. RAHEJA X ROAD NO.7	181	-	-	√	144.50	NIL	8.00	NIL	1156.00	NIL
			-	-	√	145.60	NIL	8.75	NIL	1274.00	NIL
27	S. L. RAHEJA X ROAD NO.12	181	-	-	√	83.30	NIL	7.60	NIL	633.08	NIL
28	S. L. RAHEJA X ROAD NO.13	181	-	-	√	63.90	NIL	6.95	NIL	444.11	NIL
29	S. L. RAHEJA X ROAD NO.14	181	-	-	√	32.00	NIL	6.70	NIL	214.40	NIL
			-	-	√	221.00	NIL	7.60	NIL	1679.6	NIL
30	S. L. RAHEJA X ROAD NO.15	181	-	-	√	97.70	NIL	5.50	NIL	537.35	NIL
31	PITAMBER LANE	182	-	-	√	190.00	NIL	7.30	1.75	1387.00	NIL
32	PITAMBER CROSS LANE	182	-	-	√	101.00	NIL	8.00	2.40	808.00	NIL
33	M.M.C. CROSS ROAD No.1	182	-	-	√	110.00	NIL	6.30	2.95	693.00	NIL
34	M.M.C. CROSS ROAD No.2	182	-	-	√	190.00	NIL	5.15	3.00	978.50	NIL
35	M.M.C. CROSS ROAD No.3	182	-	-	√	108.00	NIL	7.00	NIL	756.00	NIL
36	M.M.C. CROSS ROAD No.5	182	√	-	√	167.00	NIL	8.35	2.05	1394.45	NIL
37	L.J.ROAD CROSS RD NO.1	182	√	√	√	301.00	NIL	8.16	5.80	2456.16	NIL
38	L.J.ROAD CROSS RD NO.1 CROSS ROAD NO.1	182	-	-	√	38.00	NIL	4.50	NIL	171.00	NIL
39	L.J.ROAD CROSS RD NO.1 CROSS ROAD NO.2	182	-	-	√	30.00	NIL	5.00	NIL	150.00	NIL
40	PACHPEERWADI ROAD	182	-	-	√	227.00	NIL	7.75	2.05	1759.25	NIL
41	PACHPEERWADI CROSS ROAD	182	-	-	√	65.00	NIL	5.00	NIL	325.00	NIL
42	SAMBHAJI RAJE MARG	182	√	-	√	185.70	NIL	7.50	2.23	1392.75	NIL
43	BHAGOJI KEER CROSS RAOD	182	-	-	√	155.00	NIL	8.60	2.05	1333.00	NIL
44	MOGAL LANE	182	√	√	√	247.00	NIL	8.00	2.05	1976.00	NIL
45	SOONAWALA AGYARI CROSS LANE	182	√	-	-	58.00	NIL	6.00	NIL	348.00	NIL
46	RANG UDYAN ROAD	182	-	-	√	34.50	NIL	6.50	3.00	224.25	NIL
47	NARAYAN PATHARE ROAD	182	√	-	-	82.00	NIL	6.20	2.90	508.40	NIL
48	DAMODARWADI ROAD	182	-	-	√	84.00	NIL	5.35	2.60	449.40	NIL
49	SHITLADEVI CROSS ROAD MANGALYAWADI	182	√	-	√	71.00	NIL	6.10	1.53	433.10	NIL
50	SHITLADEVI CROSS ROAD MASALA GULLY	182	√	-	√	235.00	NIL	6.00	1.70	1410.00	NIL
51	PANDIT GUNIDAS MARG	182	-	-	-	182.00	NIL	8.00	2.28	1456.00	NIL
52	DILIP GUPTA ROAD	182	√	-	-	238.00	NIL	8.00	2.35	1904.00	NIL
53	SANT GADGE MAHARAJ MARG	182	-	-	√	228.00	NIL	8.80	2.29	2006.40	NIL
54	L.J. CROSS ROAD NO.1 (L.J.ROAD TO S,V,S, MARG)	182	√	√	√	176.00	NIL	8.00	2.3	1408.00	NIL
55	WANJEWADI ROAD	182	-	√	-	379.00	NIL	6.4	1.55	2425.60	NIL

Section 4 (1) (b) (xvii)

**MAJOR ROADS IN G/NORTH WARD OF DHARAVI SECTION**

<b>Sr. No.</b>	<b>Road Name- G/North Ward</b>	<b>Road Length (m)</b>	<b>Width of Road</b>	<b>No. Of Lanes</b>
1	60 Feet Road	965.00	16.13	2
2	L.B.S. Road	795.00	23.20	2
3	LOOP Road	1180.00	34.40	4
4	Sant Rohidas Marg Road	684.00	23.17	2
5	Sion-Mahim Link Road	1260.00	29.45	2
6	Sion-Bandra Link Road	700.00	35.40	2
	<b>TOTAL</b>	<b>5584</b>	<b>161.75</b>	

**MINOR ROADS IN G/North WARD OF Dharavi Section**

<b>Sr. No.</b>	<b>Road Name- G/North Ward</b>	<b>Road Length (m)</b>	<b>Width of Road</b>	<b>No. Of Lanes</b>
1	M.G. Road	868.00	6.70	2
2	Transit Camp Road No.1	253.00	5.00	2
3	Transit Camp Road No.2	253.00	5.00	2
4	Transit Camp Road No.3	256.00	5.00	2
5	Shramik Vidyapith Road	152.00	5.20	2
6	Sangam Gully Road	173.00	3.00	2
7	Kawle Kamyab Road	124.00	4.50	2
8	Shivar Guest House Road	94.00	3.80	2
9	Macchi Market Road	90.00	3.80	2
10	Laxmibaug Vasaht Road	27.00	3.65	2
11	Chamada Bazar Road	183.00	4.80	2
12	V. K. Wadi Road	180.00	6.25	2
13	Seth Wadi Road	300.00	6.50	2
14	Dharavi Cross Road	665.07	13.3	2
15	Dharavi Main Road	1150.00	10.00	2
16	Mahim Phatak Road	565.00	10.00	2
17	Good Sheperd Church Road	130.00	4.00	2
18	Jasmin Mill Road	500.00	9.70	2
19	Dharavi Main Road	1150.00	10.00	2
20	Puttha Gully Road	50.00	6.83	2
21	Shatabdi Nagar Road	127.00	5.88	2

22	Rajabali Comp. Road	226.00	4.50	2
23	Ashok Silk Mill Comp. Road	185.00	6.03	2
24	Kalakilla Road	282.00	5.40	2
25	Parshi Chawl Road	75.00	3.37	2
26	Kisan Kelekar Chawl	80.00	4.60	2
27	Banwari Comp. Road	130.00	4.68	2
28	Jalil Comp. Road	194.00	3.82	2
29	Sanaullah Comp. Road	90.00	4.00	2
30	Navrang Comp. Road	150.00	4.38	2
31	Naik Nagar Road	272.00	2.98	2
32	Rajiv Gandhi Nagar Road	117.00	6.12	2
33	P.M.G.P. Colony	214.00	12.10	2
34	Shakir Comp. Road	194.00	4.78	2
	<b>TOTAL</b>	<b>9499.07</b>	<b>199.67</b>	