

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

**T. N. MEDICAL COLLEGE & B. Y. L. NAIR CH. HOSPITAL**

**EARLY INTERVENTION CENTER**

No:- EIC/127 Dated :-04.05.2023

## **ADVERTISEMENT NOTICE FOR FILLING IN THE VARIOUS POSTS ON CONTRACT BASIS FOR EARLY INTERVENTION CENTER**

Applications are invited from eligible candidates for the various vacant posts as detailed below in the various departments for Early Intervention Centre under T. N. Medical College & B.Y.L.Nair Ch.Hospital on Contract basis by **walk-in-selection**. Candidates who full-fill the prescribed terms and conditions mentioned in the advertisement should apply.

### **EDUCATIONAL QUALIFICATIONS & EXPERIENCE:**

<b>SR.NO.</b>	<b>NAME OF THE CATEGORY</b>	<b>No.Of Vacant Post</b>	<b>Qualification</b>	<b>EMOLUMENTS PER MONTH</b>
1.	Full Time Assistant Occupational Therapist	1	Assistant Occupational Therapist should have Minimum qualification of Masters in Occupational (M.OTH ) from a recognized university in developmental disabilities or Bachelor in Occupational Therapy with at least three years experience in developmental disabilities.	<b>55000/-</b>
2.	Full Time Junior Occupational Therapist	1	Junior Occupational Therapist should have Minimum qualification of bachelors in Occupational therapy (B.OTH ) from a recognized university with at least two years experience in Developmental disabilities	<b>45000/-</b>

**CONTRACT PERIOD:****For the other posts**

From Date of Joining Till 1 Year

**AGE LIMIT:** Not more than 38 year

**FEES FOR APPLICATION:**

1. A Demand Draft amounting to Rs.150+18% GST i.e.total Rs.177/- for the posts mentioned at **Serial no.01 to 02.**

**Note :-** The above mentioned demand drafts should be drawn in the name of “**The Dean, T. N. MEDICAL COLLEGE**” be enclosed invariably along with application form. Applications without such demand draft will not be entertained.

**Date & time schedule for the walk-in interview program**

SR.NO.	NAME OF THE CATEGORY	DATE	TIME
1.	Full Time Assistant Occupational Therapist	<b>09.05.2023</b>	<b>11A.M.TO 12.00 NOON</b>
2.	Full Time Junior Occupational Therapist	<b>09.05.2023</b>	<b>11A.M.TO 12.00 NOON</b>

**GENERAL CONDITIONS :-**

1. This appointment is purely on contract basis & not regular basis.
2. The candidate appointed on contract basis will be discontinued at any time if not required.
3. The contract basis appointment will not be treated as regular appointment. Appointment will be made as per vacancies and requirements. However, Hon. Municipal Commissioner has right to cancel the selection list without giving any notice at any time. Being contractual post, the person appointed shall not be entitled for any other benefits applicable to regular employees and not entitled to claim any rights, interest and benefits of regular employees.
4. Application forms in the prescribed format enclosed herewith on A4 size papers must be filled in by the candidates in his/her own handwriting & must be complete in all respects. Incomplete & applications in unprescribed format will not be considered.
5. Candidates who are in the Municipal Services should submit the “No Objection Certificate” from his/her Head of the Department at the time of walk-in interview.
6. A recent passport size photo must affix in the application with his/her own signature on prescribed place.
7. Candidates must make sure that he/she fulfils the requisite qualifications and conditions. Candidature can be cancelled at any time and any stage. If candidate is not fulfilling the requisite qualifications and conditions. He/She will be dismissed from the

service if appointed and no correspondence will be entertained.

8. Address of correspondence must be clear and complete with Pin Code Number. Telephone Number and Mobile Number with E-mail ID must be quoted in the application.
9. A candidate must bring Original Copies of their Leaving Certificate, Birth Certificate, Domicile Certificate, Aadhar Card Xerox, Pan Card Xerox, Educational Qualification Certificates, Secondary School Examination Mark List with Marathi Subject, Higher Secondary School Examination Mark List, MSCIT Certificate, Employment Qualification Certificate, Caste Certificate issued by competent authority, Caste Validity Certificate, latest Non Creamy Layer Certificate. For married female candidate Marriage Certificate, Gazette Copy of Name Change. If it is not available, married female candidate can apply with their maiden name. Candidate must attach attested xerox copies of above mention certificates & also furnish attested xerox copies of Undergraduate and Postgraduate examination passing certificate if passed in more than 1<sup>st</sup> attempt.(wherever applicable)
10. Selected candidate will be appointed at Early Intervention Centre under T. N. Medical College & B.Y. L.Ch.Hospital.
11. Candidature can be cancelled at any stage of selection process or after selection if it is found that candidate is not fulfilling the requisite qualification prescribed for the post or in case of false information/ certificates/ papers or hiding of required information.
12. Candidate must remain present with their own expenses for the interview.
13. Candidate must submit No Objection Certificate from the previous employer if he / she is in service.
14. The Municipal Commissioner Brihanmumbai Municipal Corporation .has right to stop selection process at any time and at any stage.
15. Appointed Candidate in not eligible for CL/EL.
16. If the candidate appointed on contract basis desire to resign, he/she must submit resignation with a notice of one month in advance.
17. Mere fulfilling of requirement as laid down in the advertisement does not qualify a candidate for interview / appointment.
18. Applicants who found not eligible will not be informed independently / individually
19. All the selections will be made as per the MCI / NMC norms.
20. The selected candidate will have to submit a service bond on the stamp paper of Rs.500/- at the time of his/her appointment.
21. The appointed candidates will be given a technical break of **1 Day** before completion of every 90 Days period in their tenure.
22. The candidates who had applied previously for the said posts in response to advertisement dated 23.06.2022 need not apply again .  
MS-CIT Certificate and SSC Passed with Marathi Subject.

**SPECIAL INSTRUCTIONS:**

The applicants should attend the walk-in interview program as detailed above along with all original certificates & attested Xerox copies of the same with the the applications in the prescribed form attached herewith, completed in all respect with recent passport size photograph duly affixed thereon, along with demand draft as prescribed above at the Paediatric seminar hall 1<sup>st</sup> Floor T. N. Medical College & Nair Hospital, Mumbai – 400008 positively.

Applications received after prescribed date & time will not be considered and any correspondence in this context will not be accepted as well.

**Sd-  
DEAN  
B.Y.L.NAIR CH.HOSPITAL &  
T. N. MEDICAL COLLEGE**

# Brihanmumbai Municipal Corporation

B. Y.L.NAIR CH.HOSPITAL  
EARLY INTERVENTION CENTRE

To be submitted in the office of of the Dean,B.Y.L.Nair ch.Hospital .....

So as to reach in the said office not later than.....

Sr.No.....

**Cost : Demand Draft of Rs.177/- No..... Dt.....**

**issued by.....( Name of the Bank )**

- i. A candidate who knowingly or willfully furnishes incorrect or false particulars or suppresses material information will be disqualified and if appointed will be liable to dismissal from service
- ii. If the space against any item below is insufficient, full particulars should be given on sheet of paper which should be attached to this application, entering at the appropriate place a reference of the sheet attached.
- iii. All answers must be given in words and not by dashes or dots.
- iv. In case an appointment is held in any Institution at the time
- v. of applying, the application should be sent through the Head
- vi. of the Institution.

PASSPORT SIZE

PHOTO

SELF-ATTESTED

Subject :

1. Application for the post of .....
2. Candidate's Name in full .....
- (Surname first, in BLOCK LETTERS)
3. Address in Full (IN BLOCK CAPITALS) .....
4. Mobile No.& Email Id .....
5. Nationality .....
6. (a) Whether belonging to Backward .....
- Community ? (SC/ST/DT/NT/OBC)
7. (a) Date of Birth .....
- (b) Place of birth (Town , village, .....
- Taluka and District)
8. Candidate's father's name .....
- (or husband's name' if married)
9. Address \* .....
- Occupation\* .....

\*(If dead, the last address and Occupation before death should be stated)

10. What is the candidate's mother tongue ? .....

The following detail of any other language that the candidate knows should be given :

Name of Language	Examinations passed, if any, in the Language.	State if the candidate can only speak the language or can also read and/ or write the language.
I.		
II.		
III.		
IV.		

11. (a) The candidate should give the following particulars concerning his/her University or other higher education :-

Name of University	College, if any	Date of entry	Date of Leaving

(b) Any position of responsibility (such as prefect, Gymkhana Secretary, etc.) held at college should be stated.

12. (a) Candidate should be careful to give below particulars of all examinations (commencing with the S.S.C. or equivalent examination) passed at the University or place of higher education, and degree obtained, and the fact whether each examination was passed at the first attempt, and if not after how many attempts should be stated. (Copies of Certificates should be attached)

Examination of Degree or Diploma	Class, Division Honours of Distinctions	Year of passing or obtaining the degree or diploma	No. of attempts made

(b) Examinations unsuccessfully attempted with number of attempts :

(c) Particulars of any prizes , medal of scholarships : .....  
 obtained at the University .....

(d) Detailed marks in each subject obtained at the : .....

degree and higher examination.

A copy of statement of marks issued by the examining authorities should be attached to the application as evidence for the above and the original forwarded when called for, along with other original certificates.

13. Has the candidate done any Post –graduate course: .....  
 or has he any practical experience ?  
 If so, particulars should be given .....

14. Has the candidate at any time been employed ? If the answer is YES, details of employment should be given and copies of testimonials from the employers should be attached.

Name of the employer with address	Description of post held or description of work done	Date of joining	Date of Leaving	No. and class of Staff, if any, Supervised	Salary ( the basic pay & other emoluments schedule be stated separately
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N.B. : Post mentioned at (a) & (b) above carrying teaching experience should be specifically indicate.

15. Has the applicant been a candidate for any post : .....  
 advertised by the Municipal Corporation of Greater  
 Mumbai or Public Service Commission ? if so, he .....  
 should state, (i) when, (ii) for what post or posts,(iii)  
 whether interviewed or not and (iv) whether appointed.....  
 or not.

16. Details, if any , of professional, social or other .....  
 activities (N.C.C., Home –Gurad,Games,Medical  
 Association ,Social Service,etc.) .....

17. If appointed, what notice would the candidate .....  
 require before joining the post.

18. Is he/She willing to accept the minimum initial .....  
 pay offered ? If not, what is the lowest initial pay .....  
 that he/she would accept ? .....

19. References – ( These should be persons resident in India and holders of responsible position, they should be

intimately acquainted with the candidate's character and work, but must not be related to the candidate. Where the candidate has been in employment, he should either give his employer as a reference or produce as testimonial from him).

(a) Name : .....  
Occupation or position : .....  
Address : .....  
( b) Name : .....  
Occupation or position : .....  
Address : .....

20.\* Copies of testimonials from –

1. ....
2. ....
3. ....
4. ....

\* A candidate should submit with this application, copies of not more than TWO testimonials from persons under whom he/she has studied and not more than **TWO** as regards character and responsibility , in addition to the other certificates.

21. **Additional remarks :**

I hereby declare that I have read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief.

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Signature