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**MUNICIPAL CORPORATION OF GREATER MUMBAI  
LEGAL DEPARTMENT**

Circular No.     Date: ~~27~~/03/2024

**010196**

Sub : Revised Legal Charges to be recovered for preparing various documents.  
Ref : 1) Circular No.CA/FRM/7 dtd.03/05/2011.  
2) CA/FRT/17 dt. 07.12.2022

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As per above referred Circulars, Legal Charges for preparation, verification etc. of the Legal documents have now been revised by 10% increase on prevailing amount which was came into effect from 1/4/2024.

**As per the CA circular no. CA/FRT/17 dt. 07.12.2022 18% GST will be charged on All type of legal and stationery charges . Revised rates for legal charges with effect from 1.4.2024 will be as shown below :-**

Sr. No.	Nature of Documents	Revised Charges Rs.
1	Indenture of Lease/Deeds of Assignment/Deed of Conveyance/Deed of Exchange	62,190/-
2	Indenture of Lease of City Developments Trust Lands W.O. (Estates)	62,190/-
3	Licence & Deed of Covenant Agreement to Lease	41,510/-
4	Preparation of Sale Certificate	41,510/-
5	Agreement for permission to lay cables pipe lines etc. Pertaining to H.E's Deptt.	25,990/-
6	Preparation of General/Other Agreements	25,990/-
7	Preparation of agreement with charitable of poor institutions conducting Welfare activities in deserving case	9,150/-
8	Preparation of Indemnity Bond	25,990/-
9	Preparation of undertaking and declaration (A)Undertaking-cum-Indemnity Bond in related to contract.	15,600/- 28,600/- approx.

10	<p>Charges for giving opinion to W.O. (Estates) on following documents</p> <p>a) Probate or letters of administration. 18,200/-</p> <p>b) Assignment/Deed of transfer/ deeds of Release/Deed of Exchange. 18,200/-</p> <p>c) Declaration/Power of Attorney/ Undertaking Indemnity Bond/ Affidavit. 18,200/-</p> <p>d) Deed of Appointment of trustees/New Trustees 18,200/-</p> <p>e) Deed of Transfers/Partition 18,200/-</p> <p>f) Deed of Release/Gift 18,200/-</p> <p>g) Sale Certificate 18,200/-</p> <p>h) Any other documents 18,200/-</p> <p>i) Legal Charges for preparation and publication of Public Notice and draft Deed of Indemnity in Legal heirs transfer matter. 51,850/-</p>	
11	<p>The Legal Charges for preparing various documents after development control regulation under Greater Bombay,1991</p> <p>a) Agreement under D.C. Regulation 41,510/-</p> <p>b) Bank Guarantee 18,200/-</p> <p>c) Lease or any other document transferring the ownership in favour of M.C.G.M.under D.C. Regulation. 62,190/-</p> <p>d) Verification of title, preparation of declaration-cum-indemnity bond surrendering the reserved land and availing the benefit of T.D.R. )-----Rs.58,760/-</p> <p>dd)Advt. Charges and Sundry expenses. )-----Rs.34,570/-</p> <p>Note: In addition to Rs.93,330/-as at (d) &amp; (dd)above, Rs.34,570 /- will be charged for) each additional reservation on the land ) in one holding of the same owner if a ) combined advertisement is published. )</p> <p>e) i) Preparation of declaration-cum indemnity for surrendering the land in cases where SLAO has passed award and owner has availed TDR in lieu of Corporation. 25,990/-</p> <p>f) Verification of title and preparation of declaration-cum-Idemnity bond for surrendering the reservation D.P.Road land under D.C. Regulation (Wherein benefit under old D.C.Rule 10(2)is given 41,510/-</p> <p>g)Verification of title deeds in set back 27,300/-</p>	

<p>matter(Section 299 of the B.M.C.Act) and also under M.R.T.P.Act).</p>	<p>27,300/-</p>
<p>h)Preparation of Indemnity Bond under D.C. Regulations.</p>	<p>18,200/-</p>
<p>i) Preparation of undertaking/declaration of any other documents under D.C. Regulation.</p>	

**The revised rates will be effective from 01/04/2024**

*Shobha*  
*27/3/24*  
**( Shobha Ajithakumar )**  
Dy. Law Officer (Conveyance-II)  
Legal Department

*Modale*  
*27/3/2024.*  
**( S. M. Modale )**  
Jt. Law Officer (Conveyance-I)  
Legal Department

*[Signature]*  
*22/3/2024*  
**( Sunil Sonawane )**  
Law Officer  
Legal Department

**CIRCULAR**  
**2023-2024**  
Circular No. *10196* dt. *27/03/2024*

Copy to: ..... for information & necessary action please.

*[Signature]*  
*27-03-2024*  
**(Sandeep Patil)**  
Dy. Law Officer  
Legal Department