

**MUNICIPAL CORPORATION OF GREATER MUMBAI
(Chief Engineer (Development Plan) Department)**

NO.CHE/DP/ 89 /Gen/2017-18 Dt.24 /01/2018.

CIRCULAR

Subject: Joint inspection of all departments Involved in issuing completion Certificate in Construction Permit.

Vision: To create easiness in getting Construction Permit through Single Window Clearance System (SWCS).

As per World Bank Doing Business Report 2017 for obtaining Completion Certificate for buildings, following three processes are reflected,

1. Apply for Completion Certificate,
2. Site inspection,
3. Getting Completion certificate.

There are three (3) MCGM departments which in turn forms 9 processes. Hon'ble Secretary, Ministry of Urban Development Department (MoH&UA), Ministry of Department of Industrial Promotion and Policy (DIPP), Government of India & Hon'ble Chief Secretary, Government of Maharashtra, in frequent meetings, have directed to reduce these processes, in order to improve World Bank Ranking of our country in granting construction permits.

Therefore, it is proposed to implement joint inspection concept so that site inspection of all departments can happen at once. Hence, it is proposed to modify the present individual department's site visit system.

The Online communication will be done through Building proposal approval system i.e. Single Window Clearance System(SWCS) by Console, SMS and e-mail. On receipt of request from the applicant for NOC/Remarks/Completion Certificate, concern officials shall carryout the site inspection on specified date and time..

The date and time of proposed site visit will be communicated in advance so that the officials can plan their schedule. After site visit concern official shall have to upload their site inspection report immediately or next day and within two (2) working days time period through their individual console & shall have to respond his remarks.

In case of any compliance or variation with issued remark and site, the same shall be intimated online to applicant along with relevant evidence through console on same or next day after site visit.

The for NOC/Remarks/Completion Certificate through Console of SWCS shall be given within seven (7) days from date of receipt of request from applicant.

All the officials shall follow the above procedures scrupulously from immediate effect.


(Sanjay Barade)
Chief.Engineer.
(Development plan)

Sd/- 19.01.2018
(Ajoy Mehta)
Municipal Commissioner