

MUNICIPAL CORPORATION OF BRIHANMUMBAI

PROCEDURE FOR ISSUING SHOOTING PERMISSIONS

C I R C U L A R

No. 3137 / अजी / 200 / 21-21
16.10.15

Requests are received for shooting on the Municipal premises from time to time by the Assistant Commissioners and other authorities of the Corporation. Primarily, such requests are for conduct of shootings on the municipal roads & footpaths, municipal gardens, municipal schools and municipal cemeteries. There is a felt need to simplify film shooting permissions and make Mumbai an attractive destination. In order to achieve this, the below new simplified procedure will be followed :

2. As of now, different authorities are issuing such permissions. The Assistant Commissioners are issuing permissions for shootings on municipal roads & footpaths as well as gardens. The Education Officer is issuing permissions for shootings in municipal schools and the Executive Health Officer is issuing permissions for shootings in municipal cemeteries. Permissions for shooting in the Veer Jijamata Bhosale Udyan are issued by the Director (Zoo). Hereinafter, all the permissions except the Veer Jijamata Bhosale Udyan will be issued by the Assistant Commissioners. The Director (Zoo) will however continue to issue permissions in respect of the Veer Jijamata Bhosale Udyan.
3. A standardized application form has been drafted for shooting permissions. The form will be uploaded on the MCGM Website by the Director (I.T.) within 48 hrs. of the receipt of this Circular. He shall submit his compliance to the D.M.C.(Special) after having done so. The same is enclosed as Annexure to this Circular.
4. The application forms can be submitted online or physically by the interested parties. The application forms for shooting on municipal roads & footpaths shall be invariably accompanied by the NOCs of the Local Police Station as well as the Traffic Police. If it is intended to carry out shooting on the premises of archeological sites like the Gate Way of India or the Mahakali Caves etc., NOC from the A.S.I. will also be enclosed. All the NOCs will be uploaded alongwith the application form if the application is submitted online. If the application form is handed over physically, the NOCs will be submitted alongwith the form. Application forms uploaded without NOCs will be treated as incomplete.
5. As far as the application forms for shootings in municipal gardens, schools and cemeteries is concerned, only the NOC from the Local Police Station needs to be submitted. Other NOCs are not required as they are not relevant.
6. The concerned A.Es.(Maintenance) / M.Os.H./A.Os.(School) shall obtain approval of the respective Assistant Commissioners and issue the permission or deny if necessary within 48 hours.
7. There is a practice of demanding Security Deposit as well as Conservancy Charges from the applicants by some wards. This will be discontinued forthwith to avoid

complications in refunds which arise at present and no Security Deposit / Conservancy Charges will be insisted henceforth. However, an Undertaking to the effect that 'no damage will be caused to the municipal property and no littering will be done' will be obtained from the applicant. The Undertaking is attached with the Application form. The applicant will also be signing an Undertaking and he will be held responsible in case of contravention if any. It is therefore necessary to obtain his name, contact No. and mail id so that responsibility can be fixed and necessary penalties / fines can be imposed if required.

8. As of now, the rates chargeable for conducting shootings in municipal gardens are to the tune of Rs.1,21,000/- alongwith a deposit of the same amount as per Circular No.SG/OD/933 dt. 18/03/2013. There is no Standing Committee approval for these rates. These rates have been done at the administrative level and appear to be exorbitant as reportedly no one has applied for shooting permissions in municipal gardens for the past 3 years or so. Therefore, in order to standardize the rates, as well as to make them reasonable and affordable, the rate of Rs.1,21,000/- is being reduced and brought down to Rs.50,000/- for a shift of 12 hrs. No deposit will be chargeable as already brought out at Para [7] above.

9. Shooting is a licensable activity under Section 394 of the M.M.C.Act and figures at Part IV of Schedule 'M' which reads as under :

" Shooting and processing of cinematograph films (in a studio or laboratory) or any other places "

The licence charges amounting to Rs.7140/- will be payable in respect of all the permissions and will be collected by the Assistant Engineers (Maint.) / A.Os.(School) / M.Os.H of the Wards either online or through the C.F.Cs. and credited to the S.L.'s Account Head. The charges will hold good for 90 days. ^{Fees} They will not be collected again if the same party happens to apply for permission within 90 days

10. Applications will be accepted for a minimum of 12 hrs. shift. Permissions would be granted for a continuous shift of 12 hrs. While shooting permissions can be issued at night on municipal roads & footpaths, no such permissions will be issued in municipal schools, gardens and cemeteries etc. after 2000 hours. Shooting permissions will be issued at these locations only from 0600 to 2000.

11. The following revised schedule of fees will be applicable in respect of permissions required to be issued to shootings in languages other than Marathi with immediate effect. As already brought out at Para 8 above, rates for shooting in the municipal gardens have been rationalized.

Location / चित्रिकरणवाचा परिसरः)	Permission charges for other than Marathi language	Licence fees	Service Tax @ 14%	Total
Roads & footpaths (रस्ते व पदपथ)	Rs.8000/-	Rs.7140/-	Rs.2120/-	Rs.17260/-
Schools (शाळा)	Rs.5000/-	Rs.7140/-	Rs.1600/-	Rs.13740/-
Cemetery (स्मशानभूमी)	Rs.8000/-	Rs.7140/-	Rs.2120/-	Rs.17260/-
Gardens (उद्याने)	Rs.50,000/-	Rs.7140/-	Rs.8000/-	Rs.65140/-

12. Concessional charges have been laid down for shootings of Marathi films / T.V. serials etc. which are as under :

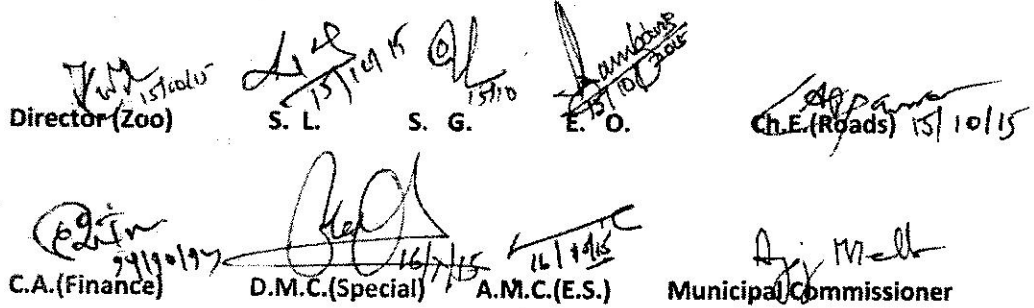
Location / चित्रिकरणाचा परिसर)	Permission charges for Marathi language	Licence fees	Service Tax @ 14%	Total
Roads & footpaths (रस्ते व पदपथ)	Rs.4000/-	Rs.7140/-	Rs.1560/-	Rs.12700/-
Schools (शाळा)	Rs.2500/-	Rs.7140/-	Rs.1350/-	Rs.10990/-
Cemetery (स्मशानभूमी)	Rs.4000/-	Rs.7140/-	Rs.1560/-	Rs.12700/-
Gardens (बागिचे)	Rs.15,000/-	Rs.7140/-	Rs.3100/-	Rs.25240/-

This is being done with the intention of promoting the Marathi film and T.V. industries as their budget happens to be very low and is in keeping with the Policy of the State Government to promote regional cinema. Fee would be charged location wise. A complete road/area will comprise one location in the concerned ward.

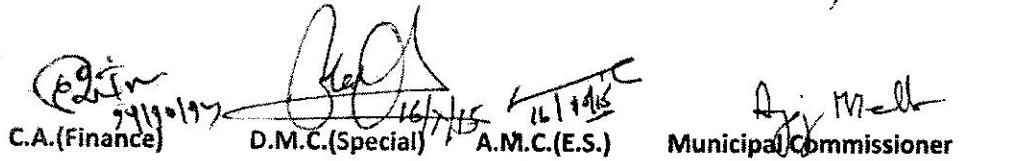
13. This Circular is applicable for granting permissions for commercial shootings and not for shootings carried out by the Government / semi government institutions, academic institutions etc. for purely academic/official reasons. The Assistant Commissioners will take appropriate decisions in such cases.

14. This Circular shall come into force immediately. Serious cognizance will be taken if it is observed that permissions are being delayed deliberately by the concerned staff.

The Circulars issued with regard to the charges applicable for film shooting by the Ch.Engr.(Roads) U/No.ChE/Roads/7510 of 1996 and the Circular issued by the Supdt. of Gardens U/No.SG/OD/833 dtd. 18/03/2013 in the past are cancelled herewith.



 Director (Zoo) / S. L. / S. G. / E. O. / Ch.E.(Roads) 15/10/15



 C.A.(Finance) / D.M.C.(Special) / A.M.C.(E.S.) / Municipal Commissioner

Copy to : A.M.C.(Project) / A.M.C.(E.S.) / A.M.C.(W.S.) / A.M.C.(City)

Jt.M.C.(D.M.) / D.M.Cs. : [Z-I / II / III / IV / V / VI / VII / Education / Improvement / R.E. / S.W.M. / C.R.A. / A & C / G.A. / C.P.A. / Engineering / Special Engineering / Vigilance] / City Engineer / E.H.O. / Ch.E.(Bridges) / Ch.E.(D.P.) / Director (I.T.) / Ch.E.(M & E) / M.A. / Director(M.E. & M.H.) / Director(E.S. & P.) / Ch.E.(S.W.D.) / Ch.E.(W.S.P.) / Ch.E.(S.P.) / Ch.E.(S.O.) / H. E.]

Assistant Commissioners : 'A' to 'T' Wards

Director (Zoo) / S. L. / S. G. / E. O. / Ch.E.(Roads) / C.A.(Finance) / D.M.C.(Special)