

**BRIHANMUMBAI MAHANAGARPALIKA  
LEGAL DEPARTMENT**

Circular No.      Date:- /03/2025

**009442**

Sub : Revised Legal Charges to be recovered for preparing various documents.  
Ref : 1) Circular No.CA/FRM/7 dtd.03/05/2011.  
2) CA/FRT/17 dt. 07.12.2022

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As per above referred Circulars, Legal Charges for preparation, verification etc. of the Legal documents have now been revised by 10% increase on prevailing amount which was came into effect from 1/4/2025.

**As per the CA circular no. CA/FRT/17 dt. 07.12.2022 18% GST will be charged on All type of legal and stationery charges . Revised rates for legal charges with effect from 1.4.2025 will be as shown below :-**

Sr. No.	Nature of Documents	Revised Charges Rs.
1	Indenture of Lease/Deeds of Assignment/Deed of Conveyance/Deed of Exchange	68,410/-
2	Indenture of Lease of City Developments Trust Lands W.O. (Estates)	68,410/-
3	Licence & Deed of Covenant Agreement to Lease	45,670/-
4	Preparation of Sale Certificate	45,670/-
5	Agreement for permission to lay cables pipe lines etc. Pertaining to H.E's Deptt.	28,590/-
6	Preparation of General/Other Agreements	28,590/-
7	Preparation of agreement with charitable of poor institutions conducting Welfare activities in deserving case	10,070/-
8	Preparation of Indemnity Bond	28,590/-
9	Preparation of undertaking and declaration (A)Undertaking-cum-Indemnity Bond in related to contract.	17,160/- 31,460/- approx.

10	<p>Charges for giving opinion to W.O. (Estates) on following documents</p> <p>a) Probate or letters of administration. 20,020/-</p> <p>b) Assignment/Deed of transfer/ deeds of Release/Deed of Exchange. 20,020/-</p> <p>c) Decleration/Power of Attorney/ Undertaking Indemnity Bond/ Affidavit. 20,020/-</p> <p>d) Deed of Appointment of trustees/New Trustees 20,020/-</p> <p>e) Deed of Transfers/Partition 20,020/-</p> <p>f) Deed of Release/Gift 20,020/-</p> <p>g) Sale Certificate 20,020/-</p> <p>h) Any other documents 20,020/-</p> <p>i) Legal Charges for preparation and publication of Public Notice and draft Deed of Indemnify in Legal heirs transfer matter. 57,040/-</p>	
11	<p>The Legal Charges for preparing various documents as per DCPR 2034</p> <p>a) Agreement under DCPR Regulation 45,670/-</p> <p>b) Bank Guarantee 20,020/-</p> <p>c) Lease or any other document transferring the ownership in favour of BMC under DCPR Regulation. 68,410/-</p> <p>d) Verification of title, preparation of declaration-cum-indemnity bond surrendering the reserved land and availing the benefit of T.D.R. )-----Rs.64,640/-</p> <p>dd)Advt. Charges and Sundry expenses. )-----Rs.38,030/-</p> <p>Note: In addition to Rs.1,02,670/-as at (d) &amp; (dd)above, Rs. 38,030 /- will be charged for each additional reservation on the land in one holding of the same owner if a combined advertisement is published.</p> <p>e) i) Preparation of declaration-cum indemnity for surrendering the land in cases where SLAO has passed award and owner has availed TDR in lieu of Corporation. 28,590/-</p> <p>f) Verification of title and preparation of declaration-cum-Idemnity bond for surrendering the reservation D.P.Road land under DCPR 2034 45,670/-</p> <p>g)Verification of title deeds in set back 30,030/-</p>	

matter(Section 299 of the M.M.C.Act) and also under M.R.T.P.Act).	30,030/-
h)Preparation of Indemnity Bond under DCPR 2034	20,020/-
i) Preparation of undertaking/declaration of any other documents under DCPR 2034	

**The revised rates will be effective from 01/04/2025**

*Shobha*  
*24/3/25*

( Shobha Ajithakumar )  
Dy. Law Officer (Conveyance-II)  
Legal Department

*Bhoir*  
*24.03.2025*

( Mamta Bhoir )  
Jt. Law Officer (Conveyance-I)  
Legal Department

*Punjabi*  
*24/03/2025*

( Komal Punjabi )  
Law Officer  
Legal Department

**CIRCULAR**  
**2024-2025**

Circular No. dt. /03/2025

Copy to: ..... for information & necessary action please.

*Patil*  
*24-03-2025*

(Sandeep Patil)  
Dy. Law Officer  
Legal Department

*Patil*  
*24/3/25*

*Patil*  
*24/3/25*